

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE
PARISH ROOM AT 7.00pm ON MONDAY 6th JUNE 2005**

Present: Councillors S Shevde S Smith I Mollart (Chair) F Thompson (part)
 N Kenton M Jones M Pemble,

S Wells Clerk to the Parish Council

1. APOLOGIES

Dist Cllr Manion. Cllrs A Wiles, D Carr, F Thompson & S Hooper

Absent: Cllr Cook

Mr B Priestley, Community Warden, had sent his apologies, due to an incident early he was unable to come to the village in the evenings. The Parish Council were very concerned that Mr Priestley was not being given enough backup and support from the Police. The Clerk to write to the Police.

Action Sarah Wells

2. MINUTES OF LAST MEETINGS

a) Minutes of the Planning Committee Meeting 6.30pm 9th May 2005

It was proposed by Cllr Shevde and seconded by Cllr Smith that the minutes of above meeting be signed as a true and correct record. All agreed the Chairman signed the minutes.

b) Minutes of the Annual meeting of the Parish Council 7.00pm 9th May 2005

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the minutes of above meeting be signed as a true and correct record. All agreed the Chairman signed the minutes.

c) Minutes of Planning Committee meeting 6.15pm 25th May 2005

It was proposed by Cllr Pemble and seconded by Cllr Shevde that the minutes of above meeting be signed as a true and correct record. All agreed the Chairman signed the minutes.

d) Minutes of the Annual Parish Meeting 7-00pm 25th May 2005

It was proposed by Cllr Pemble and seconded by Cllr Smith that the minutes of above meeting be signed as a true and correct record. All agreed the Chairman signed the minutes.

3. ACTIONS FROM THE LAST MEETING

a) Actions from the Ordinary Parish Council meeting 9-05-05

Correspondence

Kent Police – Parish Special Recruitment Campaign - The Clerk had forwarded to the PTA

Action Discharged

Highways

Recommendations from the Highways Committee Meeting on 21-4-05 – Solicitors instructed to proceed.

Action Discharged

Planning

Dover District Local Development Framework - the Clerk had responded as agreed. **Action Discharged**

Forthcoming Events

Annual Parish Meeting 25-5-05 - the refreshments for the Annual Parish Meeting had been provided.

Action Discharged

Allotments and Leisure Fields

£649.00 inc VAT Quote Dale Fencing – the quote had been accepted.

Action Discharged

Letter from Eastry Young Peoples Club – the Clerk had responded on both points as agreed.

Action Discharged

Churchyard and Cemetery

The Clerk had sent another letter to the Diocesan re consecration of grave spaces.

Action Discharged

b) Actions from the Annual Parish Meeting 25-5-05

PC Wright had agreed to speak to Parking Services and find out about the invitations to that last Police Liaison Meeting. The Clerk to chase his response.

Action Sarah Wells

Parking restrictions – The Council to contact DDC.

Action Sarah Wells

Speed restrictions Heronden Road – The Clerk to contact DDC.

Action Sarah Wells

4. CODE OF CONDUCT

a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

b) Standards Board Minutes and Agenda - to be circulated.

Action Sarah Wells

5. CORRESPONDENCE

a) Copy of letter to Mr G Prosser from a Eastry Resident

b) DDC – Democracy matters

c) DDC – Dover District Guide

d) KAPC – Dover Area Committee Minutes

e) DDC – Renewal of Public Entertainments Licence Eastry Village Hall

f) DDC – Crime and Disorder Strategy 2005-2008

g) Age partnership group – Age discrimination legislation

a to g were discussed and noted by the Council.

h) Comments from a member of the public about the Web Site

There was a brief discussion on the comments made.

i) DDC – Draft Housing Strategy 2005-2009 – Response by 24-6-05 – to be circulated and returned to the Clerk by the 20-6-05.

Action Councillors

Cllr Thompson joined the meeting 7.39pm.

6. HIGHWAYS

a) KCC Highway Services – County Lengthsmen

It was agreed that the Clerk would be the nominated Lengthsmen for the Parish with Cllr Carr helping if needed.

b) DDC – On-Street Parking and waiting restrictions / Future Parking Strategy

After much discussion it was agreed that the Clerk should respond asking that the following be looked at:

- a. Review of the parking restrictions in the newsagents, Village Hall, Food Store area.
- b. Look at introducing passing places along Lower Street
- c. Provision of additional off street parking

c) Kent Police – response to letter 19th Jan 2005 – Cooks Lea

Noted

d) Provision of a Footpath at Poison Cross - The Highways engineer phoned to say that there is no accident data that would support the need for a footpath at Poison Cross at this time.

The Parish Council were unhappy with this response, they felt that as planning permission had been given for a school on Foxborough Hill that this should be looked at again. It was felt that the County Council should be proactive in this area not reactive. The Clerk to write to KCC. **Action Sarah Wells**

e) The Footpath running from Mill Green into Gore Lane was discussed – the Council were very concerned that there is no safety barrier at the end of this path. Children on bicycles are riding straight out into the road. Also the hedges along this path were not being cut back. The Clerk to Contact the Highways department. **Action Sarah Wells**

f) The Chairman had received a complaint about the footpath running parallel to the bank outside the Doctors Surgery. During the recent heavy rain the mud had washed off the bank onto the path making it very slippery. The Doctors had agreed to plant this bank last year but as yet no work had been undertaken. The Clerk to contact the surgery. **Action Sarah Wells**

g) A complaint had been received about vegetation overhanging the footpath at the bottom end of the High Street. The Clerk to contact the householder. **Action Sarah Wells**

7. FINANCE

a) Copy of report from the Council Internal Auditor – Mr Ted Price

It was proposed by Cllr Smith and seconded by Cllr Pemble that the report from the Internal Auditor should be adopted by the Council, Cllr Thompson abstained. All agreed. Cllr Thompson to count the petty cash when he undertakes the quarterly inspection of the Councils Accounts.

The Chairman declared a prejudicial interest and left the meeting the Vice Chairman took the Chair.

b) Clerks Pensions estimate from KCC. The Council contribution would be 10.3% of Clerks salary. At current rates £865.20 p.a if membership back dated to 6-4-05.

It was proposed by Cllr Thompson and seconded by Cllr Shevde that the following Statutory Resolution should be passed at the next meeting of the Parish Council.

In accordance with Regulation 4 (5) of the Local Government Pension Scheme Regulation 1997, amended, Mrs Sarah Wells should be made an active member of the Local Government Pension Scheme with effect from 6th April 2005.

All agreed

c) Grants invitations

It was agreed that invitations for grant applications from village organisations should be published this month. **Action Sarah Wells**

d) Letter from PCC asking for additional funds for the Parish News

After some discussion it was agreed that the Parish magazine should be asked to get additional quotes for the printing of the Parish News before additional grant funding could be considered. **Action Sarah Wells**

e) SRB/Lottery Grant funding for the Parish News

It was agreed that a working party should be set up to look at the possibility of in house publication of the Parish News and possible grant applications. Cllrs Thompson, Shevde, Mollart, Carr and Hooper to form the working party. **Action Cllr Mollart**

f) New Car Allowances for 2005/06

Noted.

8. ACCOUNTS**CURRENT ACCOUNT****May receipts**

| | |
|-----------------|--------------|
| Allotment Rents | 36.00 |
| | 36.00 |

CAPITAL ACCOUNT

No transactions

Payments for May

| | | VAT | Cheq No | |
|---|-------------------------------|--------|---------|-----------|
| Viking Direct - Paper & Copier Cartridge | 129.07 | 19.22 | 3239 | Paid |
| Mrs Broster - May | 250.00 | | 3257 | |
| Mr Swain - Toilet Cleaning Contract May | 125.00 | | | |
| Mr Swain - Toilet Cleaning Supplies May | 3.89 | | | |
| | 128.89 | 128.89 | 3258 | |
| Mr T Price - Internal Audit Fee | 225.00 | | 3259 | |
| Village Hall Hire March Coffee Break | 48.00 | | | |
| Village Hall Hire April Coffee Break | 60.00 | | | |
| | 108.00 | 108.00 | 3260 | |
| KCC Supplies - Basket Ball Backboard | 40.70 | 6.06 | | |
| KCC Supplies - Signs Play area gates | 291.40 | 43.40 | | |
| KCC Supplies - Basket Ball Net & Stationery | 6.09 | 0.91 | | |
| | 338.19 | 338.19 | 3261 | |
| Southern Water - Allotments | 7.23 | | 3262 | |
| Southern Water - Sports Pavilion | 21.09 | | 3263 | |
| Dale Fabrication - Fencing Gun Park | 649.00 | 96.66 | 3264 | |
| Neat Ideas - Stationery | 37.54 | 5.59 | 3265 | |
| S .Wells Salary May | 624.54 | | 3266 | |
| | Income Tax | 43.34 | | |
| | Employees NI | 32.12 | | |
| | Employers NI | 37.38 | | |
| Inland Revenue | 112.84 | 112.84 | 3267 | |
| | Clerks Expenses | | | |
| | Internet | 13.26 | 1.97 | |
| | Petrol Strimmer - Mrs Broster | 4.77 | 0.71 | |
| | 18.03 | 18.03 | 3268 | |
| | Annual Meeting Refreshments | 45.53 | 4.70 | 3256 Paid |
| KAPC Training Clerks Days | 60.00 | | 3269 | |

9. VILLAGE INFORMATION BOOKLET

Work still ongoing

10. PLANNING

- DDC – Statement of Community Involvement (SCI) – Submission Document
- Kent Design Statement

- c) DOV/05/00454 – Erection two 2no bedroom dwellings – 1 Wheelwrights Way – To Committee 9-6-05

a to c were discussed and noted by the Council.

- d) Site Meeting Redlands – Mobile phone mast 27th June 2005 at 10am

Cllrs Mollart and Shevde to attend

- e) Planning Focus Group notes of meeting 19-5-05 – to be circulated **Action Sarah Wells**

- f) New entrance Woodnesborough Lane – the Clerk to report to DDC **Action Sarah Wells**

11. FORTHCOMING EVENTS

- a) Municipal Waste Strategy – Consultation meeting Thursday 16th June 2005

Cllrs Hooper and Smith to attend

- b) KCC – Overview and scrutiny of the NHS Induction Day – Wed 15th June 2005

- c) ACRK – Rural Strategy 2004 – 23rd June 2005 Lenham Community Hall

- d) ACRK – Licensing Act

- e) Water Voice Southern Meeting – 16th June 2005

b to e were discussed and noted by the Council

- f) Clerks Training Events – Certificate in Local Council Administration 6, 13 & 20 July 2005 - £20 a day.

It was proposed by Cllr Pemble and seconded by Cllr Jones that the Clerk should attend all three training events.

12. ALLOTMENTS AND LEISURE FIELDS

- a) Quote for playground inspection

After some discussion it was proposed by Cllr Mollart and seconded by Cllr Thompson that this quote should be accepted.

Action Sarah Wells

- b) e-mail from Paul Hadaway – Ref minute of April meeting

The Clerk read out the following e-mail sent by Mr Hadaway.

“I have had some phone calls regarding the minutes of the meeting I attended where we spoke about Buttssole pond. Having read the minutes, they do not appear to reflect what I actually said. I did not say that the willows need to be got rid of, I actually said they need trimming back to allow more light in and where they are hanging into the water. Also the reed mace and bull rush only needs some clearing to create open water areas. Any work carried out will be done so in accordance with an agreed management plan which I will prepare and bring to PC for agreement. I hope that you can adjust the minutes to reflect this.”

The Clerk explained that as the minutes for the April meeting had been signed it was not possible to change them, however KAPC had advised her to include the contents of the e-mail from Mr Hadaway in the minutes of this meeting. It was agreed that this should be done.

c) The Playing Field

Noted

d) The School would like to make an entrance to the playground in the vicinity of the Pavilion. They would like the Council's approval.

The Council had no objections to an entrance being created into the Gun Park, however they would insist that the edge of the footpath be stabilised. The Clerk to contact the school. **Action Sarah Wells**

e) Pavilion – The Clerk reported that the Football club have agreed to take control of the building.

It was agreed that the Clerk should contact KAPC and the District Valuer. **Action Sarah Wells**

f) Three letters from residents about the Pond and the Minutes from April's meeting.

The Clerk to respond. **Action Sarah Wells**

g) Request from Mr Laslett – Removal of fence between Youth Club Car Park and Gun Park – Cllr Smith

The Council were concerned about the safety implications of having the youth club grounds easily accessible from the Gun Park, it was agreed to wait until after the annual safety inspection before a decision should be made.

13. CHURCHYARD AND CEMETERY

a) Letter from the PCC asking to use the Parish Room if the weather is wet on the day of the Church Fete – 16th July 2005. The Bowling Club have already booked the Hall for this day.

The Clerk informed the meeting that the Bowling club had a game on the 16-7-05. It was assumed that if the weather was bad enough for the fete to be moved inside that bowls would be cancelled. The Clerk to inform the PCC that they could use the building if the Bowling Club agreed. **Action Sarah Wells**

b) Grave Spaces – It was agreed that Kemps Bros & Son should be asked to survey the Cemetery and inform the Council how many grave spaces are actually left. After inspecting the Cemetery the Clerk and Chairman do not believe that it is possible to fit in the number of graves shown on the plan.

Action Sarah Wells

14. TOILETS

No progress to report, as yet no response had been received from Punch Taverns. The Clerk to chase.

Action Sarah Wells

15. PARADE

Nothing to report

16. REPORTS

a) Dist Cllrs

Dist Cllr Kenton gave a brief report.

b) The Clerk gave a brief report on the training day attended by Cllr Hooper and herself

Freedom of Information – It is the Council responsibility to ensure that any information kept by them is filed so that it is easily accessible. The Clerk was concerned about some of the old records kept in the Parish Room. She felt they needed sorting out and the very old data should be disposed off.

Data Protection -. She informed the Council that as they did not hold or process any data then she did not believe they needed to register under the data protection act.

Licensing - It had been suggested that local authorities should investigate getting premises licences for open spaces. The Clerk had checked with DDC and it would cost £100 for the licence and £70 a year to renew. After some discussion it was agreed that as no licensable activities took place on Parish Council land that this expense was not justifiable.

b) Cllr Smith – Village Hall Report Eastry Young Peoples Club Report

Cllr Smith gave reports on the above.

17. MERCURY REPORT

Grant invitations and Web-site contributions to be included

18. DATE OF NEXT MEETING

The next Ordinary meeting will be on Monday 11th July 2005