

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE
PARISH ROOM AT 7.00pm ON MONDAY 7th NOVEMBER 2005**

Present: Councillors S Shevde S Smith I Mollart (Chair) S Hooper
 N Kenton D Carr F Thompson (part) M Pemble

Dist Cllr Manion S Wells Clerk to the Parish Council
Paul Hadaway - White Cliffs Countryside

The meeting opened at 7.20pm following discussions with Mr Hadaway.

1. APOLOGIES

Cllrs M Jones & A Wiles

2. PARISH COUNCIL VACANCY

The Chairman reported that two candidates for the post had been interviewed, although both candidates had had excellent qualifications for the post it was the recommendation of the interviewing panel that Mr Andrew Barwick should be co-opted on to the Parish Council. It was proposed by Cllr Mollart and seconded by Cllr Shevde that Andrew Barwick be co-opted onto the Council, all agreed. The Clerk to write to both candidates.
Action Sarah Wells

3. MINUTES OF THE LAST MEETING

- a) It was proposed by Cllr Shevde and seconded by Cllr Hooper that the Minutes of Planning Committee Meeting 6.30pm 3rd Oct 2005 should be signed as a true and correct record, all agreed. The chairman signed the minutes.
- b) It was proposed by Cllr Shevde and seconded by Cllr Carr that the Minutes of Recreation Ground Charity 7.00pm 3rd Oct 2005 should be signed as a true and correct record, all agreed. The chairman signed the minutes.
- c) It was proposed by Cllr Smith and seconded by Cllr Pemble that the Minutes of Ordinary meeting 7.15pm 3rd Oct 2005 should be signed as a true and correct record, all agreed. The chairman signed the minutes.
- d) It was proposed by Cllr Carr and seconded by Cllr Smith that the Minutes of Planning Committee Meeting 24th October 2005 should be signed as a true and correct record, all agreed. The chairman signed the minutes.
- e) It was proposed by Cllr Hooper and seconded by Cllr Pemble that the Minutes of Emergency Parish Council Meeting 26th October 2005 should be signed as a true and correct record, all agreed. The chairman signed the minutes.

4. ACTIONS FROM THE LAST MEETING

Highways

Dog Loo – The Clerk had put a notice on the gate as agreed. Only one person had contacted the Clerk to ask about the closure of the site.
Action Discharged

Correspondence

Land Registry – Voluntary First Registration of Title – the Clerk had contacted the Land registry.
Action Discharged

Highway

Speed Watch Information - this item had been discussed at the Police Liaison meeting.

Action Discharged

Finance

2006/07 Budget Talks – the Clerk had been unable to complete the draft budget as the books were being inspected by Cllr Thompson.

Forthcoming Events

Police Liaison Meeting - Dover Thursday 20th October 2005 – Cllr Smith had attended the meeting

Action Discharged

ACRK – Annual Meeting – 19th October – Harietsham Village Hall 2pm – Cllrs Smith and Hooper had attended.

Action Discharged

Allotments and Leisure Fields

Pavilion -Draft Lease – The Clerk has copied all the documentation to Lesley Ives. **Action Discharged**

Gun Park Letter ref youths parked on Youth Club Land – The Clerk had written to the Youth Club Committee as agreed. **Action Discharged**

Correspondence - DDC – Consultation on the Provision of Play Areas – the Clerk had responded as agreed. **Action Discharged**

Churchyard and Cemetery

a) Rev Kent – Memorials in the Churchyard

It was agreed that a working party would be formed to carry out some work to vegetation in the Church Yard. **Action Cllr Mollart**

Ongoing

Rev Frank Kent – Parish Room – First Aid box and Third Party Insurance – the Clerk had responded to this letter. **Action Discharged**

Parade

The Clerk, Mr Eldridge, the Chairman and the Chairman of Highways had met with the architect.

Action Discharged

5. CODE OF CONDUCT

a) Standards Committee Representative – Vote

The members agree to vote for Bryan Curtis. The Clerk to send the return.

Action Sarah Wells

b) Minutes and Agenda Standards Boards Meeting

c) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

d) Town and Parish Standards 05

b to d were discussed and noted by the Council

6. CORRESPONDENCE

a) Correspondence needing a response/decision

- i) STARR Initiative – Asking for a non-voting Parish Rep

Cllr Smith informed the members that she already attended these meetings in another capacity. After some discussion it was agreed that as it was a non-voting position that it would not be necessary to appoint an official representative, however as Cllr Smith attended the meetings anyway she could report back any information she felt would be of interest to the Council.

- ii) Voluntary Land Registration

The Clerk had been quoted a cost of £30 per land unit for registering its land. It was agreed that the Gun Park & Allotments, and the Churchyard should be registered by the Parish Council. The Recreation ground would need to be registered by the Recreation Ground Charity. The Clerk to look at the forms and contact the solicitor about the title deeds. **Action Sarah Wells**

- iii) Kent Police Authority – Force restructuring

The Clerk to write and support the Chief Constable in his efforts to retain a separate Police Force for Kent. **Action Sarah Wells**

- iv) DDC – Overnight Lorry Parking / Bus Related matters

The Clerk to respond.

Action Sarah Wells

- v) Local Works
vi) FWAG – Annual Membership
vii) LaMIS – Arial Photos and OS maps
viii) KCC – Fun Learning for children
ix) Victim Support – donation request

Items iv to ix were discussed but no action was deemed necessary.

b) Consultation Documents

- i. DDC – Dover and District Compact

This item was discussed; however the Council did not wish to comment.

c) News letters and Circulars

- i) Kent Parish Council News
ii) Oast to Coast
iii) East Kent Coastal NHS – Annual Report
iv) The Relay
v) DDC – Close to Home
vi) ACRK – Annual Report & Rural News
vii) Local Council Review – Circulated Separately
viii) KAPC – Parish News
ix) Green Gang Activities
x) DDC – bulk Waste Collection service
xi) Clerks and Council Direct
xii) The Relay Oct 2005

i to xii were noted by the Council

7. HIGHWAYS

a) Speed Watch

It was agreed that the Clerk should contact PC Ian Foster and ask if any of the roads identified would be suitable for Speed watch equipment. **Action Sarah Wells**

b) KCC – Vegetation Clearance of Public Rights of Way

The Clerk to copy the form to the members of the Footpath committee. **Action Sarah Wells**

c) Kent Highway Services – Parish and Town Council Seminar

The Clerk to attend on behalf of the Parish Council **Action Sarah Wells**

d) KCC – Subsidised Local Bus Services

Noted.

e) Christmas Trees – It was agreed that trees should be provided at the Village Hall and outside the Five Bells this year. Two trees had been offered for outside the Five Bells, it was agreed that if necessary a Tree should be purchased for outside the Village Hall. The Clerk to ask the Village Hall Committees permission to put the tree up. **Action Sarah Wells**

8. FINANCE

a) 2006/07 Budget Talks

It was agreed that the following should be allowed for in next year's budget. Hedge cutting in the Church yard, Speed watch (£250), Parish Magazine, Work/Signs at the Pond. The Clerk to prepare. **Action Sarah Wells**

b) KCC Superannuation Fund

Noted

c) Minimum Wage Increase

The Clerk reported that the minimum wage had been increase to £5.05 from 1-10-05. it was proposed by Cllr Kenton and seconded by Cllr Smith that Mrs Broster's pay rate should be increased to £5.20 per hour. All agreed.

9. ACCOUNTS

CURRENT ACCOUNT

Interest Current Account Treasury Deposit	78.90
Other Income	188.25
	267.15

CAPITAL ACCOUNT

Interest Capital	520.49
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Payments for Aug		VAT	Cheque No
Mrs Broster - Oct	286.00		
Horse Trough	22.00		
	308.00	308.00	3325
Mr Swain - Toilet Cleaning Contract Oct	125.00		
Mr Swain - Toilet Cleaning Supplies Oct	2.14		
	127.14	127.14	3326
Village Hall Hire Oct Coffee Break	48.00		
Village Hall Hire Village Of Year	30.00		
	78.00	78.00	3327
Seeboard Energy - Pavilion	54.51	2.60	3328
Seeboard Energy - Parish Room	24.85	1.18	3329
Dale Fabrication - Allotment Fence	875.38	130.38	3330
Derek Whittaker - Repair security Light parish Room	29.37	4.37	3331
British Gas - Parish Room	4.49	0.21	3332
Cllr Carr – Web Site Expenses	31.68		3333
Cllr Smith travelling - ACRK AGM	35.84		
Cllr Smith travelling - KAPC AGM	59.02		
	94.86	94.86	3334
S .Wells Salary Oct		423.62	3335
Employees Pension Contribution Apr-Oct	294.00		
Employers Pension Contribution - April - Oct	504.70		
	798.70	798.70	3336
	Income Tax	-11.45	
	Employees NI	-6.40	
	Employers NI	-46.93	
Inland Revenue	-64.78		
Clerks Expenses			
Internet Access Oct	9.99	1.49	3337
Internet Access Sept	10.23		3338
	0.00		
Village of the Year - Stationery	61.52		3339

It was proposed by Cllr Hooper and seconded by Cllr Pemble that the above payments should be made, all agreed.

10. VILLAGE INFORMATION BOOKLET

Cllr Carr reported that he could get 1200 copies printed for £140. It was proposed by Cllr Kenton and seconded by Cllr Shevde that this should be done, all agreed. The Chairman suggested that the Girl Guides should be asked to deliver the booklet, this was agreed. The Clerk to ask the District Commissioner.

Action Sarah Wells

11. VILLAGE OF THE YEAR COMPETITION

a) Thank you letter from Steering Committee

Noted.

12. PLANNING

Nothing to discuss

13. FORTHCOMING EVENTS

a) Council Events

b) Outside Events

- i) A Brighter Future – east Kent Our Community Thursday 1st Dec 9.30am to 1.00pm Deal
- ii) DDC - Annual Town And Parish Council Meeting Thursday 1st Dec 6.30pm

Cllrs Shevde and Smith to attend

- iii) KAPC – AGM 5th Nov

Cllrs Smith and Hooper had attended

- iv) Dover Area KAPC Meeting 27th Oct – cancelled
- v) KCC – Dover Local Board meeting 9th Nov 17.30pm Sandwich Tec

iv and v were noted by the Council

14. ALLOTMENTS AND LEISURE FIELDS

a) Pavilion

- a. Letter from Williamson & Barnes ref Lease

The Clerk reported that the draft lease for five years had been sent to the Football Clubs solicitor. DDC were concerned that grants would not be awarded unless a twenty year lease was given. The Clerk had been informed by DDC that it may be possible to contract out of the landlords and tenants act. She would contact the Solicitor.

Action Sarah Wells

b) Gun Park

- i) Mark Jones Tree Surgery - Quote for Tree works

After some discussion , it was proposed by Cllr Hoper and seconded by Cllr Kenton that this quote should be accepted, all agreed.

Action Sarah Wells

- ii) Quote for Work to rectify faults identified on Annual Safety Inspection

After a lengthy discussion it was proposed by Cllr Carr and seconded by Cllr Hooper that items 1 & 2 at Centenary Gardens and Items 1 to 6 and 8, 9 and 11 at Gun Park of the quote should be accepted. It was also agreed that the Clerk should order one seat to replace those between the Pavilion and the entrance to the Allotments. **Action Sarah Wells**

c) Allotments

Nothing to discuss

d) Pond

The draft pond management scheme was discussed, it was agreed that the first step would be to remove the Parrot feather, New Zealand Pigmy weed and Common duck weed from the pond. Mr Hadaway hoped he could get a task force out to do this work very soon, before the water levels rise. It was agreed that the Clerk would ask the tree warden to inspect all the trees around the pond. **Action Sarah Wells**

Mr Hadaway agreed to produce an article for the Parish Magazine to inform everyone why the above plants needed to be removed and asking that fish and weeds from home ponds not be put in the pond.

e) Allotments play Area

Nothing to discuss

f) Correspondence

Nothing to discuss

15. CHURCHYARD AND CEMETERY

a) Churchyard

After some discussion it was agreed that the Clerk should liaise with the Rev Kent about getting additional grave spaces consecrated. It was agreed that $\frac{3}{4}$ of those spaces in the un-consecrated section of the cemetery should be consecrated. **Action Sarah Wells**

b) Recreation Ground

- i) Quote for work to Bowling Club Wall

The Clerk to check with the insurance company about claiming for the damage to the wall.

Action Sarah Wells

- ii) Request from the School to use the Recreation Ground for play-time during Christmas Rehearsals at the Church.

It was agreed that the school could use the Recreation Ground, the Clerk to ask if the Parish Room was required so the toilets could be used. **Action Sarah Wells**

16. COFFEE BREAK

The Chairman asked the members if they would agree to running a jigsaw puzzle exchange table at coffee break, unfortunately this service will no longer be available on a Wednesday morning when the mobile library gets its new van. It was agreed that this service would be greatly missed and that it should be continued if possible. The library are willing to give the puzzles to the Parish Council, the only problem would be storage.

It was agreed that the Clerk should contact the Village Hall committee and ask if the puzzles could be stored in the upstairs committee room.

Action Sarah Wells

17. PARADE

a) Letter from Williamson & Barnes

The top copies of the leases to be issued soon.

18. REPORTS

a) **Dist Cllrs**

Dist Cllrs Kenton and Manion gave reports.

b) **Parish Councillors**

- i. Police Liaison Meeting
- ii. ACRK – AGM
- iii. KAPC - AGM

Reports on the above meetings were given.

19. MERCURY REPORT

New Councillor, Coffee Break will be open over Christmas with Hi-Kent attending on the 2nd Friday of the month.

20. DATE OF NEXT MEETING

Finance Committee Meeting 8.00pm 5th Dec 2005.

The next Ordinary meeting will be on **Monday 12th December 2005**