

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE
PARISH ROOM AT 7.15pm ON MONDAY 11th JULY 2005**

Present: Councillors S Shevde S Smith I Mollart (Chair) S Hooper
 N Kenton M Jones D Carr A Wiles

Dist Cllr Manion S Wells Clerk to the Parish Council

1. APOLOGIES

Cllrs F Thompson & M Pemble

Absent: Cllr Cook

The Clerk informed the meeting that Cllr Cook had not attended any meetings of the Council for more than 6 months. The Council therefore declared a casual vacancy in accordance with the Local Government Act 1972 s85. The Clerk to inform the Electoral Registrations Officer. **Action Sarah Wells**

2. MINUTES OF LAST MEETINGS

It was proposed by Cllr S Shevde and seconded by Cllr S Smith that the minutes of the Ordinary Parish Council meeting of the 6th June 2005 should be signed as a true and correct record. All agreed. The Chairman signed the minutes.

3. ACTIONS FROM THE LAST MEETING

Mr B Priestley had asked the Clerk not to write to the Police on his behalf.

b) Actions from the Annual Parish Meeting 25-5-05

The Clerk had contacted PC Wright. **Action Discharged**

Parking restrictions – the Clerk had written to DDC. **Action Discharged**

Speed restrictions Heronden Road –The Clerk had contacted the KCC Highways. **Action Discharged**

Code of Conduct

Standards Board Minutes and Agenda- these had been circulated. **Action Discharged**

Correspondence

DDC – Draft Housing Strategy 2005-2009 – the Clerk had sent a response based on Councillors comments. **Action Discharged**

Highways

DDC – On-Street Parking and waiting restrictions / Future Parking Strategy – The Clerk had written to DDC Highways as instructed. **Action Discharged**

Provision of a Footpath at Poison Cross - the Clerk had written to KCC Highways department as agreed at the last meeting. **Action Discharged**

The Footpath running from Mill Green into Gore Lane was discussed – after investigation the Clerk had found out that this footpath was the responsibility of the Housing department. She had informed them of the Councils concerns. **Action Discharged**

Complaint about the footpath running parallel to the bank outside the Doctors Surgery. – The Clerk had written to the practise manager. **Action Discharged**

Vegetation overhanging the footpath at the bottom end of the High Street. - The Clerk had contacted the householder. **Action Discharged**

Finance

Grants invitations – invitations for grant application had been published in the Parish News, the Mercury Column and on the web-site. **Action Discharged**

Letter from PCC asking for additional funds for the Parish News – the Clerk had spoken to the Rev Kent and additional quotes were being sort. **Action Discharged**

SRB/Lottery Grant funding for the Parish News – the working Party had not met yet. **Action Cllr Mollart Ongoing**

Planning

Site Meeting Redlands – Mobile phone mast – Cllr Mollart and Shevde had attended.

Planning Focus Group notes of meeting 19-5-05 – these had been circulated **Action Discharged**

New entrance Woodnesborough Lane – the Clerk had reported to DDC **Action Discharged**

Allotments and Leisure Fields

Quote for playground inspection – the Clerk had accepted the quote **Action Discharged**

New school entrance into Gun Park – The Clerk had informed the school of the Councils decision. **Action Discharged**

Pavilion – The Clerk had contacted the KAPC and District Valuer for advice on the best way of making the Pavilion over to the Eastry Football Club. **Action Discharged**

Three letters from residents about the Pond and the Minutes from Aprils meeting – the Clerk had responded to the letters. **Action Discharged**

Churchyard and Cemetery

PCC request for use the Parish Room if the weather is wet on the day of the Church – The Clerk had responded as agreed. **Action Discharged**

Grave Spaces – The Clerk had asked Mr Kemp to survey the Cemetery. **Action Discharged**

Toilets

The Clerk had written to Punch Taverns asking for a progress report. **Action Discharged**

Mercury Report

Grant invitations and Web-site had been included. **Action Discharged**

4. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.
- b) Standards Board Minutes and Agenda

a & b were noted by the Council

5. CORRESPONDENCE

- a) Vista Leisure – Playscheme
- b) DDC – Draft Housing Strategy 2005-2009 –extension to consultation period now 14-7-05
- c) The Relay May
- d) The Relay June
- e) The Rural Beat
- f) Neighbourhood Watch News
- g) Newsbeat
- h) defra – Clean Neighbourhoods and Environment Act 2005
- i) Five Castles credit Union
- j) TPI – DDC Taxi Study
- k) Pointers to good practice
- l) DDC – Close to Home
- m) KAPC – news
- n) DDC – Performance Plan 2005/06
- o) Youth Strategy for the Dover District 2005-2008
- p) Oast to Coast
- q) Local Council Review
- r) CLF – Jane Simmons leaving

a to r were discussed and noted by the Council

- s) Senior Citizens Forum for the towns and Villages in Dover District

Copies to be made available for distribution at Coffee Break. Also a copy to be sent to the editor of the Parish Magazine and the Mercury correspondent.

Action Sarah Wells

- t) Clerks and Councils Direct
- u) ACRK – News

t and u to be circulated for information

- v) Southern Water – Sprinkler and Unattended Hosepipe Restrict

To be sent to the Mercury correspondent.

Action Sarah Wells

- w) Bull Inn, High Street – Variation of Premises Licence

The variations had been advertised in the local paper. The Clerk had obtained a full copy of the proposed variations which she read out to those present. The proposal was for the pub to be open from 8am to 2.30am Fri, Sat and Sun, from 8am to 00.30am Tue Wed and Thu and from 8.00am to 1.30am on Mon. With additional hours for special occasions. Alcohol to be supplied from 10 am to 30min before closing every day. Recorded music to be licensed all the time the pub is open and live music to be licensed from 10am to midnight Mon to Sat and 11am to midnight on Sunday.

The Council discussed the proposed variations in details. It was agreed that the Clerk should write to the DDC Licensing Authority strongly objecting to the proposed hours of business. It was felt that these hours were total unacceptable in an area made up of predominantly residential properties in a rural setting.

The Council suggested that the serving of alcohol and playing of live or recorded music should cease at 11.30pm every night with the premises closing at midnight.

The Council also objected strongly to the pub being open to serve alcohol and play recorded music one hour before and after World Cup and European finals football matches and any competitive rugby or cricket international matches (involving UK national teams). The Council felt that opening in the middle of the night when such matches were shown live from Countries in other time zones was totally unacceptable in a residential area. The Clerk to write to DDC. **Action Sarah Wells**

6. HIGHWAYS

a) KCC – Kickstart Grant support for improved Bus service

A response had been approved by the Chairman and Cllr Hoper and sent as the response date was prior to the meeting.

b) Letter from PA Hollingworth architect – Refurbishment Party Wall

It was agreed that the Clerk should contact the Parish Councils solicitors to check the progress of the piece of land behind the bus shelter before any action was taken. Once the Clerk had the relevant information she would call a Highways meeting so this matter could be discussed. **Action Sarah Wells**

c) Kent Highway Services – County Lengthsmen

d) Kent Highway Services – County Lengthsmen – Work Schedule request forms

e) Kent Highway Services – Poison Cross Junction Footpath – Reply to Council Letter

c to e were discussed and noted by the Council.

f) DDC – Integrated Kent Rail Franchise – Channel Tunnel Rail Link Domestic Services

The Clerk to write in support of DDC proposals.

Action Sarah Wells

g) Complaints had been received about stinging nettles overhanging the footpath running from High Street to St Mary's Close. The Clerk to contact the land owner and ask for them to be cut back.

Action Sarah Wells

h) Cllr Hooper reported that the White Cliffs Volunteers had carried out some work on the footpaths in the Parish, it was agreed that the Clerk should write and thank them.

Action Sarah Wells

j) The Sycamore Trees were still sprouting on the piece of land behind the bus shelter. The Clerk to contact the tree surgeon.

Action Sarah Wells

k) The footpath between Mill Bank and the Mill has become so overgrown it is impassable. The Clerk to contact the PROW officer.

Action Sarah Wells

7. FINANCE

The Chairman declared a prejudicial interest and left the meeting. The Vice chairman took the chair. It was proposed by Cllr Kenton and seconded by Cllr Shevde that the following resolution should be passed.

In accordance with Regulation 4 (5) of the Local Government Pension Scheme Regulation 1997, amended, Mrs Sarah Wells will be made an active member of the Local Government Pension Scheme with effect from 6th April 2005.

All agreed. The Chairman returned to the meeting.

- a) Finance Committee Meeting Wed 27th July to discuss Grant Applications - It was proposed by Cllr Kenton and seconded by Cllr Wiles that the Finance Committee be given devolved powers to give grants for 2005 and pay any accounts due in July. All agreed.
- b) Receipts and Payments and Bank reconciliation for the First Quarter.

The first quarter's receipts and payments against budget was discussed and adopted by the Council.

8. ACCOUNTS

CURRENT ACCOUNT

June receipts

Allotment Rents	36.00
	36.00

CAPITAL ACCOUNT

No transactions

Payments for June

		VAT	Cheq No	
Mrs Broster - June	250.00			
Horse Trough	20.00			
	270.00	270.00	3270	Paid
Mr Swain - Toilet Cleaning Contract June	125.00			
Mr Swain - Toilet Cleaning Supplies June	4.28			
Mr Swain - Petrol Mower	5.00			
	134.28	134.28	3271	paid
Girl Guides - delivering Annual Meeting Agenda's	55.00		3274	
Village Hall Hire May Coffee Break	48.00		3275	
KCC Supplies - Stationery	21.00	3.13	3276	
Eastry Food Store Coffee Break Refreshments	7.68		3277	
Petty Cash	100.00		3278	
Web-Site April -July	42.24		3279	
S.Smith - travelling Lenham - ACRK Meeting	33.73		3280	
S .Wells Salary May	624.53		3272	paid
Income Tax	43.35			
Employees NI	32.12			
Employers NI	37.38			

Inland Revenue	112.85	112.84	3273	Paid
Office Allowance Apr - June	57.00			
Telephone	38.25		5.70	
Internet Expenses & Security	48.79		7.27	
Travelling to Training Event	33.73			
Petrol Strimmer - Mrs Broster	5.13		0.76	
Total	182.90	182.90	3281	
		1632.20	16.86	

It was proposed by Cllr Wiles and seconded by Cllr Smith that the above payments be made, all agreed. Cllr Jones was third signatory.

9. VILLAGE INFORMATION BOOKLET

Cllr Carr asked if all input forms had been received. He has done all the input work but late entries had been a problem. It was agreed that no further entries would be accepted. Cllr Carr to produce a draft for approval by the Council. **Action Cllr Carr**

10. PLANNING

Nothing to discuss

11. FORTHCOMING EVENTS

a) Councillors Information day

Noted

b) Speed Watch Launch – 17th August, Kent police College, Coverdale Ave, Maidstone

It was agreed that Cllr Jones should attend on behalf of the Council. If he was unable to attend for any reason then Cllr Smith would attend. The Clerk to book a place. **Action Sarah Wells**

c) Dover Area KAPC committee meeting – Thursday 28th July 7.30pm Guildhall Sandwich

The agenda to be passed to the delegates.

12. ALLOTMENTS AND LEISURE FIELDS

a) Request from Green Gang to use the Pond for Pond dipping this summer

The Clerk reported that she had been in contact with the Green Gang organisers to inform them that the water level was very low and there was some concern that children would be up to their knees in mud before they could get close enough to the water for dipping. The Green Gang organisers had therefore agreed that a Bug Hunt at the picnic area would be a better idea. This was agreed by the Parish Council.

b) Letter about the Picnic Site

A letter complaining about the state of the picnic site was discussed. Cllr Hooper reported that she had spoken to the officer in charge of the site and he was aware of the problems. He was currently in dispute

with the contractors and hoped to resolve the problem very soon. The Clerk to write to the complainant and inform them of the situation. **Action Sarah Wells**

c) Reply from NALC ref Pavilion

The advice from NALC on the best way to make over control of the Pavilion to the Football club was discussed. It was proposed by Cllr Hooper and seconded by Cllr Shevde that the Council should precede as follows.

i) The Clerk to contact the District Valuer and get a lease valuation for the building in accordance with s127 of the Local Government Act 1972: General Disposal Consent 2003. **Action Sarah Wells**

ii) Cllr Hooper and Shevde to make an appointment with the Parish Council solicitor to instruct him to draw up a lease. **Action Cllr Hooper and Shevde**

iii) The Clerk to contact the Football club and discuss some of the details to be included in the lease. **Action Sarah Wells**

d) The community warden had been contacted about barbed wire on the allotment site behind Mill Green. It was agreed that this could be dangerous. It was proposed by Cllr Hooper and seconded by Cllr Smith that the Clerk should instruct Kemp Bros and Sons to remove it from the site. **Action Sarah Wells**

13. CHURCHYARD AND CEMETERY

a) abba News

b) Time Team – programme will go out between Jan and March next year.

c) Charity Commission News

a to c were noted by the Council

d) Eastry Bowling Club – Concerned about the wall between end of Green and Cottages.

Councillors had inspected the wall prior to the meeting. There were signs of damage however it was felt there was no immediate danger of the wall falling down. It was agreed that the Chairman should ascertain who owned the land beside the wall. **Action Cllr Mollart**

The Clerk to get Kemp Bros and Sons to look at the wall and give the Council some ideas on the best way of dealing with the situation. **Action Sarah Wells**

14. TOILETS

Nothing to discuss

15. PARADE

a) Williamson & Barnes – Progress report and Copy of Lease

The Clerk to copy and circulate to Councillors.

Action Sarah Wells

16. REPORTS

a) Dist Cllrs Manion and Kenton

b) Eastry Young Peoples – Cllr Smith

c) ACRK – Rural Strategy 2004 – Cllr Smith

Brief reports were given on each of the above.

17. MERCURY REPORT

The following to be forwarded to the Mercury roundup correspondent for inclusion in the Eastry report. Green Gang Bug Hunt at the picnic site. Web- Site and Allotment still available.

18. DATE OF NEXT MEETING

Finance Committee meeting Wed 27th July 2005 – 7.00pm.

The next Ordinary meeting will be on Monday 5th September 2005