

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE
PARISH ROOM AT 7.00pm ON MONDAY 8th MAY 2006**

Present: Councillors S Shevde S Smith I Mollart M Pemble
 A Barwick S Hooper D Carr

 S Wells Clerk to the Parish Council
 R Priestley Community Warden (Part) Dist Cllr Manion (Part)
 2 Member of the public

1. ELECTION OF CHAIRMAN

It was proposed by Cllr Hooper and seconded by Cllr Pemble that Cllr Mollart remain Chairman. Cllr Mollart thanked the members for the nomination by said she would prefer to step down. It was proposed by Cllr Hooper and seconded by Cllr Carr that Cllr Shevde become Chairman, there being no other nominations this was put to the vote all agreed. Cllr Shevde signed the declaration of acceptance of office. The Chairman took the Chair, he said he wished to thank Cllr Mollart for her work on behalf of the Council since she was elected Chairman.

2. APOLOGIES

Cllrs M Jones, A Wiles & N Kenton

3. ELECTION OF VICE CHAIRMAN

After some discussion it was propose by Cllr Hooper and seconded by Cllr Smith that Cllr Carr become vice Chairman, there being no other nominations this was put to the vote, all agreed.

The meeting was closed at 7.10pm for a report from the Community Warden. The meeting reopened at 7.22pm.

4. COMMITTEES AND DELEGATES

Church Yard and Cemetery Sub Committee

Iris Mollart Sam Shevde Ann Wiles
Sandra Hooper, Margaret Pemble Frank Thompson

Highways Sub Committee

Iris Mollart Sheila Smith Nick Kenton Margaret Pemble
David Carr Andrew Barwick Donald Eldridge (Parade matters)

Allotment and Playing field Sub Committee

Sandra Hooper Margaret Pemble Ann Wiles
Sheila Smith Iris Mollart Sam Shevde

Risk Assessment Sub Committee

Mathew Jones David Carr Frank Thompson

Footpaths Sub Committee

Matt Jones Iris Mollart Sandra Hooper A Wiles

Emergency Planning Committee

Sheila Smith Mathew Jones Sam Shevde

Planning Committee

Iris Mollart Sheila Smith David Carr Mathew Jones
Sandra Hooper Margaret Pemble Ann Wiles Andrew Barwick

The Chairman to attend Planning meetings.

Delegates

- a) KAPC- Cllrs Hooper and Pemble
- b) Village Hall Committee – Cllrs Smith and Pemble
- c) Eastry Young Peoples Club – Cllr Smith
- d) Footpath Officer/s – Cllrs Hooper and Mollart
- e) Police Liaison meetings – Cllrs Smith and Jones
- f) Greville Almshouse Charities - Cllrs Mollart and Barwick

5. MINUTES OF LAST MEETINGS

- a) Minutes of Ordinary meeting 7.00pm 3rd April 2006

It was proposed by Cllr Pemble and seconded by Cllr Hooper that the Minutes of Ordinary meeting 7.00pm 3rd April 2006 be signed as a true and correct record, all agreed and the Chairman signed the minutes.

- c) Minutes of Planning meeting 7.00pm 27th April 2006

It was proposed by Cllr Barwick and seconded by Cllr Carr that the Minutes of Planning Committee meeting 7.00m 27th April 2006 be signed as a true and correct record, all agreed and the Chairman signed the minutes

6. ACTIONS FROM THE LAST MEETING**Correspondence**

Voluntary Land Registration – the Clerk had got the legal documents relating to the Parish Councils land from the Solicitor and had found someone willing to get the large plans copied. However she had looked at the documents and was unsure which ones were needed to register the land. Cllr Thompson was asked to look at the documents. **Action Cllr Thompson**

Code of Conduct

Standard Board Minutes and Agenda – had been circulated.

Action Discharged

Correspondence**Other**

Defra – Clean Neighbourhoods act 2005 – A Parish Council Guide – a copy of the guide had been ordered. **Action Discharged**

Highways

Letter from a resident in Felderland Lane – Ref speeding Traffic – the Clerk had contacted the Police and Highways Services. She had also informed the resident of the Council actions. **Action Discharged**

Forthcoming Events**a) Council Events**

Annual Parish Meeting – Wed 24th May 2006 – The Clerk had accepted Guy Thompson offer to speak at the meeting. **Action Discharged**

b) Outside Events

Grounds for Burial Conference May 16th 2006 – two places had been booked at the Conference.

Action Discharged

Police and Parish Forum – 27th April 2006 – the questions had been forwarded to Sally Coleman

Action Discharged**Allotments and Leisure Fields****a) Pavilion**

Lease – the Clerk had instructed the Solicitor as agreed.

Action Discharged**b) Gun Park**

Vandalism – Skate park area – The Clerk was waiting a quote for the repair work to see if it worth claiming of the insurance. The excess is £125.

Action Discharged

The Clerk had meet with a representative of AS&A leisure about getting additional elements added to the skate area. She was waiting for a quote. **Action Discharged**

Discarded Chairs and Tables – the Clerk had been unable to arrange for these to be recovered as the shrubbery had overgrown them, it was agreed this could wait until the autumn. **Action Discharged**

Churchyard and Cemetery**Churchyard -**

Small tree had been blown over – this had been removed.

Action Discharged**Recreation Ground**

Bowling Green tree works- this work had been completed.

Action Discharged**Parade**

The Clerk had left two messages asking for a progress report on the tenders.

Communications

- a) **Village News Letter – May Addition** – had been submitted as agreed and Cllr Steve Manion and the Community warden to be added to the postal list. **Action Discharged**
- b) **Mercury Report** – had been submitted as agreed. **Action Discharged**
- c) **Web Site** – information submitted as agreed **Action Discharged**

7. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b) Standard Board Minutes and Agenda

Noted by the Council

8. CORRESPONDENCE

- a) **Correspondence needing a response/decision**
 - i) Letter requesting the name of a local historian

A person was suggested. The Clerk to check with them.

Action Sarah Wells

- ii) KCC Trading Standards – registration for warning e-mails

It was agreed that the Clerk should be registered and that notices should be put on the Web-site and Notice Board as well as copies being available at Coffee Break.

Action Sarah Wells

- iii) Local Authority Byelaws in England: A Discussion Paper – by end May

To be circulated, any Comments to be returned to the Clerk by the 30th May.

Action Councillors

b) Consultation Documents

None received

c) News letters and Circulars

- i) Mobile Police Station schedule of visits
- ii) DDC – Concessionary Travel Scheme
- iii) Kent Parish Councils News
- iv) Green Gang and Guided Walk information
- v) Historic Places in Eastry
- vi) The Relay
- vii) Military Odyssey
- viii) Local Council Review – Circulating separately

i to viii were discussed and noted by the Council

- ix) DDC Close to Home
- x) The Relay April
- xi) Clerks and Councils Direct

- xii) ACRK News
- xiii) KAPC News

ix to xiii to be circulated next month.

Action Sarah Wells

d) Other

- i) Southern Water – Eastry Wastewater Treatment Works, Felderland Lane
- ii) Blackwood Bayne – Countryside, access and landscape Consultancy
- iii) Rural Housing Trust – new Team members

Noted by the Council

- iv) Letter from Mr Donald Eldridge – Ref Greville Homes Trustees

It was with regret that the members read Mr Eldridge's letter informing the Council of his intension to stand down as Trustee to the Greville Home Trustee. It was agreed the Clerk should write and thank Mr Eldridge for his work.

Action Sarah Wells

9. HIGHWAYS

- a) Kent Highways Services - Response to the Council letter ref Felderland Lane
- b) Kent Highway Services – Forthcoming Temporary Road Closures
- c) KCC – Licence to place tables, Chairs and Temporary street furniture on the highway
- d) Carriageway Surface Works – Fleming Road/Drainless Road, Woodnesborough
- e) Kent Highways Services – Liaison Officers

a to e were discussed and noted by the Council

- f) E-mail ref traffic calming

The Clerk read out the e-mail. The Council were concerned that the author had misunderstood the Council's report in the Parish News ref Speed Watch. The Clerk to respond out lining all the actions the Council were taking with regards to speeding in the Parish.

10. FINANCE

- a) Adopt recommendations of Finance Committee meeting 6.30pm 8-5-06

It was proposed by Cllr Hooper and seconded by Cllr Mollart that the recommendations of the Finance Committee meeting of the 8-5-06 be adopted by the Council. All agreed.

- b) DDC – Requesting copy of Gore Lane Bus shelter insurance
- c) KCC – Pension Fund information
- d) Thank you letter from Twinning Association

b to c were discussed and noted by the Council.

11. ACCOUNTS**CURRENT ACCOUNT**

Precept	41000.00
Allotment Rents	95.60
Key/Tap deposits	10.00
	41105.60

CAPITAL ACCOUNT

Payments			VAT	Chq No
Mr Swain - Toilet Cleaning Supplies April	4.47	4.47		3406
Hall Hire 4 x April & 4 x May		96.00		3407
Web-site Nov - Mar		52.80		3408
Mark Jones Tree Surgery Bowling Green Wall	117.50		17.50	
Bowling Green Trees	446.50		66.50	
Pond Work	493.50			
	1057.50	1057.50		3409
Seaboard Energy - Pavilion		59.11	2.77	3410
Seaboard Energy - Council Room		34.85	1.66	3411
Viking Direct - Account book/Storage boxes		79.70	11.87	3412
Kemp Bros & Son - Seats Gun Park		102.84		3413
Association of Burial Authorities - Conference		160.00		3414
Lumalite (RBS) Christmas Tree Lights		391.20	72.77	3415
Association of Burial Authorities - membership		82.00		3416
Stripy Landscapes-Ground Work Mar & Apr		632.50		3417
British Gas - Parish Room		48.84	2.32	3418
KCC - KCS - Highways Cleaning Supplies		75.32	11.22	3419
Kent Playing Fields Association - Membership		20.00		3420
Clerks Expenses Telephone/Internet	13.20		1.97	
Petrol Strimmer	5.00		0.75	
	18.20	18.20		3421
Petty Cash		60.00		3422
		2975.33		

It was proposed by Cllr Hooper and seconded by Cllr Pemble that the above payments should be made, all agreed. Cllrs Carr was third signature with the exception of cheque No 3408 which was signed by Cllr Mollart.

12. PLANNING**a) Applications****i) DOV/06/00494**

Proposal: Erection of single storey rear extension with accommodation in roof space, together with erection of front porch

Location: 4 St Mary's Close, Eastry

This application was discussed at the planning meeting on 27-4-06. The Planning committee were of a mind to positively support the application but the final decision was deferred until this meeting as it had not been advertised in the press. The Clerk had not received any representations about this application, it was agreed that the application should be positively supported. **Action Sarah Wells**

b) Decisions

None received

c) Other

- i) The South East Plan – to be discussed at June meeting
- ii) Letter from Whitfield Action Group
- iii) DDC – Adoption of Statement of Community Involvement

Noted by the Council

- iv) Complaint about a possible breach of Planning Regulations caravan Site Liss Road.

It was agreed that the Clerk should report the possible breach to the appropriate departments.

Action Sarah Wells

13. FORTHCOMING EVENTS

b) Council Events

- i) Annual Meeting - Refreshments

The Clerk to get cheese, biscuits, nibbles and white wine. Also to obtain some wine glasses.

Action Sarah Wells

Cllr Pemble would organise the other refreshments.

c) Outside Events

- i) KAPC Area committee meeting – 27th April 2006
- ii) KCC – Kent Local Board – 10th May

Noted.

14. ALLOTMENTS AND LEISURE FIELDS

c) Pavilion

- i) Letter from Williamson and Barnes

Noted

d) Gun Park

Complaints had been received since the removal of one of the benches adjacent to the Pavilion. It was agreed that the Allotments and Leisure Committee should hold a site meeting on Sunday 14th May at 10am to look at providing an additional bench. **Action Allotments and Leisure Committee**

e) Allotments

The Clerk reported that there had been a lot of interest in allotment over the past two months. She now has a waiting list for allotments. She has not wanted to rent any that are under grass and being mowed until I was sure how many holders would be giving up at the end of April.

f) Pond

The tree work completed.

g) Allotments Play Area

Nothing to discuss

h) Picnic Site

Following complaints that the picnic site was not being opened, Cllr Carr and Jones had offered to open the site if it was closed when then went past on the way to work.

i) Correspondence

- i) Kent Playing Field Association 79th Annual Report and Accounts

Noted.

15. CHURCHYARD AND CEMETERY**a) Churchyard & Cemetery**

Cllr Mollart had been complemented on the look of the Churchyard. It was felt that the cemetery was much lighter since the Beach and Holly Hedges had been cut back. Dates for a joint working party with the Church to remove ivy from the grave stones were discussed. Cllr Mollart to liaise with the Church Warden to agree a date.

Action Cllr Mollart

b) Recreation Ground

Nothing to discuss

16. COFFEE BREAK

Still very well attended. A lot of young children coming with their parents/grandparents. A number of jigsaw puzzles had been donated. Following the success of the football card swap event during the Easter school holidays it was agreed that a work cup goaal card swap should take place on 2nd June 2006.

17. PARADE

- a) Phone Call from Williamson and Barnes – Hope to complete this week.

The Clerk to chase the tenders for the work.

18. REPORTS

a) Dist Cllrs

Cllr Manion reported on the activities of the District Council.

b) Parish Councillors

Cllr Hooper reported on the KAPC Dover area committee meeting, she is now the KAPC rep for the Dover Joint Transport Committee and the Kent International Airport Committee.

Cllr Smith gave a report on the Police Liaison Meeting.

Cllr Pemble reported on the Village Hall Committee meeting.

17. COMMUNICATION

a) Village News Letter –June Addition

problems with the picnic site to be included.

b) Mercury Report

New Chairman, grant invitations, Churchyard Clean up and Coffee Break football card swap to be included.

c) Web Site

Copy of the Village New article plus a copy of Committee and delegates list.

18. DATE OF NEXT MEETING

Annual Parish meeting Wednesday May 24th 2006 at 7.00pm in the Village Hall.
The next Ordinary meeting will be on Monday 5th June 2006 7.00pm

The meeting closed at 9.15pm.