

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 4th SEPTEMBER 2006**

Present: Councillors	S Shevde	S Smith	I Mollart	M Pemble
	A Barwick	S Hooper	D Carr	M Jones
	N Kenton			
	S Wells Clerk to the Parish Council			
	R Priestley Community Warden (Part)		Dist Cllr Manion	

1. APOLOGIES

2. PARISH COUNCIL VACANCY

It was proposed by Cllr Mollart and seconded by Cllr Jones that Mr Stephen Ruston of Pantiles, Woodnesborough Lane, Eastry should be co-opted on to the Parish Council, all agreed and Mr Ruston signed the declaration of acceptance of office.

The Clerk had written Cllr Thompson thanking him for his work on behalf of the Council.

Action Discharged

The meeting was closed at 7.35pm for reports from PC Wayne Wright and Mr R Priestley the Community Warden, the meeting reopened at 19.50pm.

3. MINUTES OF LAST MEETINGS

a) Minutes of Highways Sub-Committee 3rd July 2006 7.00pm

It was proposed by Cllr Pemble and seconded by Cllr Smith that the minutes of the Highways Sub-Committee held on 3rd July 2006 be signed as a true and correct record, all agreed and the Chairman signed the minutes.

b) Minutes of Ordinary meeting 7.30pm 3rd July 2006

It was proposed by Cllr Jones and seconded by Cllr Hooper that the Minutes of the Ordinary meeting of the Parish Council held at 7.30pm on the 3rd July be signed as a true and correct record, all agreed and the Chairman signed the minutes.

c) Minutes of Planning Committee 7.00pm 17th July 2006

It was proposed by Cllr Carr and seconded by Cllr Barwick that the Minutes of the planning meeting of the 17th July be signed as a true and correct record, all agreed and the Chairman signed the minutes.

d) Minutes of Extraordinary Meeting of the Parish Council 7.30pm 17th July 2006

It was proposed by Cllr Hooper and seconded by Cllr Smith that the minutes of the Extraordinary meeting of the Parish Council held on 17th July be signed as a true and correct record, all agreed and the Chairman signed the minutes.

e) Minutes of Planning Committee Meeting 7th Aug 2006

It was Proposed by Cllr Carr and seconded by Cllr Barwick that the minutes of the Planning meeting of the 7th August be signed as a true and correct record, all agreed and the Chairman signed the minutes.

4. ACTIONS FROM THE LAST MEETING

Correspondence

Voluntary Land Registration – The Clerk had recovered the documents from Cllr Thompson and returned them to the solicitor as they were needed to deduce title deeds for the Pavilion. It was agreed that as the Solicitor had to sort through the deeds he should be asked to fill in the land Registration forms at the same time. The Clerk to forward the Land Registration forms and correspondence to Williamson and Barnes.

Action Sarah Wells

Correspondence

Consultation Documents

KCC – Towards 2010 Consultation - Noted

DDC – The Bigger Picture 2006-2012

The above had been circulated

Action Discharged

News letters and Circulars

KAPC News

Clerks and Councils Direct

The Local Council Review

The above had been circulated.

Action Discharged

Highways

Letter ref metal finger post Venson Bottom- The Clerk had asked the Highways department to renovate this cast iron sign post. She had also been in contact with author of the letter.

Action Discharged

5. FINANCE

Grant applications from Village Organisations – The Clerk had informed the village organisation of the Results of their grant applications.

Action Discharged

Mr Swain car accident – The Clerk had written to Mr Swain as agreed at the last meeting.

Action Discharged

Planning

Applications

DOV/06/00742

Proposal: Insertion of rooflights and fire surround in billiard room

Location: Great Walton, Sandwich Road

DOV/06/00748

Proposal: Erection of 3no. bedroom detached dwelling (existing dwelling to be demolished)

Location: Drove Farm, Drainless Road, Woodnesborough

The above applications had been discussed by the Planning Committee at a meeting on 17th July 2006.

Action Discharged

Allotments and Leisure Fields

a) Pavilion

The stop cock had been repaired.

Action Discharged

b) Allotments

Letter to allotment owners – a letter had been sent to all allotment owners as agreed.

Action Discharged

Clearing vacant allotments.

The Clerk was still trying to get a quote from a contractor.

Action Sarah Wells

c) Pond

New mower to be purchased as agreed last month.

Action Sarah Wells

Communications

Village News Letter – Sept Addition – Article forwarded to the editor as agreed.

Action Discharged

Mercury Report – Article forwarded as agreed.

Action Discharged

Web Site- Copy of Village News and Minutes sent as agreed.

Action Discharged

5. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted by the Council

6. CORRESPONDENCE

a) Correspondence needing a response/decision

- i) Pigeon Nuisance

Cllr Ruston informed the meeting that it is possible to employ someone to fly a hawk in the area where pigeons are a nuisance, this upsets the pigeons and they disperse. Cllr Ruston to get the details.

Action Cllr Ruston

- ii) Complaint about Music at Bull Public House

Noted by the Council

- iii) Move The Miner Campaign

The Council were in agreement with the Campaigns objective to move the statue of the Miner currently in Dover to a more appropriate location. The Clerk to inform the campaign organisers. **Action Sarah Wells**

b) Consultation Documents

None received

c) News letters and Circulars

- i) Eastry Matters – Eastry House News Letter
 ii) KCC – Grant Money available for Youth Groups
 iii) ACRK News

- iv) The Relay
- v) Clerks and Councils Direct
- vi) KAPC Parish News June
- vii) KAPC Parish News Aug
- viii) DDC Performance Plan
- ix) Close to Home

i to ix were discussed and noted by the Council

d) Other

- i) Eastry Tithe Map 1841
- ii) Kent Fire & Rescue Service
- iii) Kent Police Policing Kent 2006/09
- iv) Kent Police – Online Crime Reporting Web-site

i to iv were discussed and noted by the Council

7. HIGHWAYS

- a) Speeding Felderland Lane
- b) Speeding Lower Street

The Clerk to chase up the traffic counters promised by the Highways department. She would also ask for traffic counts on Gore Lane and Lower Street.

Action Sarah Wells

- c) Bus service Woodnesborough
- d) Jacobs Babties – Buses Various

Cllr Hooper informed the meeting that she would be attending a meeting to discuss any problems with the new bus services. She asked that any problems were reported to her. It was agreed this should be put in the Village News.

- e) KCC – Staff Changes East Kent PROW Office
- f) Kent Trails
- g) Kent Highway Service – Circular Roads 1/2006 “Setting Speed Limits”

e to g were discussed and noted by the Council.

8. FINANCE

- a) KCC – Local Government Pension Scheme
- b) Thank you letter from Eastry Cricket Club

Noted by the Council

- c) Request for Financial Aid from BTCV

The Council decided not to make a contribution

- d) Report from Cllr Responsible for Audit

It was proposed by Cllr Shevde and seconded by Cllr Carr that the report should be adopted by the Council, all agreed.

9. ACCOUNTS

			VAT	Cheque No
To Pay				
Mrs Broster - July Toilet Cleaning	130.00			
Mrs Broster Toilet Cleaning Materials	5.37			
	135.37	135.37		3467
Mr Swain -Back Pay Apr, May and Jun	15.00			
Mr Swain - Sick Pay July	130.00			
	145.00	145.00		3468
Kean Mowers - Mower Repairs		29.37	4.37	3469
EDF Energy - Council Room		25.50	1.21	3470
EDF Energy - Pavilion		49.92	2.38	3471
Web Site Expenses - Cllr Carr Apr - Aug		52.80		3472
KCC - Stationary		11.46	1.71	3473
		449.42	9.67	
Payments Due				
Mrs Broster - Highways Cleaning	260.00			
Toilet Cleaning	130.00			
Tax	-6.80			
	383.20			
Toilet Cleaning Materials	3.47		0.52	
	386.67	386.67		3474
Mr Swain - Toilet Contract		130.00		3475
Stripy Landscape - 12th July to 31st July		660.00		3476
Marmax Products - Bench Church Yard		367.78	54.78	3477
Mr E D Price - Internal Audit Fee 5.5hours		165.00		3478
KCC Supplies – Baby Bubbles Equipment	2.12		0.32	
KCC Supplies – Baby Bubbles Equipment	44.30		6.60	
	46.42	46.42		3479
NC Brown-Repairs Bowling Green Urinals	22.00			
N C Brown - Parish Room Boiler service	40.00			
	62.00	62.00		3480
S .Wells Salary Aug		621.39		3481
Inland Revenue				
Income Tax	37.02			
Employees NI	28.29			
Employers NI	26.92			
	92.23			
Environmental Engineer deductions	6.80			
	99.03	99.03		3482
Employees Pension Contribution	43.83			
Employers Pension Contribution	75.25			
Kent County Council	119.08	119.08		3483
Clerks Expenses Telephone/Internet	19.42		2.89	
Baby Bubble ELC Order	44.95		6.69	
	64.37	64.37		3484
Petty Cash		60.00		3485

It was proposed by Cllr Kenton and seconded by Cllr Pemble that the above payments should be authorised, all agreed. Cllr Wiles was third signatory.

10. PLANNING

a) Applications

None to discuss

b) Decisions

None received

c) Other

- i) Report of meeting held by the Whitfield Action Group ref LDF

Cllr Shevde had attended the meeting and gave a report.

- ii) Planning Focus Group – Meeting 12 October 2006

There had been some problems with the election process so all nominees had been invited to the next meeting.

11. FORTHCOMING EVENTS

a) Council Events

None arranged at this time

b) Outside Events

- i) KCC Seminar Sandwich Guildhall – 13 September – Kent Waste Development Framework

Cllrs Jones, Hooper and Smith to attend

- ii) Police Liaison Meeting 19th October 2006

Cllrs Jones and Ruston to attend

- iii) Eythorne Parish Council – Public Meeting Kent Waste Development Framework -6th Sept 2006

Cllr Smith to attend

12. ALLOTMENTS AND LEISURE FIELDS

a) Pavilion

Cllr Shevde reported a leak in one of the toilets. The Clerk to report to the plumber.

Action Sarah Wells

b) Gun Park

- i) Police Response Ref Party on 9th June 2006

Noted

ii) Damaged Trees.

The Chairman reported that during the Clerks annual leave a damaged tree in the Gun Park had been reported. Mark Jones had been asked to inspect this and any other trees in the Gun Park that may need attention.

c) Allotments

The Clerk had been asked by some of the allotment owners if it would be possible to provide a portoloo. It was agreed the Clerk would find out the cost involved before the matter was discussed.

d) Pond

Nothing to discuss at this time.

e) Allotments Play Area

Nothing to discuss at this time.

f) Picnic Site

Cllr Hooper reported it was time for the bi-annual meeting with the parks department. She arranged possible dates with Cllr Kenton.

g) Correspondence

- i. Encams – Local Environmental Quality – a Town and Parish Guide
- ii. DDC – Waste Litter and Animal Refuse bins
- iii. Kent Police – Ref Party in Gunn Park 20-6-06
- iv. Clean Kent Campaign – Our Space
- v. The Playing Field

i to v were discussed and noted by the Council.

h) Risk Assessment

- i) Report from Cllr Jones

The report from Cllr Jones and Carr was discussed. See attached.

- ii) Annual Safety Report – Allianz Cornhill

The Clerk to get quotes for the necessary work.

Action Sarah Wells

13. CHURCHYARD AND CEMETERY

a) Churchyard & Cemetery

- i) Stoneguard News

Noted

- ii) Vegetation overgrowing Party wall

Cllr Mollart reported that a lot of ivy and other vegetation was overgrowing the Party Wall between the Churchyard and the Aumbry. There were also a number of self sown sycamore trees along the wall. It was

agreed that a working party should meet on 23rd September to cut back the vegetation and the ivy. Stripy Landscapes should be asked to quote for removing the Sycamores. **Action Cllr Mollart**

b) Recreation Ground

- i) Clerks use of Parish Room

The Clerk reported that builders had started on the extension to her home. During later stages of the build it would be necessary for her to vacate the room used as her office. She asked if the Council would object to her moving into the Parish Room on temporary bases. This was agreed. Cllr Carr offered to lend the Clerk a laptop to save her having to move her computer.

14. COFFEE BREAK

Still being well attended, visits book in October from Age Concern and White cliffs Care line.

15. PARADE

Ongoing

16. REPORTS

a) Dist Cllrs

Dist Cllrs Kenton and Manion reported on the activities of the

b) Parish Councillors

Cllr Smith had attended meetings of the Village Hall Committee and the Young Peoples Club, she reported on both meetings.

17. COMMUNICATION

a) Village News Letter

Cllr Mollart reported that the Village News committee had had to find a new printer, as the one currently undertaking to work could no longer undertake the work. A number of quotes had been obtained for printing. All of them had been higher than the price currently paid. This means there will be a short fall in this years accounts of approx £435. The Committee had requested a grant from the Dover Local Board that they hoped would make up this shortfall. It was proposed by Cllr Carr and seconded by Cllr Hooper that the Parish Council would cover any shortfall should it be necessary to ensure the continuation of the Village News.

Oct Addition

The following to be included. New Councillor Co-opted, bus problem to Cllr Hooper, visits to coffee break of White Cliffs Careline and Age Concern. Report of Web-site statistics.

b) Mercury Report

As above.

c) Web Site

Cllr Carr reported that he had installed a states package on the web-site; this could show how many hits a day the site was receiving and where they are coming from.

18. DATE OF NEXT MEETING

a) The next Ordinary meeting will be on Monday 2nd October 2006 at 7.30pm

The meeting closed at 10.00pm