

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 3rd JULY 2006**

Present: Councillors	S Shevde	S Smith	I Mollart	M Pemble
	S Hooper	D Carr	M Jones	N Kenton
	S Wells Clerk to the Parish Council			
	R Priestley Community Warden (Part)			Dist Cllr Manion

1. APOLOGIES

Cllr A Barwick

2. PARISH COUNCIL VACANCY

- a) Resignation Letter from Frank Thomson
- b) DDC Notice of Casual Vacancy

Cllr Hooper reported that she had been approached by someone who was interested in becoming a Parish Councillor. It was agreed that the Clerk should contact them and the gentleman that applied last time a vacancy occurred and ask if they were still interested. The Chairman and Vice Chairman were given the authority of the Council to undertake any necessary interviews and make a decision on whom to co-opt. It was felt that as elections are due in May 2007 that this post should be filled as soon as possible to give the new member a chance to get a feel for the job before standing for election. **Action Sarah Wells**

The Clerk to write and thank Cllr Thompson for his work on behalf of the Council. **Action Sarah Wells**

The meeting was closed for a report from the community warden. The meeting re-opened at 7.45pm

3. MINUTES OF LAST MEETINGS

- a) Minutes of Planning Committee Meeting 7.00pm 5th June 2006

It was proposed by Cllr Smith and seconded by Cllr Hooper that the above minutes be signed as a true and correct record. All agreed and the chairman signed the minutes.

- b) Minutes of Eastry Parish Council Sub-Committee's 7.15pm 5th June 2006

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the above minutes be signed as a true and correct record. All agreed and the chairman signed the minutes.

- c) Minutes of Ordinary meeting 7.30pm 5th June 2006

It was proposed by Cllr Carr and seconded by Cllr Pemble that the above minutes be signed as a true and correct record. All agreed and the chairman signed the minutes.

- d) Minutes of Churchyard and Cemetery Sub Committee 7.30pm 12th June 2006

It was proposed by Cllr Pemble and seconded by Cllr Hooper that the above minutes be signed as a true and correct record. All agreed and the chairman signed the minutes.

- e) Minutes of Allotments and Leisure Sub Committee meeting 7.30pm 15th June 2006

It was proposed by Cllr Smith and seconded by Cllr Mollart that the above minutes be signed as a true and correct record. All agreed and the chairman signed the minutes.

f) Minutes of Finance Committee Meeting 6.30pm 26th June 2006

It was proposed by Cllr Wiles and seconded by Cllr Carr that the above minutes be signed as a true and correct record. All agreed and the chairman signed the minutes.

4. ACTIONS FROM THE LAST MEETING

Correspondence

Voluntary Land Registration – the Clerk had got the legal documents relating to the Parish Councils land from the Solicitor and had found someone willing to get the large plans copied. However she had looked at the documents and was unsure which ones were needed to register the land. Cllr Thompson was asked to look at the documents. The Clerk to ask for the documents to be returned. **Action Sarah Wells**

Code of Conduct

Minutes and Agenda Standards Board Meeting – these had been circulated. **Action Discharged**

Correspondence

a) Correspondence needing a response/decision

Getting to grips with the Clean Neighbourhood and Environment Act 2005 – a Parish Council Guide to environmental enforcement. (separate circulation) – this document had been discussed at the meeting of the Allotments and Leisure sub-committee held on 15th June 2006 at 7.30pm. **Action Discharged**

*E-mail – Goodnestone School Proposed Closure
Letter ref Closure Goodnestone School*

The Clerk had written a letter in support of keeping Goodnesstone School open. **Action Discharged**

b) Other

E-mail DDC ref Pigeons Eastry Hospital – the Clerk had received an e-mail from the company managing the hospital. They had agreed to undertake some work to stop pigeons getting in to the buildings. Therefore the Clerk had not written o the ward MP. **Action Discharged**

Highways

Kent Highways Services – Parish/Town Briefings – 27th June 2006 – Cllr Smith had attended.

Speeding and Parking had been discussed at the last Highways Committee meeting. **Action Discharged**

Planning

South East Plan Consultation Document – the Clerk had not received the document back until after the deadline date, however all comments made by Councillors had been raised during the previous round of public consultations.

Forthcoming Events

Outside Events

ACRK – Council Meeting 22nd June 2006 6-8pm – Cllr Hooper had attended this meeting.

Action Discharged

Allotments and Leisure Fields**Gun Park**

Safety Inspection – The Clerk had paid the engineers invoice, the inspection will take place during July 2006.

Action Discharged

Allotments

Complaints about mowing – Due to technical problems with her computer the Clerk had not yet written to the allotment owners. Cllr Hooper asked that two more items be added to the letter.

Weed killing – the Clerk was still waiting for the a contractor to get back to her.

Pond

New Mower – the Clerk was looking into the best type to buy.

Date of next meeting

The time of the Finance meeting had been changed to 6.30pm.

5. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b) Minutes and Agenda Standards Board Meeting
- c) Town and Parish Standard 07

Noted by the Council

6. CORRESPONDENCE

- c) **Correspondence needing a response/decision**
 - i) The Kent Men of the Trees

The Council did not wish to be involved with the scheme.

d) Consultation Documents

- i) KCC – Towards 2010 Consultation - Noted
- ii) DDC – The Bigger Picture 2006-2012

To be circulated

Action Sarah Wells.

e) News letters and Circulars

- i) Dates for Mobile Police Station
- ii) Oast to Coast
- iii) NW News
- iv) The Relay June
- v) Age partnership Group

i to v were noted by the Council

- vi) KAPC News

- vii) Clerks and Councils Direct
- viii) The Local Council Review

vi to viii to be circulated.

Action Sarah Wells

f) Other

- i) E-mail DDC ref Pigeons Eastry Hospital

Noted

7. HIGHWAYS

- i) Letter ref metal finger post Venson Bottom

The Clerk to ask the Highways department to renovate this cast iron sign post. Also to write to the author of the letter.

Action Sarah Wells

8. FINANCE

- a) Grant applications from Village Organisations – recommendations of the Finance Committee

It was proposed by Cllr Wiles and seconded by Cllr Pemble that the recommendations of the Finance Committee meeting of the 26-6-06 be adopted by the Council, all agreed. The Clerk to inform the organisations.

Action Sarah Wells

- b) KCC - Pension Scheme draft regulation for comments

Noted

- c) Toilets – Mr Swain has asked for a £5 a month increase in the contract for Cleaning the Toilets.

It was proposed by Cllr Hooper and seconded by Cllr Pemble that this increase should be paid, all agreed.

- d) Mr Swain had been in a car accident and will be unable to clean the toilets for a while.

It was proposed by Cllr Mollart and seconded by Cllr Pemble that Mrs Broster should be paid to clean the toilets during Mr Swain's absence. It was also proposed by Cllr Mollart and seconded by Cllr Pemble that Mr Swain should be paid his fall rate during his illness. All agreed, the Clerk to write to Mr Swain.

Action Sarah Wells

9. ACCOUNTS

CURRENT ACCOUNT

Allotment Key & Tap Deposits	35.00
Refund from Williamson & Barnes	1749.00
	1784.00

CAPITAL ACCOUNT

Payments paid Between Meetings		VAT	Chq No
Southern Water - Pavilion (Disputed)	263.73		3441
Allianz Cornhill - Playground Inspection	427.27	63.64	3442
To Pay			
Mrs Broster - Jun	260.0		3434

03-07-06

Mr Swain - Toilet Cleaning Jun	125.00		
Mr Swain - Toilet Cleaning materials Jun	4.93		
	129.93	129.93	3435
Villahe Hall Hire - Coffee Break - Jun - Jul		118.80	3436
Cllr Smith Travelling Expenses		16.34	3437
Cllr Hooper Travelling Expenses		32.67	3438*
Kemp Bros and Sons- Work Gun park & Allot		72.60	3439
LexisNexis Butterworths - Local Counc Admin		48.00	3440
Stripy landscapes - Ground Works		682.50	3443
British Gas - Council Room		12.92	0.61 3444
Petty Cash		60.00	3445
S .Wells Salary Jun		621.16	3446*
Inland Revenue			
Income Tax	37.25		
Employees NI	28.29		
Employers NI	26.92		
	92.46	92.46	3447*
Employees Pension Contribution Nov	43.83		
Employers Pension Contribution Nov	75.25		
Kent County Council	119.08	119.08	3448*
Clerks Expenses			
Office Allowance	60.00		
Telephone BT	16.50		2.46
Tiscali Net/Phone/Net Security	56.64		8.44
Book Playground Management and Saftey	16.00		
	149.14		3449
July Salary Payments			
Mrs Broster Jul		260.00	3450
S .Wells Salary Jun		621.18	3451*
Inland Revenue			
Income Tax	37.23		
Employees NI	28.29		
Employers NI	26.92		
	92.44	92.46	3452*
Employees Pension Contribution Nov	43.83		
Employers Pension Contribution Nov	75.25		
Kent County Council	119.08	119.08	3453*
		4050.18	
Grant Cheques			
Bowling Club		200.00	3454
Stardust Majorettes		125.00	3455
Petanque Club		50.00	3456
Twinning Association		100.00	3457
Neighbourhood Watch Group		104.00	3458
Eastry Cricket Club		172.49	3459
		751.49	
Eastry Village News		255.00	3460

It was proposed by Cllr Carr and seconded by Cllr Mollart that the above payments be made, all agreed. Cllr Hooper was third signature. * Cllr Smith signed the cheques that Cllr Mollart or Cllr Hooper had a personal interest in.

10. PLANNING

a) Applications

i) DOV/06/00742

Proposal: Insertion of rooflights and fire surround in billiard room

Location: Great Walton, Sandwich Road

ii) DOV/06/00748

Proposal: Erection of 3no. bedroom detached dwelling (existing dwelling to be demolished)

Location: Drove Farm, Drainless Road, Woodnesborough

It was agreed that the above applications should be discussed by the Planning Committee at a meeting on 17th July 2006.

Action Sarah Wells

b) Decisions

i) DOV/06/00494 – Granted full planning permission, erection single storey rear extension with accommodation in roof space, together with erection of front porch – 4 St Mary's Close, Eastry

ii) DOV/06/00565 – Granted full planning permission, erection of single storey rear extension, 2 Cross Farm, Liss Road, Eastry

Noted.

c) Other

i) KCC – Minerals Development Framework

ii) Kent Design Guide

Noted

iii) Meeting Whitfield Action group – 21st July 2006

Cllr Shevde to attend.

11. FORTHCOMING EVENTS

a) Council Events

None being planned

b) Outside Events

i) KRTG Annual Meeting 7th July Tenterden

ii) Consumer Council fro Water meeting 13th July – Folkestone

iii) Councillors Information Day Sat 22nd July

i to iii were noted by the Council

- iv) Stagecoach Launch of Diamond Bus Service 14-7-06

As transport representative it was agreed that Cllr Hooper should attend.

12. ALLOTMENTS AND LEISURE FIELDS

a) Pavilion

The Clerk reported that she had checked the pavilion following the receipt of a large water bill. She had found a tap running in the referee's cloak room. Cllr Shevde reported that a member of the club had told him that the stop cock did not work; this had not been reported to the Clerk. It was agreed that the Clerk should arrange for the stop cock to be mended and write to the Football club and inform them that in future they would be responsible for any water bills. **Action Sarah Wells**

b) Gun Park

- i) Request from Bubbles to use Gun Park for their Fun Day

This request was granted.

c) Allotments

- i) Letter to allotment owners

The Clerk to write to allotment owners as agreed last month. Also to be included in the letter, locking of gates and toilet facilities. **Action Sarah Wells**

- ii) Clearing vacant allotments.

The Clerk was still trying to get a quote from a contractor.

Action Sarah Wells

d) Pond

New mower to be purchased as agreed last month.

Action Sarah Wells

e) Allotments Play Area

Nothing to discuss

f) Picnic Site

Nothing to discuss

g) Correspondence

None received

13. CHURCHYARD AND CEMETERY

a) Churchyard & Cemetery

- i) Independent Memorial Inspection
- ii) Abba news

Noted by the Council

b) Recreation Ground

Nothing to discuss

14. COFFEE BREAK

Still very well attended

15. PARADE**a) Tenders due in by 5-7-06**

As per standing orders the Clerk and Cllr Barwick as Councillor responsible for Finance will be meeting the architect to open the tenders. These will then be presented to the Parish Council blind for consideration.

b) Grant funding – Who will be undertaking the paperwork required to get grant funding

None of the members felt they had the time necessary to fill in grant applications. It was suggested that an ex-councillor who had undertaken grant work in the past may be able to help the Clerk to contact him.

Action Sarah Wells

16. REPORTS**a) Dist Cllrs**

Cllrs Kenton and Manion reported on the activities of the District Council.

b) Parish Councillors

Cllr Hooper had attended a meeting about the re-launch of the wheels to work scheme, she gave a report on the meeting.

17. COMMUNICATION**a) Village News Letter – Sept Addition**

Letter from the Chairman, Speeding in the village, New Bus service, Memorial Inspection.

Action Sarah Wells

b) Mercury Report

Speeding, Memorial Inspections and New Bus service

Action Sarah Wells

c) Web Site

Village News report, minutes of meetings.

Action Sarah Wells

18. DATE OF NEXT MEETING

a) Planning Meeting 7.00pm 17th July 2006

b) The next Ordinary meeting will be on Monday 4th Sept 2006 7.30pm