

**MINUTES OF EASTRY ORDINARY PARISH COUNCIL MEETING. HELD AT THE PARISH ROOM AT 7.00pm ON MONDAY 7<sup>th</sup> FEBRUARY 2005**

Present: Councillors S Shevde      S Smith      I Mollart (Chair)  
                          S Hooper      N Kenton      M Pemble

S Wells Clerk to the Parish Council  
 Mr Priestley Community Warden 8.35 pm – 8.50pm

**1. APOLOGIES**

Cllrs Cook, Wiles, Jones, Thompson. Dist Cllr Manion & PC Wright

**2. CO-OPTION OF NEW COUNCILLOR**

It was proposed by Cllr Kenton and seconded by Cllr Smith that Mr David Carr be co-opted onto the Council. Mr Carr signed the declaration of acceptance of office. The Chairman welcomed Cllr Carr to the Council.

Cllr Carr said he would like to serve on the following committee and sub-committees – Risk Assessment, Planning and Highways. This was agreed.

**3. MINUTES OF LAST MEETINGS**

a) Minutes of the Planning meeting held at 6.15pm on 10-01-05

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the minutes of the Planning meeting of the 10-1-05 be signed as a true and correct record; all agreed the Chairman signed the minutes.

b) Minutes of the Ordinary meeting held at 7.00pm on 10-01-05

It was proposed by Cllr Shevde and seconded by Cllr Smith that the minutes of the Parish Council meeting of the 10-1-05 be signed as a true and correct record; all agreed the Chairman signed the minutes.

**4. ACTIONS FROM THE LAST MEETING**

**Correspondence**

*DDC - register of electors* – Cllr Thompson had completed the form allowing him to get a copy of the full register of electors. **Action Discharged**

**Highways**

*Hedging Wilmott Place* – DDC had agreed to replant the hedge. **Action Discharged**

**Allotments and Leisure Fields**

*Survey of Allotments, Community Gardens and City Farms in England* – the survey had been completed and returned. **Action Discharged**

**Parish Council Vacancy**

The Clerk had written to both applicants as agreed.

**Action Discharged**

**Annual Parish Meeting – 25<sup>th</sup> May 2005**

The Clerk to inform other Village Organisations of the date.

**Action Discharged**

**Correspondence**

*DDC – Dover District Voluntary Compact (Code of Equal Partnership) – response a.s.a.p.  
Review of Community Engagement for Elected Members/local Boards – response by 24-1-05*

A response had been sent.

**Action Discharged**

*Mid and South East Kent Council for Voluntary Service - The Clerk had copied to Village Organisations*

**Action Discharged**

*Dover Crime and Disorder Reduction partnership - This had been circulated.*

**Action Discharged**

*Minor Authorities Governor – Eastry School – the Clerk had written to the Chairman of Governors as agreed at the last meeting.*

**Action Discharged**

**Highways**

*Kent Highways - Top of Cooks Lea where it abuts Eastry School – the Clerk had written to the emergency service as instructed.*

**Action Discharged**

*Hole had been dug in Mill Lane– the Clerk had reported the unguarded hole to DDC.*

**Action Discharged**

*Doctors surgery stabilise the bank - the Clerk had written to the practise manager.*

**Action Discharged**

**Finance**

*Parish Room – rateable value – the Clerk had requested a copy of the rules on rate relief for charities.*

**Action Discharged**

*2005/06 Tax Base - The number quoted is the number of band D equivalent properties in the parish by which the precept will be divided to give the amount each household will pay to the Parish Council*

**Action Discharged**

*DDC – Council Budget – this document had been circulated to the Finance Committee for comment.*

**Action Discharged**

**Forthcoming Events**

*KAPC Dover area committee meeting 27-1-05 – Cllrs Hooper and Pemble had attended*

**Action Discharged**

### Allotments and Leisure Fields

*Cultivating of the allotments* – the Chairman and Clerk had made enquiries and found someone willing to cultivate the allotments. **Action Discharged**

### Churchyard and Cemetery

*Grass walkway matting* – this had been ordered. **Action Discharged**

### Mercury Report

The Parish Council Mercury report had been forwarded to the Village correspondent. **Action Discharged**

## 5. CODE OF CONDUCT

Nothing to discuss this month

## 6. CORRESPONDENCE

- a) Office of the Deputy Prime Minister – freedom of Information Act 2000
- b) DDC Licensing Act 2003
- c) Village of the Year Competition
- d) EYDCP – News
- e) The Relay
- f) DDC- DASBU
- g) Reply from Surgery Manager – Bank outside Surgery Building, High Street
- h) KAPC News
- i) Chalkfoot –Rural Touring in East Kent
- j) ACRK – Rural News and enclosures

a to j were discussed and noted by the Council

- k) Clerks & Councils Direct

Cllr Hooper had seen an advert for graffiti spray, the Clerk to investigate. **Action Sarah Wells**

- l) Rural Communities Opinion Survey 2005

The Council spent a few minutes completing the survey. The Clerk to send off. **Action Sarah Wells**

## 7. HIGHWAYS

- a) Kent Highways – Speed restrictions, Deal Road, Sandwich and Heronden Lane, Eastry

The Council were in favour of these speed restrictions. Cllr Shevde asked if repeater signs could be provided. The Clerk to write to the Highways Department. **Action Sarah Wells**

- b) Response from Kent Ambulance service – Cooks Lea
- c) Kent Police – Acknowledgment of letter ref Restricted access Cooks Lea
- d) Kent Fire & Rescue Service – reply to letter ref Restricted access Cooks Lea
- e) Kent Highways – Parking Cooks Lea

The general consensus from the emergency services was that there is no restricted access to the properties in the top cul-de-sac in Cooks Lea, provided cars are parked sensibly and on only one side of the road. With out support from the emergency services it will not be possible to provide a need for a road widening scheme.

f) SRA – Integrated Kent Franchise – Stakeholder Briefing Document

Noted

## 8. FINANCE

a) Rate Relief – Parish Room

After reading the rules Cllr Thompson is sure that the Parish Council/Recreation Ground Charity can apply for rate relief. The Clerk had therefore asked for an application form.

b) SeeBoard – New rate for electricity

Noted.

c) NALC – New salary scales and model contract for Clerks

It was agreed that the Finance Committee should meet to discuss the new salary scale.

**Action Sarah Wells**

d) Cash Books examined by Cllr Thompson – See appendix A.

All Councillors had been given a copy of Cllr Thompson's report. This was gone through in detail. It was proposed by Cllr Kenton and seconded by Cllr Smith that the recommendations made in the report be adopted by the council, all agreed.

## 9. ACCOUNTS

### CURRENT ACCOUNT

#### January receipts

Girl Guides Parish room Use 2004	63.00
EDF Energy - Wayleaf	48.75
Cleavley & Spencer Memorial Inscription Gibbens	30.00
	<b>141.75</b>

### CAPITAL ACCOUNT

Interest

#### Payments for January

		VAT	Cheq No
Mrs Broster - Jan	250.00		3203
Mr Swain - Toilet Cleaning Contract Jan	125.00		
Mr Swain - Toilet Cleaning Supplies Jan	3.20		
	<b>128.20</b>	128.20	3204
Eastry Village Hall - Hall Hire Nov Coffee Break	48.00		
Eastry Village Hall - Hall Hire Dec Coffee Break	36.00		

	<b>84.00</b>	84.00	*	3205
Seeboard Energy - Pavilion		43.55	2.47	3206
Seeboard Energy - Parish Room		15.34	0.73	3207
Foodstore - Coffee break		9.69		3208
S .Wells Salary		575.98		3209
	Income Tax	32.59		
	Employees NI	26.40		
	Employers NI	30.72		
Inland Revenue	<b>89.71</b>	89.71		3210
Clerks Expenses				
Internet		17.99	2.68	
	Kettle for Pavilion	6.49	0.97	
	<b>24.48</b>			3211
KAPC - New legislation training day 2 places		94.00	14.00	3212

\* Cheque 3194 drawn last month - lost in post not received by VH  
Stop put on Cheque at Bank - no charge

## 10. CCTV

The two examples of CCTV Code of Practise had been read by members. The Council agreed in principle that a CCTV camera would be of benefit to the Council however, there were several questions that could not be answered at the meeting. The Clerk to get some more information.

- Will the Camera be fixed or on a sweep
- How far will it be able to see – What area of the High Street will be covered?
- How good will the picture quality be for the area covered.
- How much crime/ASB has been reported in the area that will be covered?

Members also asked for a written report from the crime prevention officer.

**Action Sarah Wells**

The discussion went on to CCTV in other part of the Village, it was agreed that the Gun Park would be the best place for CCTV cameras. The Clerk to approach head teacher at the school to discuss the possibility of a joint system to cover the school and the Gun Park.

**Action Sarah Wells**

## 11. PLANNING

- DDC – Consultation on the Dover Local development Framework Sustainability Appraisal Scoping Report.

The Clerk had downloaded this document; it was given to the Chairman of the planning committee to be circulated.

- Clear Vision for the South East – The South East Plan

Noted

## 12. FORTHCOMING EVENTS

- a) The Dover Local Board 24<sup>th</sup> Feb Dover
- b) KAPC – New Legislation Information Day – Wed 23<sup>rd</sup> Feb

The Clerk said she would like to attend this event, Cllr Hooper also wished to attend. The Clerk reported that Great Mongeham Parish Council had asked if the cost of the Clerks attendance could be split. Eastry to pay the event fee and GM to pay the travelling.

It was proposed by Cllr Shevde and seconded by Cllr Pemble that event fees be paid for Cllr Hooper and the Clerk.

**Action Sarah Wells**

- c) KAPC – Planning Information Day - Sat 19<sup>th</sup> March

Cllr Carr was interested in attending; this would be decided at the next meeting.

- d) KCC Invitation to Dover Local Board Deal meeting 10<sup>th</sup> Feb 2005

The Chairman to attend.

The meeting was closed at 8.41pm so that the Community warden could give a report. Fly tipping was taking place in Thornton Lane. There was a youth problem developing in Mill Green; however nothing had been reported to the Police of the DASBU.

The Warden had called a meeting to deal with the Village of the Year competition on the 23<sup>rd</sup> Feb at 7.30pm in the Parish room. The Chairman thanked Bob for attending the meeting, the meeting re-opened at 8.50pm.

## 13. ALLOTMENTS AND LEISURE FIELDS

- a) Set date for Allotments and Leisure Committee Meeting

Two provisional dates were set. Tuesday 15<sup>th</sup> Feb at 10am and Monday 21<sup>st</sup> at 7.00pm, the Clerk to check with Cllr Wiles before calling the meeting.

**Action Sarah Wells**

- b) KCC – Eastry Picnic Site

KCC had received a letter claiming that a lady had tripped on a piece of barb wire protruding from the ground in the picnic site. The lady had broken her arm and was asking for compensation. This had been passed to KCC insurers for action.

- c) Dog Fouling – Cllr Shevde reported that the Football match at the weekend had been stopped by the referee to allow Dog mess to be cleared up. This had been all over the pitch. Cllr Smith reported that the young peoples pitch was also covered and that Mr Luckhurst had had to clear that before a game could be played. It was agreed that dog fouling should be put in the Mercury column again and that the Clerk should speak to the school as it was felt some of the offenders may be parents taking dogs with them when walking their children to school. The Clerk was also asked to contact the dog warden and ask if she could patrol the Gun Park when she visits the Parish.

**Action Sarah Wells**

d) The allotment land reserved for the school was discussed. There was concern that once the growing season started the grass would become long again and would need clearing again before the school took over the area. The Clerk to speak to the Head Teacher. **Action Sarah Wells**

#### **14. CHURCHYARD AND CEMETERY**

a) PCC – Work in Church yard

Noted by the Council

b) PCC – Moving of Tree in Church Yard

The Clerk had responded informing the PCC that this tree had been requested by DDC and that they should be contacted before any work is undertaken.

c) Rev Kent – Quote for work to Church Yard Wall – Flint-Stones £2,772.00

The Council were worried that this quote is at least £5000 lower than other quotes received. It was agreed that more should be found out about the builder before the Parish Council would be willing to accept the quote. Also assuming this quote is accepted that Council would like to see the bill split 3 ways between themselves, the PCC and Mr Freud. **Action Sarah Wells**

d) Charity Commission – Annual return

Cllr Carr added his details to the Charity form.

e) abainfo

Noted.

#### **15. TOILETS**

Nothing to discuss

#### **16. PARADE**

a) Letter from Williams & Barnes

Still no response from one of the shop owners. The Clerk to speak to Mr Eldridge. **Action Sarah Wells**

#### **17. REPORTS**

a) Dover Area KAPC meeting

Cllr Hooper gave the report; Christopher Allan from the DASBU had been the speaker at the meeting. The District Council Green Spaces survey was also discussed.

b) Dist Cllrs Kenton - The high speed rail link may go as far as Dover. Licensing, parity on charges and housing in the SE were also discussed.

c) Village Hall

Cllr Pemble said there was nothing significant to report.

**18. MERCURY REPORT**

Dog Fouling. Road Widening Scheme top of Cooks Lea. Annual Meeting. Coffee Break. Bus Timetables.

**19. DATE OF NEXT MEETING**

The next Ordinary meeting of the Council will be on Monday 7<sup>th</sup> March 2005 at 7.00pm at the Parish Room.

Cllr Kenton gave his apologies for the next meeting.

The meeting closed at 9.37pm.