

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE
PARISH ROOM AT 7.30pm ON MONDAY 5th JUNE 2006**

Present: Councillors S Shevde S Smith I Mollart M Pemble
 S Hooper D Carr M Jones N Kenton

S Wells Clerk to the Parish Council
R Priestley Community Warden (Part) Dist Cllr Manion (Part)
County Cllr Ridings

1. APOLOGIES

Cllr A Barwick

2. MINUTES OF LAST MEETINGS

a) Minutes of Finance Committee Meeting held at 6.30pm Monday 8th May 2006

It was proposed by Cllr Hooper and seconded by Cllr Mollart that the minutes of the Finance Committee meeting of the 8th May should be signed as a true and correct record, all agreed the Chairman signed the minutes.

b) Minutes of Ordinary meeting 7.00pm Monday 8th May 2006

It was proposed by Cllr Pemble and seconded by Cllr Carr that the minutes of the ordinary meeting of the 8th May should be signed as a true and correct record, all agreed and the chairman signed the minutes.

c) Minutes of Allotments and Leisure sub Committee meeting 10am 14th May 2006

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the Minutes of Allotments and Leisure sub Committee meeting of the 14th May 2006 should be signed as a true and correct record, all agreed and the chairman signed the minutes.

d) Minutes of Planning Committee Meeting 6.30pm 24th May 2006

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the Minutes of Planning Committee Meeting of the 24th May 2006 should be signed as a true and correct record, all agreed and the chairman signed the minutes.

e) minutes of Annual Parish Meeting 7.00pm 24th May 2006

It was proposed by Cllr Jones and seconded by Cllr Smith that the Minutes of Annual Parish Meeting 24th May 2006 should be signed as a true and correct record, all agreed and the chairman signed the minutes.

The meeting was closed at 7.15pm for a report from the community warden. The meeting re-opened at 7.23pm

3. ACTIONS FROM THE LAST MEETING

Correspondence

Voluntary Land Registration – the Clerk had got the legal documents relating to the Parish Councils land from the Solicitor and had found someone willing to get the large plans copied. However she had looked at the documents and was unsure which ones were needed to register the land. Cllr Thompson was asked to look at the documents. **Action Cllr Thompson Ongoing**

a) Correspondence needing a response/decision

Letter requesting the name of a local historian – the Clerk had asked the person suggested at the last meeting. He had been unable to help. The Clerk had contacted the author of the letter. **Action Discharged**

KCC Trading Standards – registration for warning e-mails – the Clerk had registered as agreed at the last meeting. **Action Discharged**

Local Authority Byelaws in England: A Discussion Paper – by end May – the document had been circulated. **Action Discharged**

News letters and Circulars

- ix) DDC Close to Home
- x) The Relay April
- xi) Clerks and Councils Direct
- xii) ACRK News
- xiii) KAPC News

The above documents had been circulated. **Action Discharged**

Other

Letter from Mr Donald Eldridge – Ref Greville Homes Trustees – the Clerk had written and thanked Mr Eldridge for his work as a trustee to the Greville Home. **Action Discharged**

Planning**Applications**

i) **DOV/06/00494** - Erection of single storey rear extension with accommodation in roof space, together with erection of front porch - 4 St Mary's Close, Eastry. The Clerk had forwarded the Councils comments **Action Discharged**

Other

Possible breach of Planning Regulations – The Clerk had reported this to the relevant departments. **Action Discharged**

Forthcoming Events**Council Events**

Annual Meeting - Refreshments – these had been provided. **Action Discharged**

Allotments and Leisure Fields**Gun Park**

The Committee had met to discuss the provision of benches. **Action Discharged**

Churchyard & Cemetery

The date for the working party had been agreed. **Action Discharged**

4. CODE OF CONDUCT

a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted

b) Minutes and Agenda Standards Board Meeting

To be Circulated next month

Action Sarah Wells**5. CORRESPONDENCE****b) Correspondence needing a response/decision**

- i) Getting to grips with the Clean Neighbourhood and Environment Act 2005 – a Parish Council Guide to environmental enforcement. (separate circulation)

It was agreed this document should be discussed at a meeting of the Allotments and Leisure sub-committee to be held on 15th June 2006 at 7.30pm.

Action Sarah Wells

- ii) E-mail – Goodnestone School Proposed Closure
- iii) Letter ref Closure Goodnestone School

It was agreed a letter of support should be sent.

Action Sarah Wells**c) Consultation Documents**

None received

d) News letters and Circulars

- ii) DDC – New Community Development Officer
- iii) Eastry School News Letter
- iv) Southern Water Dealing with the drought
- v) Keep It safe
- vi) Keep Your Child Safe on the Internet
- vii) ACRK News
- viii) KAPC Parish News
- ix) Clerks and Councils Direct
- x) The Relay
- xi) Close to Home
- xii) ACRK News
- xiii) Charter 88
- xiv) KAPC – Minutes
- xv) Green Gang Activities
- xvi) The Relay

i to xvi to were discussed and noted by the Council.

e) Other

- i) E-mail DDC ref Pigeons Eastry Hospital

The Council were concerned that DDC could not help with this problem and that the Hospital building agents had not responded to the Clerks e-mail. It was agreed the Clerk should write to the ward MP.

Action Sarah Wells

- ii) We're Changing – Kent Police
- iii) Village Hall Hire Charge increase

ii and iii were noted by the Council.

6. HIGHWAYS

a) Kent Highways Services – Parish/Town Briefings – 27th June 2006

Cllr Smith and Hooper to attend.

b) Land behind Bus Shelter

Cllr Hooper said she would carry out some work.

c) e-mail – speeding Gore Lane

d) e-mail from DDC – parking

c and d to be discussed at the next Highways meeting.

Action Sarah Wells

7. FINANCE

a) Councillor Responsible for Finance

The Clerk reported that Cllr Thompson was unable to carry out the function of Councillor Responsible for Finance due to work commitments. Cllr Barwick had indicated his willingness to take on this role if agreed by the members. It was proposed by Cllr Hooper and seconded by Cllr Carr that Cllr Barwick be appointed as Councillor Responsible for Finance, all agreed.

b) Audit Submission – Statement of Assurances

The Statement of assurances were read out and agreed by the members.

c) KCC – Changes to the Government Pension Scheme

Noted

d) DDC Crime Reduction Partnership Capital Projects fund

It was agreed this fund may be useful for the parade project.

8. ACCOUNTS**CURRENT ACCOUNT**

VAT reclaim	957.99
Allotment Rent	32.00
Key and Tap Deposits	35.00
Football Club Pavilion	162.00
Memorial Beard	53.00
	1239.99

CAPITAL ACCOUNT**Payments**

		VAT	ChqNo
Mrs Broster - May		260.0	3423
Mr Swain - Toilet Cleaning May	125.00		
Mr Swain - Toilet Cleaning materials May	3.58		
Mr Swain - Petrol Pond Mower	5.00		

Mr Swain - Cheque No 3363 lost Jan 06	2.49			
	136.07	136.07		3424
Harrison Packaging - Poop Scoops		128.08	19.08	3425
Southern Water Allotments		13.88		
Stripy landscapes - Weed Killing	136.00			
Stripy landscapes - Ground Works	632.50			
	768.50	768.50		3427
Williamson and Barnes - Parade Work		3019.47	166.25	3428
S .Wells Salary May		621.77		3429
Inland Revenue				
Income Tax	36.64			
Employees NI	28.29			
Employers NI	26.92			
	91.85	91.85		3430
Employees Pension Contribution Nov	43.83			
Employers Pension Contribution Nov	75.25			
Kent County Council	119.08	119.08		3431
Clerks Expenses				
Internet and Phone	20.33		3.03	
Refreshments Annual Meeting	39.99			
Glass Breakages Annual Meeting	0.70			
Travelling to Burial Conference	87.20			
	148.22	148.22		3432
P A Hollingworth - Bowling Green Wall		1222.00	182.00	3433

It was proposed by Cllr Jones and seconded by Cllr Kenton that the above payments be made, all agreed.
Cllr Smith was third signatory.

Southern Water - Pavilion (Disputed) 263.73

This invoice was being disputed as it was £200 higher than expected.

9. PLANNING

a) **Applications** - None received

b) **Decisions** - None received

c) **Other**

i) Letter objecting to DOV/06/00494 – 4 St Mary Close - Noted

ii) South East Plan Consultation Document

The document was still being circulated. It was agreed it should be returned to the Clerk in time to respond by the deadline of 26-6-06.

Action Councillors

iii) Notification of intention to adopt the Kent & Medway Structure Plan - Noted

- iv) DDC – Planning Focus Group

It was agreed that Cllr Shevde should be nominated for a position of the focus group.

10. FORTHCOMING EVENTS

a) Council Events

None being arranged

b) Outside Events

- i) Chairmanship Training Day – Sat 17th June 2006
- ii) Invitation to the PTA Summer Fate – 23rd June 2006
- iii) Volunteer Centre AGM – Mon 19th June

i and iii were noted by the Council

- iv) Lord Lieutenants Visit

Some members were concerned about the invitations to this event. Cllr Mollart explained that the guest list was being compiled by The Lady Pender, Office of the Lord-Lieutenant of Kent. Lady Pender had asked several members of the community for help in identifying those to be invited. The Parish Council had not been approached and did not have an input to the process.

- v) ACRK – Council Meeting 22nd June 2006 6-8pm

Cllr Hooper and Smith to attend.

Action Sarah Wells

11. ALLOTMENTS AND LEISURE FIELDS

a) Pavilion

Nothing to discuss at this time

b) Gun Park

- i) Skate Park area

The Clerk had been informed by A & S leisure that under current regulations there is insufficient room in the skate park area to add any additional equipment.

- ii) Safety Inspection

It was agreed that Allianz Cornhill engineers should carry out safety inspections this year.

Action Sarah Wells

- iii) Benches

The meeting of the Allotments and Leisure sub committee had identified a need for four additional benches. Three in Gun Park and one next to the Centenary Garden Play area. The committee recommend that these benches be purchased from capital account funds. The total cost would be between £1500 and £2500 depending on what style of benches are chosen. After a brief discussion to was proposed by Cllr Kenton and seconded by Cllr Carr that this expenditure be authorised, all agreed. The style of benches to be agreed at the next meeting of the Allotments and Leisure Committee.

c) Allotments

i) Complaints about mowing

The Clerk had one direct and one indirect complaint about the mowing in the allotments. Some allotment holders felt the paths and vacant allotments should be mowed more often. The current contract called for six cuts a year at a cost of £270. Allotment rent income for the year is only £90. It was agreed that the Clerk should write to the allotment holders and point out that the Council could not justify spending more money on the allotments.

Action Sarah Wells

ii) Weed killing

The Clerk had spoken to the contractor about weed killing and then keeping mowed the large area of vacant allotment on the May Mill site. The Contractor had said he felt the vegetation was too high for weed killing; it should be cut back and then killed. He did not have a machine heavy enough to cut back the vegetation but he suggested another contractor how may be able to help. It was agreed the Clerk should ask for a quote.

Action Sarah Wells**d) Pond**

The Clerk reported that the mower used by Mr Swain to cut the pond area was not functioning properly and would be expensive to repair. It was agreed that the mower was very old and would be uneconomical to repair. It was proposed by Cllr Mollart and seconded by Cllr Smith that a new mower should be purchased. This would be a capital expenditure. All agreed.

Action Sarah Wells**e) Allotments Play Area**

Nothing to discuss

f) Picnic Site

Cllr Hooper reported that the parks department had employed a new contractor.

g) Correspondence

i) The Playing Filed

Noted.

12. CHURCHYARD AND CEMETERY**a) Churchyard**

To be covered at the sub-committee meeting on 12-6-06

b) Recreation Ground

i) Charity Commission news

ii) Charity Commission Web-site

Noted by the Council

13. COFFEE BREAK

Well attended, still very successful.

14. PARADE

a) Letter and Invoice from Williamson and Barnes – leases completed

15. REPORTS**a) Dist Cllrs**

Cllr Manion and Kenton gave reports on the activities of the District Council

County Councillor Ridings reported on KCC, there followed a long discussion on School closures.

b) Parish Councillors

Cllr Smith gave a report on the last Youth Club committee meeting.

16. COMMUNICATION**a) Village News Letter –**

Cllr Mollart reported that the Village News Letter AGM would take place on the 19th July in the Parish Room. It was agreed that Cllrs Mollart and Hooper would continue to serve as the Parish Councils representatives on the Village News Letter committee.

July/August Addition

Some of the information that was forgotten by the editor last month. A report on the Annual Parish Meeting. Meeting dates for July and September. A letter from the new Chairman and something about the pigeons.

b) Mercury Report

Report from the Annual Parish Meeting.

c) Web Site

As per the Village news, plus a full copy of the Annual parish meeting report pack.

17. DATE OF NEXT MEETING**a) Meeting times**

It had been noted that several members were finding it difficult to attend committee meetings call at 6.30pm because of work commitments. It was agreed that in future Committee meetings would normally start at 7.00pm and meetings of the Parish Council would start at 7.30pm.

b) Finance Committee meeting Monday 26th June 7.00pm

Some members were unsure whether they could attend this meeting. The Clerk to investigate possible changes to the time.

Action Sarah Wells

c) The next Ordinary meeting will be on Monday 3rd July 2006 7.30pm

The meeting closed at 9.37pm.