

MINUTES OF EASTRY ORDINARY PARISH COUNCIL MEETING. HELD AT THE PARISH ROOM AT 7.00pm ON MONDAY 10th JANUARY 2005

Present: Councillors S Shevde S Smith I Mollart (Chair) M Pemble
 S Hooper A Wiles N Kenton F Thompson
 M Jones

S Wells Clerk to the Parish Council
 Mr Priestley Community Warden 8.35 pm – 8.45pm

1. APOLOGIES

Cllr Cook & Dist Cllr Manion

2. MINUTES OF LAST MEETINGS

- a) Minutes of the Planning Committee Meeting 6.15pm 6-12-04
- b) Minutes of the Ordinary meeting 7.00pm 6-12-04

Minor amendment made to page 89.

- c) Minutes of the Planning Committee Meeting 7.00pm 15-12-04
- d) Minutes of the Finance Meeting 7.00pm 16-12-04

It was proposed by Cllr Shevde and seconded by Cllr Hooper that a to d be signed as true and correct records of the meetings. All agreed.

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the Budget agreed by the Finance Committee be adopted by the Council, all agreed.

3. ACTIONS FROM THE LAST MEETING

Planning

The Clerk had received an e-mail from Saxon Housing about the name of the estate on Heronden Road. The Mill Point will be used for all marketing purposes until the end of the sales campaign in June/July 2005. The Road will be named Heronden View. **Action Discharged**

CCTV

The Clerk had spoken to Eddy Hughes, he thought CCTV would be beneficial for the Parish, however he informed the Clerk that as a public body the Council would need a Code of Practice. A copy of DDC's and Temple Ewell Parish Council's Code of Practices was put on Circulation. To be discussed at the next meeting. **Action Discharged**

Parish Council Vacancy

Both applicants had been interviewed by the Chairman, Vice Chairman and Cllr Kenton.

Action Discharged

Code of Conduct

Minutes and Agenda Standards Board meeting 8-12-04 & The Standards Board of England – Local Investigations, Guidance for monitoring Officers and standards committees. Had been circulated.

Action Discharged

Annual Parish Meeting

The Clerk had booked the Village Hall for Wednesday 25th May.

Action Discharged

Correspondence

DDC - register of electors - Register of electors was distributed to those Councillors that had signed the forms. The Clerk to get a form for Cllr Thompson.

Action Sarah Wells

Highways

Build out by Village Hall – The Clerk had provided the Community Warden with a camera to take of the area when problems occur.

Action Discharged

Hedging Wilmott Place – the Clerk was still waiting a reply from DDC. **Action Sarah Wells Ongoing**

Litter bins – Bus Stop Gore Lane & Teen Shelter. Dog Bin – Gore Lane – The Clerk had ordered these.

Action Discharged

CCTV – High Street - funds had been included in next year's budget.

Action Discharged

FINANCE

New rateable value for Parish Room – the Clerk had got some additional information to be discussed later in the meeting.

Action Discharged

Quote from Godden Construction Christmas tree Mount - £300 + VAT - the Christmas tree mount had been provided.

Action Discharged

Inland Revenue – The Clerk had registered for Online filing

Action Discharged

Planning

DDC – Dover District Local development Framework - the Clerk had put Eastry Court Farm Building and the School Playing Field forward.

Action Discharged

Allotments and Leisure Fields

Survey of Allotments, Community Gardens and City Farms in England - The Document had been passed to Cllr Hooper just before the Christmas break.

Action Cllr Hooper and Sarah Wells Ongoing

Church Yard and Cemetery

New grave mats required – these had been received and given to the Grave Diggers. **Action Discharged**

Parade

Letter from Williamson & Barnes – Proposed leases - the shop owners had been contacted.

Action Discharged

4. PARISH COUNCIL VACANCY

After much discussion it was proposed by Cllr Hooper and seconded by Cllr Smith that Mr Carr should be invited to join the Council. All agreed. It was felt that both candidates would have been an asset to the Council; however Mr Carr's skills were more in keeping with the Council's current needs. The Clerk to write to both applicants.

Action Sarah Wells

5. CODE OF CONDUCT

- a) Town and Parish Standards 02
- b) DDC – Notes of Training Event 14-12-04

a and b were discussed and noted by the Council

- c) Statement from the Chairman and Vice Chairman – Code of Conduct and Standing Orders.

The Chairman read out the statement, a copy was then passed to all Councillors present for their records. A copy of the statement of attached as Appendix A.

6. ANNUAL PARISH MEETING

The date has been set for the 25th May 2005. The Clerk to inform other Village Organisations.

Action Sarah Wells

7. CORRESPONDENCE

- a) Oast to Coast
- b) ACRK- News and enclosures
- c) SERPA News
- d) DDC – Household bulk waste
- e) KAPC – parish News and enclosures
- f) Dover District Public Service Agreement
- g) DDC – Freedom of Information Act 2000
- h) Kent Police – Have a say on our service
- i) Kent Learning Champions – recruiting in Dover Area

a to i were discussed and noted by the Council

- j) DDC – Dover District Voluntary Compact (Code of Equal Partnership) – response a.s.a.p.
- k) Review of Community Engagement for Elected Members/local Boards – response by 24-1-05

It was agreed that Councillors Mollart, Pemble and Hooper should read and respond on behalf of the Council.
Action Cllr Mollart, Hooper and Pemble

l) Mid and South East Kent Council for Voluntary Service

The Clerk to copy to Village Organisations

Action Sarah Wells

m) Dover Crime and Disorder Reduction partnership

To be circulated

Action Sarah Wells

n) Minor Authorities Governor – Eastry School

Unfortunately due to his shift patterns Cllr Jones is unable to attend School Governor meetings, he had therefore felt he should resign. It was agreed that Cllr Wiles should take over as the Minor Authorities Governor. The Clerk to Inform the Chairman of Governors.
Action Sarah Wells

8. HIGHWAYS

a) Kent Highways - Top of Cooks Lea where it abuts Eastry School

The highways unit would look at the problem and see if they could help, however it is unlikely that a scheme to widen the road would have enough priority to get funding. It was agreed that the Clerk should write to the emergency service to ask how they felt about the restricted access to these properties.

Action Sarah Wells

b) Cllr Hooper reported that a hole had been dug in Mill Lane before Christmas. A temporary Cover had been left and the hole guarded. However the guarding has been blown down and only a temporary cover is protecting the hole. The Clerk to report to DDC.
Action Sarah Wells

c) Cllr Jones reported that the recent heavy rain had washed mud from the bank outside the Doctors surgery across the footpath onto the road. This had made the path very slippery. It was agreed that the Clerk should write and ask if the Surgery could do something to stabilise the bank to prevent this happening in the future.
Action Sarah Wells

9. FINANCE

a) Parish Room – rateable value

Cllr Thompson felt this was too high considering the building is owned by a Charity. It was agreed that more investigation should be carried out.
Action Sarah Wells

b) 2005/06 Tax Base

The Clerk to find out exactly what this means.

Action Sarah Wells

Clerks Note – The number quoted is the number of band D equivalent properties in the parish by which the precept will be divided to give the amount each household will pay to the Parish Council.

In our case it will be $34363/854.04 = £40.23$ per household

- c) DDC – Council Budget – views by end of Jan – to be circulated to the Finance Committee for comment.

Action Sarah Wells

10. ACCOUNTS

CURRENT ACCOUNT

December receipts

Key and Tap deposit allotments	8.00
Memorial Stone	145.00
Football Club	34.00
Interest	113.57
	300.57

CAPITAL ACCOUNT

Interest	543.01
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Payments for November

		VAT	Chq No
Village Hall Christmas Tree- Signed between meetings	28.00		3190
Mr Swain - Toilet Cleaning Contract Dec	125.00		
Mr Swain - Toilet Cleaning Supplies Nov	2.94		
Mr Swain - Toilet Cleaning Supplies Dec	1.74		
	129.68	129.68	3191
Southern Water - Allotments	46.04		3192
Southern Water - Pavilion	53.99		3193
Eastry Village Hall - Hall Hire Nov Coffee Break	48.00		
Eastry Village Hall - Hall Hire Dec Coffee Break	36.00		
	84.00	84.00	3194
Fibrous - Grave mats	264.67	39.42	3195
East Kent Rabbit Control Society - Mole Parish Room	36.00		3196
British Gas - Parish Room	28.19	1.34	3197
KCC - Commercial Services - 2nd half year ground work	3671.85	546.87	3198
Petty Cash	40.00		3199
S .Wells Salary Dec	576.18		3200
	Income Tax	32.39	
	Employees NI	26.40	
	Employers NI	30.72	
Inland Revenue	89.51	89.51	3201
Clerks Expenses	Internet	17.99	2.68
	Telephone	38.25	5.70
Office Allowance Oct - Dec	57.00		
	113.24	113.24	

11. PLANNING

- a) Kent Design Guide
b) South East Plan Public Consultation

a and b were discussed and noted by the Council

12. FORTHCOMING EVENTS

- a) KAPC Dover area committee meeting 27-1-05 – Cllrs Hooper and Pemble to attend
Action Cllr Hooper and Pemble
- b) Kent and Medway Funding Fair
- c) Defra's New Rural Social and Community Programme 8-2-05
- d) Consultation Conference with Parish and Town Councils 18-2-05

After some discussion it was agreed that the Council would not send representatives to the above meetings.

13. ALLOTMENTS AND LEISURE FIELDS

- a) Garrick outdoor shelters
- b) Playsafe playground Ltd

Noted

c) Cllr Hooper had been asked when a new basketball net was to be put up and when the yellow paint was to be removed from the basket ball court and post. It was agreed that this should be done in the spring, hopefully some of the paint will have worn off by then, it was also felt that a new net should not be exposed to the winter elements before it got any real use.

d) Cllr Hooper had been given the names of a couple of people that may be able to help cultivate the allotments. The Chairman declared a personal interest as one of those mentioned is a relation and the other a friend. The Clerk also informed the meeting that one of those mentioned is related to her. The Council instructed the Clerk were instructed by the Council to make contact and ask for quotes to do some work on the Allotments.
Action Sarah Wells

14. CHURCHYARD AND CEMETERY

- a) Charity Commission news
- b) Letter from PCC – Church Yard Wall
- c) Copy of letter from Rev Kent to Diocesan Advise – Ref extension of cemetery.

a to c were discussed and noted by the Council

d) Cllr Shevde asked if some form of matting could be provided to cover muddy footpaths during funerals, he was concerned that someone may fall when walking to a grave side. This would be very unfortunate especially for those carrying a coffin. The Clerk to look into and order if within her expenditure limit.
Action Sarah Wells

15. TOILETS

Nothing to discuss

16. PARADE

The Councillors solicitors are still trying to start a dialogue with the solicitors representing the shop owners.

17. REPORTS

a) Dist Cllr - Cllr Kenton gave a report covering the High Speed rail link to Dover, licensing and the Freedom of information act.

b) Eastry Young Peoples Club – Cllr Smith reported that the application for a KIRK grant had been unsuccessful, the club had received a VAT refund and it was possible that Bubbles may be able to apply for additional funding.

18. MERCURY REPORT

The following to be included in the Mercury report. Thank you to all those that attended the viewing of the Hospital Plans. Coffee Break re-opened after Christmas break. Allotments still available. Dog mess and poop scoop availability. New Councillor Co-opted. **Action Sarah Wells**

The meeting closed at 20.41pm for a report from the community warden.

There had been little trouble over the Christmas period, PC Wright is to attend Cycling proficiency course prior to receiving his bicycle.

Mr Priestley asked if the Council would like him to enter the Village Of the Year competition on behalf of the Parish this year. This was agreed.

The Chairman thanked Bob for his report and for attending the meeting. The meeting re-opened at 20.45pm.

19. DATE OF NEXT MEETING

The next Ordinary meeting of the Council will be on Monday 7th February 2005 at 7.00pm at the Parish Room.