

**MINUTES OF THE ANNUAL MEETING OF EASTRY PARISH COUNCIL. HELD AT THE
PARISH ROOM AT 7.00pm ON MONDAY 9th MAY 2005**

Present: Councillors S Shevde S Smith I Mollart (Chair) S Hooper
 N Kenton (Part) M Jones M Pemble, F Thompson (Part)
 A Wiles D Carr

S Wells Clerk to the Parish Council

Mr Priestley Community Warden

1. ELECTION OF CHAIRMAN

It was proposed by Cllr Hooper and seconded by Cllr Shevde that Cllr Mollart continues as Chairman. There being no other nominations for chairman this was put to the vote, all agreed. The Chairman signed the Declaration of acceptance of office.

2. APOLOGIES

Dist Cllr Manion. Cllrs Thompson & Kenton would be late

Absent: Cllr Cook

3. ELECTION OF VICE CHAIRMAN

It was proposed by Cllr Pemble and seconded by Cllr Hooper that Cllr Shevde continues as Vice Chairman. There being no other nominations this was put to the vote, all agreed.

4. ELECTION OF COMMITTEES & DELEGATES

Committees and Sub-Committees

Church yard and Cemetery

Iris Mollart (Chairman)
Sandra Hooper,
Ann Wiles
Sam Shevde
Margaret Pemble
Frank Thompson

Highways

Iris Mollart
David Carr
Shelia Smith
Nick Kenton
Margaret Pemble
Sam Shevde
Mr Donald Eldridge

Planning

Sam Shevde
Sandra Hooper
Mathew Jones
Ann Wiles
David Carr
Margaret Pemble
Sheila Smith

Allotments & Playing Fields

Sandra Hooper
Sheila Smith
Ann Wiles
Margaret Pemble
Sam Shevde

Risk Assessment

Mathew Jones
Frank Thompson
David Carr

Peace Time Emergencies

Sam Shevde
Mathew Jones
Shelia Smith

Footpaths

S Shevde
M Jones
S Hooper
A Wiles

Delegates

KAPC – Cllrs Hooper and Pemble – Smith reserve

Young Peoples Club – Cllr Smith

Village Hall committee – Cllrs Smith and Pemble

Police Liaison meetings – Cllrs Smith and Jones

Transport Issues – Cllr Hooper

5. MINUTES OF LAST MEETINGS

a) Minutes of the Planning Committee Meeting 6.15pm 4th April 2005

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the above minutes be signed as a true and correct record of the meeting, all agreed the chairman signed the minutes.

b) Minutes of the Ordinary meeting 7.20pm 4th April 2005

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the above minutes be signed as a true and correct record of the meeting, all agreed the chairman signed the minutes.

c) Minutes of the Planning Committee Meeting 6.30pm Thursday 21st April 2005

It was proposed by Cllr Smith and seconded by Cllr Carr that the above minutes be signed as a true and correct record of the meeting, all agreed the chairman signed the minutes.

d) Minute of the Meeting of the Recreation Ground Charity 7.00pm Thursday 21st April 2005

It was proposed by Cllr Smith and seconded by Cllr Carr that the above minutes be signed as a true and correct record of the meeting, all agreed the chairman signed the minutes.

e) Minutes of the Highway Committee Meeting 7.30pm Thursday 21st April 2005

It was proposed by Cllr Hooper and seconded by Cllr Carr that the above minutes be signed as a true and correct record of the meeting, all agreed the chairman signed the minutes.

f) Minutes of the Allotments and Leisure Committee Meeting Wednesday 27th April 2005

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the above minutes be signed as a true and correct record of the meeting, all agreed the chairman signed the minutes.

g) Minutes of the Finance Committee meeting 4th 7.00pm 4th May 2005

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the above minutes be signed as a true and correct record of the meeting, all agreed the chairman signed the minutes.

6. ACTIONS FROM THE LAST MEETING

a) Actions from the Ordinary Parish Council meeting 4-04-05

Code of Conduct

A Code for the Future – Consultation – Councillors had responded.

Correspondence

DDC – Municipal Waste Strategy – the Clerk had responded as agreed at the last meeting.

Action Discharged

Finance

Insurance Renewal – the Clerk had removed the shed next to the Parish room and a refund had been received from the insurance company.

Action Discharged

Parish News – the cheque for the first 6 issues would be drawn later in the meeting. **Action Discharged**

CCTV – the Clerk had written to the owner of the Post Office **Action Discharged**

Planning

The South East Plan – Consultation draft – the Clerk had responded as agreed. **Action Discharged**

Forthcoming Events

Annual Parish Meeting 25-5-05 – the agenda will be delivered by the Guides in the next few days. **Action Discharged**

Allotments and Leisure Fields

Annual Safety Inspections – the Clerk was in contact with the Insurance Company and was waiting for a quote for the work. **Action Discharged**

Quote for work to allotments and fencing in Gun Park – an additional quote had been obtained. **Action Discharged**

Pavilion – a meeting had been held with members of the football club. **Action Discharged**

Golf being played in the Gun Park – the new sign was now in place. **Action Discharged**

Churchyard and Cemetery

Pfizer – Reaching Out – Pfizer Volunteering Scheme – the Clerk had registered the parish Council **Action Discharged**

7. CODE OF CONDUCT

- a) A reminder to all Councillors that have 28 days in which to inform the DDC Monitoring Officer of any changes to the information entered on your register of financial or other interest forms.
- b) A Code for the Future – Consultation – Meeting at DDC Offices Thursday 26th May 2005
- c) Minutes and Agenda – Standards Board Meeting

a to c were noted by the Council

8. CORRESPONDENCE

- a) Kent County Playing Fields Association – 78th Annual Report
- b) ACRK – Annual report
- c) The Relay
- d) Pfizer Community News
- e) KAPC – Parish News
- f) DDC – Close to Home
- g) Clerks and Councils Direct
- h) Local Council review
- i) EYDCP – News

a to i were noted by the Council

- j) Kent Police – Parish Special Recruitment Campaign - The Clerk to forward to the PTA **Action Sarah Wells**

Cllr Thompson joined the meeting 7.35pm.

9. HIGHWAYS

- a) Recommendations from the Highways Committee Meeting on 21-4-05

It was proposed by Cllr Jones and seconded by Cllr Wiles that the recommendations of the Highways committee be adopted by the Council. All agreed.

Action Sarah Wells

- b) DDC Car Parking
c) Integrated Kent Franchise
d) Planning for Gypsy and Traveller Sites

b to d were noted by the Council

- e) Copy of letter from Mr Patel to DDC Highways – ref lose of trade since parking restrictions put in place.

Cllr Kenton joined the meeting during these discussions 7.40pm. This matter was discussed in detail, it was agreed that the Council would wait for the Highways Units response.

10. FINANCE

- a) Recommendations of Finance Committee 4-5-05

It was proposed by Cllr Shevde and seconded by Cllr Carr that the recommendations of the Finance Committee should be adopted, in so doing the Council adopted the 2004/05 Accounts, the budget for 2005/06 and approved the statement of assurances on the audit form. As Councillor responsible for Finance Cllr Thompson abstained from the vote. All other members agreed.

- b) Kent Playing Fields Association – Membership renewal £15
c) Abba Membership renewal £78
d) Action with Communities in Rural Kent – Membership renewal £35

It was proposed by Cllr Smith and seconded by Cllr Hooper that b to c should be paid. All agreed.

- e) Grant Request – The Bumble Bee programme – Kent

The request dose not fall within the Councils grants criteria.

- f) DDC – requesting Insurance details – Bus Shelter Gore lane

The Clerk had dealt with this request.

- g) KAPC – Audit Commission Statement on Audit Regime Review

It was agreed that Cllr Thompson to respond on behalf of the Council.

11. ACCOUNTS

CURRENT ACCOUNT

April receipts

Precept

34363.00

Cornhill Insurance Refund	145.11
Allotment rents	90.60
	34598.71

Note £30,000 from Current account placed on deposit with Treasury Reserve for 3 month
£316.08 interest due on 4-8-05

CAPITAL ACCOUNT

No transactions

		VAT	Cheq No
Payments for April			
Mrs Broster - April (Paid between meetings)	250.00		3235
Mr Swain - Toilet Cleaning Contract Apr	125.00		
Mr Swain - Toilet Cleaning Supplies Apr	3.70		
Mr Swain - Petrol Mower	5.00		
	133.70	133.70	3236
DDC - Supply and Fit 2 x Bins - Supply 1 x Dog Bin	756.78	112.71	3237
DDC - Jet wash 3 x Bus Shelters	57.42		3238
A-Signs No Golf Sign - Gun Park - Paid from petty cash	41.13	6.13	3240
Kemp Bros & Son - Clearing away fence gun park	20.00		
Repairs allotment fence	68.40		
Remove old and put up new golf sign	18.50		
	106.90	106.90	3241
Eastry PCC - Parish magazine grant	250.00		3242
Derek Whittaker - Repairs Parish Room	39.36	5.86	3243
Eastry Food store - Coffee Break refreshments	15.66		3244
Seaboard Energy - Electricity Parish Room	20.55	0.98	3245
British Gas - parish Room	37.26	1.77	3246
DDC - rates parish room	32.09		3247
David Carr - Web Site expenses	16.65	2.48	3248
S .Wells Salary Apr	624.77		3249
Income Tax	43.11		
Employees NI	32.12		
Employers NI	37.38		
Inland Revenue	112.61	112.61	3250
Clerks Expenses Internet	14.99	2.23	
Mileage - Disposal of rubbish allotments	12.62		
Petrol - Strimmer	5.02	0.75	
Strimmer Line	6.49	0.97	
	39.12	39.12	3251
Williamson and Barnes	1749.00		3252
Abba Membership	78.00		3253
Kent Playing Fields Association Membership renewal	15.00		3254
Action with Communities in rural Kent membership renewal	35.00		3255`

It was proposed by Cllr Jones and seconded by Cllr Pemble that the accounts be paid, all agreed.

12. WEB-SITE

Cllr Carr reported that the Web-site was now up and running. He is currently in the process of producing a history of Eastry and is looking for historical documents and photos that can be included.

13. VILLAGE INFORMATION BOOKLET

The data collections forms have been collected and the input will start soon. It was agreed that a list of Parish Councillors would be included but initial contact would be via the clerk.

The meeting closed from 8.38pm until 8.45pm for a report from the Community warden.

14. PLANNING

a) Dover District Local Development Framework

The document was on circulation. It was agreed that the Clerk should respond to the question about additional housing growth as follows. With the new development at Heronden View, and the probable development of the Hospital site together with the Council's wish for a small development at Eastry Court Farm with the exception of infilling no other housing growth is felt necessary in Eastry. The Council wish to remain a rural village and not develop into an urban town. **Action Sarah Wells**

- b) South East Plan – Acknowledgement of consultation response
- c) Copy of Letter from Sarah Dee to the developer that has planning permission at the Hospital Site
- d) Copy of letter of Objection to Hospital Demolition Application

b to c were discussed and noted by the Council.

15. FORTHCOMING EVENTS

a) Annual Parish Meeting 25-5-05

It was agreed that wine, cheese and biscuits would be served after the meeting. **Action Sarah Wells**

- b) CLF – Wed 25th May 1-3.30pm Triangles Community Centre, Poulton Close, St Radigunds, Dover
- c) Clerks Information Day – 17th May 2005

b and c were noted by the Council

d) Municipal Waste Strategy – Consultation meeting Thursday 16th June 2005

To be discussed at June meeting

e) Trafalgar Week

To be circulated to the Church and ETC

16. ALLOTMENTS AND LEISURE FIELDS

a) Recommendations of the Allotments and Leisure Fields Committee 27-4-05

It was proposed by Cllr Jones and seconded by Cllr Shevde that the recommendations of the Allotments Committee be adopted by the Council, all agreed.

b) £649.00 inc VAT Quote Dale Fencing – New concrete fence gun park basket ball area

It was proposed by Cllr Shevde and seconded by Cllr Hooper that this quote be accepted, on the understanding that this would be the last time the fence would be replaced if it was again destroyed by vandals. All agreed.

Action Sarah Wells

c) Letter from Eastry Young Peoples Club

The official opening of the Youth Club is planned for Sunday 19th June between 2-3pm. The Youth Club would like the Council's permission to for a fun and games afternoon on the gun park with a bouncy castle etc. It was proposed by Cllr Hooper and seconded by Cllr Pemble that be authorised. All agreed.

Action Sarah Wells

Mr Laslett also offered to take down the basket ball hoop and clean the back board. It was agreed that his offer should be accepted and that the Clerk should be authorised to order a new back board if it is not possible to clean the paint off the existing one. Proposed by Cllr Hooper and seconded by Cllr Smith all agreed.

Action Sarah Wells

17. CHURCHYARD AND CEMETERY

The work to repair the wall is in progress.

A response the Council's enquiry about consecrating additional grave spaces has not been received the Clerk to chase.

Action Sarah Wells

18. TOILETS

Nothing to discuss

19. PARADE

Covered under highways committee recommendations.

20. REPORTS

a) Dist Cllr Kenton – gave a report on the activities of Dover District Council

b) Cllr Smith – gave a report on Eastry Young Peoples Club

21. MERCURY REPORT

The new Web-site, Annual Parish meeting and the cut off dates for information to be included in the Parish News.

22. DATE OF NEXT MEETING

The Annual Parish Meeting will be on Wednesday 25th May 2005 at 7.00pm at Eastry Village Hall

The next Ordinary meeting of the Parish Council will be on Monday 6th June 2005 at 7.00pm at the Parish Room.

The meeting closed at 9.23pm