

MINUTES OF EASTRY ORDINARY PARISH COUNCIL MEETING. HELD AT THE PARISH ROOM AT 7.00pm ON MONDAY 7th MARCH 2005

Present: Councillors S Shevde S Smith I Mollart (Chair) F Thompson
 S Hooper N Kenton M Pemble D Carr
 A Wiles M Jones

S Wells Clerk to the Parish Council
 Mr Priestley Community Warden 8.45 pm – 8.55pm

1. APOLOGIES

Cllr Cook, Dist Cllr Manion & PC Wright

2. MINUTES OF LAST MEETINGS

a) Minutes of the Planning meeting held at 6.30pm on 7-02-05

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the minutes of the Planning meeting of the 7-02-05 be signed as a true and correct record; all agreed the Chairman signed the minutes.

b) Minutes of the Ordinary meeting held at 7.00pm on 7-02-05

It was proposed by Cllr Pemble and seconded by Cllr Hooper that the minutes of the Parish Council meeting of the 7-02-05 be signed as a true and correct record; all agreed the Chairman signed the minutes.

c) Minutes of the Allotments & Leisure Committee meeting held at 7.00pm on 21-02-05

d) It was proposed by Cllr Wiles and seconded by Cllr Smith that the minutes of the Allotments & Leisure Committee meeting held on 21-02-05 be signed as a true and correct record; all agreed the Chairman signed the minutes.

3. ACTIONS FROM THE LAST MEETING

a) Actions from the Ordinary Parish Council meeting 7-2-05

Correspondence

Clerks & Councils Direct - graffiti spray – the Clerk has circulated the details. **Action Discharged**

Rural Communities Opinion Survey 2005 – this had been returned. **Action Discharged**

Highways

Kent Highways – Speed restrictions, Deal Road, Sandwich and Heronden Lane, Eastry – the Clerk had informed Highways of the Councils views. **Action Discharged**

Finance

NALC – New salary scales and model contract for Clerks – Finance meeting to take place on Wed 30th March 2005. **Action Discharged**

CCTV

The Clerk to get some more information.

- a) *Will the Camera be fixed or on a sweep – will be fixed*
- b) *How far will it be able to see – What area of the High Street will be covered?*
- c) *How good will the picture quality be for the area covered.*

Waiting information from manufactures

- d) *How much crime/ASB has been reported in the area that will be covered?*

Waiting information from the Police

- e) *Members also asked for a written report from the crime prevention officer.*

Waiting information from the Police

Action Sarah Wells Ongoing

Possible partnership with the School – the Clerk had discussed this with the Mr Halling, at the moment the School did not have any problems that would justify expenditure on CCTV. **Action Discharged**

Forthcoming Events

KAPC – New Legislation Information Day – Wed 23rd Feb – the Clerk and Cllr Hooper had been unable to attend due to the recent bad weather. The event to be ran again at a later date. **Action Discharged**

Allotments and Leisure Fields

Set date for Allotments and Leisure Committee Meeting – meeting took place on 21-2-05

Action Discharged

Dog Fouling – the Clerk had contacted the Dog warden and asked for patrols to concentrate on the gun Park. She had also put a large piece in the Mercury Column; the School news letter had also mentioned dog fouling. **Action Discharged**

The allotment land reserved for the school – the School still wish to take over this land, they are looking for grant funding. **Action Discharged**

Churchyard and cemetery

- a) PCC – Work in Church yard

Noted by the Council

- b) PCC – Moving of Tree in Church Yard

The Clerk had responded informing the PCC that this tree had been requested by DDC and that they should be contacted before any work is undertaken.

Rev Kent – Quote for work to Church Yard Wall – Flint-Stones £2,772.00 – dealt with at Church Yard and Cemetery meeting 7-3-05 **Action Discharged**

Parade

Letter from Williams & Barnes – the Clerk had spoken to Mr Eldridge. **Action Discharged**

4. CODE OF CONDUCT

a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

b) The Standards Board for England – A code for the future

Cllrs to respond individually.

c) Recreation Ground Charity

The Clerk to get guidance from the monitoring officer on how members should declare the fact that the Parish Council as a corporate body is the charity trustee for the Recreation Ground Charity.

Action Sarah Wells

5. CORRESPONDENCE

a) Office of the Deputy Prime Minister – Citizen Engagement and Public Services: Why Neighbourhoods Matter and – Vibrant Local Leadership

b) A green paper for youth: From Consultation to legislation

c) defra – Clean Neighbourhood and Environment Bill

d) DDC – Dover District Compact

e) The Relay Feb 2005

f) Minutes of the Dover Area KAPC meeting

g) Discover – Kent Libraries & Archives Annual Report 2004

a to g were discussed and noted by the Council

h) New Project manager – Coal Fields Heritage Initiative Kent - Is Council still interested? If so in what way

The Council would still like information on the project.

Action Sarah Wells

6. HIGHWAYS

a) Litter picking – Village of Year

Cllr Smith suggested that a litter pick be organised before the judging of the Village of the Year competition. Members agreed to this in principle, the clerk to check with the insurance company.

Action Sarah Wells

7. FINANCE

a) Rate Relief

The Clerk to fill in the forms and get the address details on the rate bill changed. **Action Sarah Wells**

b) Request for £500 to help fund the New Eastry Village News

The Council discussed this request in detail; they were very concerned that only 500 copies had been ordered and that they were not to be delivered. The feeling of the members was that they could not justify making a contribution to a magazine that would not be given to all households in the Parish.

It was agreed that if the magazine was delivered to all dwellings in the Parish then the Council would be willing to make a financial contribution. Several Councillors said they would be happy to help with the distribution. It was felt that if the Parish Council arranged for the distribution of the first issue, then feedback could be collected and the true feeling for the magazine collected. The Clerk to speak to Michael Kinns.
Action Sarah Wells

c) Insurance Renewal - £2338.50 (1793.14 2004/05)

The Clerk reported that the Property Damage premium had increased by over £500. It was agreed that she should contact the company and ask for more details.
Action Sarah Wells

8. ACCOUNTS

CURRENT ACCOUNT

February receipts

Pavilion Hire Dec & Jan	51.00
EDF Energy - Wayleaf	48.43
Funerals - Mrs Bones & Mrs Marsh	685.00
	784.43

CAPITAL ACCOUNT

Interest

Payments for February

		VAT	Cheq No
Mrs Broster - Feb	250.00		3213
Mr Swain - Toilet Cleaning Contract Feb	125.00		
Mr Swain - Toilet Cleaning Supplies Feb	4.16		
	129.16	129.16	3214
Eastry Village Hall - Hall Hire Jan 05 Coffee Break	48.00		3215
KCC - Commercial Service - Stationary	20.44	3.04	3216
John Bourne & Co Ltd - Pond and Playground Gates	1397.92	208.20	3217
Fibros Lts - New walkway mats - cemetery	252.63	37.63	3218
Godden Construction - Christmas tree Mount	352.50	52.50	3219
Grave Excavation – 23-2-05	230.00		
Grave Excavation – 25-2-05	260.00		
	490.00	490.00	3220
Petty cash	40.00		3221
S .Wells Salary Feb	576.19		3222
Income Tax	32.38		

	Employees NI	26.40		
	Employers NI	30.72		
Inland Revenue		89.50	89.50	3223
Clerks Expenses				
Internet			17.99	2.68
Parish Council Insurance			2338.50	3225

It was proposed by Cllr Shevde and seconded by Cllr Jones that the above payments be made, all agreed.

9. CCTV

- a) UK Police requirements for Digital CCTV systems
- b) CCTV Operational Requirements Manual

These documents were put on circulation.

10. WEB-SITE

- a) KCC - Get on-line on us

Cllr Carr explained the different ways a Parish Council web site could be operated. After some discussion it was proposed by Cllr Kenton and seconded by Cllr Wiles that the Council have its own domain name. This would cost £50 to set up and £50 every two years to maintain. This expenditure was agreed by the members.

11. VILLAGE INFORMATION BOOKLET

Cllr Carr informed the meeting that he could update and print the Village Information Booklet at nil or a small cost. He had an example of what the book would look like. The Council liked the new book and agreed that it would be nice to see it updated. It was proposed by Cllr Jones and seconded by Cllr Wiles that the Parish Council would support the update of the Village Information Booklet. The effect the data protection act would have on this operation needed to be explored. The clerk to look into this and phone the people currently in the book and ask if they wish to be included in the future.

Cllr Carr said that in the future it may be possible to put the Village Information Booklet information on the web site. This to be added to any data protection form that may need to be produced.

Action Sarah Wells

The Meeting was closed at this point 8.45pm so the Community Warden could give his report. DASBU were to visit the village because of problems in Centenary Garden's. A gang of youths from Mill Green were causing problems in Centenary. The members asked some questions, the meeting was re-opened at 8.53pm.

12. PLANNING

Cllr Kenton declared a prejudicial interest and withdrew from the meeting.

- a) DOV/04/01520 – Siting of mobile home etc – Site Opposite Ham Manor, Ham – to committee 17-02-05

- b) DOV/04/00919 – Granted full planning permission – erection and conversion of buildings to use as school, formation of car park, playground and associated works – The Lodge, Foxborough Hill
- c) DOV/04/01500 – granted full planning permission –Erection of rear external chimney breast (for flue) - Eastry fish bar
- d) DOV/04/01495 – Granted full planning permission – Conversion of garage to living accommodation and insertion of window (to replace garage door) – 32 Peak Drive
- e) DOV/04/01398 — Refused listed building consent - Alterations and extension of buildings(including some small scale demolition of earlier extension) and conversion to form 10 apartments and 17 houses – Eastry Hospital
- f) DOV/04/01400 – refused planning permission - Change of use of buildings, alterations and extensions to form 10 flats and 17 dwelling houses, access, vehicle parking and associated works – Eastry Hospital, Mill Lane.
- g) DOV/04/01399 – Refused outline planning permission – Erection of 23 houses and 26 apartments with 2145m2 of B1 employment floor space following demolition of existing buildings - Eastry Hospital
- h) DOV/04/1520 – Siting of Mobile home for use as an agricultural dwelling, site opposite Ham Manor. – Site meeting 15-3-05
- i) DOV/04/1520 – letters of objection
- j) DOV/04/00166A – Construction of a disabled ramp to main entrance- Eastry Village Hall – Amended Plans

A to j were discussed and noted by the Council

- k) TC/05/00016/TC

Proposal: Reduce Western Red cedar to 2.4m

Location: Firbank, Brook Street

After much discussion it was agreed that no objections should be raised to this application however it was agreed that the Clerk should check if the application should read reduce “by 2.4m” or “to 2.4m.”

Action Sarah Wells

12. FORTHCOMING EVENTS

- a) KAPC – Planning Information day 19th March
- b) CPRE – South east Plan meeting 30 March 2005
- c) Lord Lieutenant of Kent hosting Civic reception Canterbury Cathedral Friday 29 April 2005

a to c were noted by the Council

- d) Dover District Youth Strategy Launch – Thursday 17 March 1.30pm Dover Discovery Centre

Cllr Smith to attend

- e) KCC – Public Rights of way Annual Liaison Meeting 16-3-05. 7.00pm Eastry Village Hall

Cllrs Smith, Hooper and Mollart to attend.

13. ALLOTMENTS AND LEISURE FIELDS

a) The allotments and Leisure sub-Committee at its meeting on the 21-02-05 agreed to recommend to Full Council that the Pavilion building be closed at the end of the current football season. The building to be demolished soon after closure.

There followed a long discussion on the effect closing the Pavilion would have. All those present were sorry to see the loss of this facility; however they could not justify the large amount of money it would cost to refurbish the Football pavilion to get it up to current Health and Safety regulations. It was unlikely that given its current usage (once or twice a month for one game) that grant funding would be available to the Council to refurbish the old pavilion or build a new one. It was agreed that outline planning permission should be sought before any action is undertaken to demolish the pavilion. This should ensure that if a need could be proven for the facility in the future then at least planning permission would be in place.
Action Sarah Wells

It was also agreed that if the football club could offer any help in fund raising or were willing to take on the pavilion that the Council would be happy to discuss the matter with them. With the above in mind it was proposed by Cllr Thomson and seconded by Cllr Smith that the recommendation of the Allotments and Leisure sub-Committee should be accepted, all agreed.
Action Sarah Wells

b) Wipe away graffiti spray

The spray advertised in last month's Clerk and Councils Direct was felt to be rather expensive, Cllr Carr had seen a less expensive make on the Screw Fix Direct web-site, it was agreed a tin should be ordered.

c) The Playing Field

noted

d) Pond – Paul Hadaway of the Environment Agency will visit and attend next PC meeting

The Clerk reported that Mr Hadaway worked for the Environment agency and was responsible for the introduction of the miner trail in this area. He had agreed to look at the pond and report to the next meeting of the Parish Council.

e) Quotes for signs – Gun park

It was agreed that the quote for £248 for 5 signs to be fixed to the play areas gates should be accepted. It was felt that the quote for the Skate board sign was excessive. The Clerk to speak to KCC landscapes.

Action Sarah Wells

13. CHURCHYARD AND CEMETERY

It was proposed by Cllr Hooper and seconded by Cllr Pemble that the recommendations of the Churchyard and Cemetery Sub-Committee at its meeting earlier this evening should be accepted by the Council all agreed.

14. TOILETS

The Clerk reported that some Anti-social Behaviour was taking place in the Ladies Toilets. A small group of young people were using the toilets for smoking. The situation was being monitored by Mr Priestley and Mr Swain.

15. PARADE

- a) Report from Williamson & Barnes – Progress on leases

16. REPORTS

- a) Dist Cllrs

17. MERCURY REPORT

The set up of the Web-site and the re-issue of the Village Information booklet to be included.

18. DATE OF NEXT MEETING

The next Ordinary meeting of the Council will be on Monday 4th April 2005 at 7.00pm at the Parish Room.

Paul Hadaway will be attending at **6.45pm** to discuss the Pond and the Miners Trail. PC meeting to start at 7.00pm

Cllrs Kenton and Wiles both had meetings prior to the Parish Council meeting, they asked that their apologies be accepted if they were unable to get to the next PC meeting.

The meeting closed at 9.41pm