

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE  
PARISH ROOM AT 7.30pm ON MONDAY 2<sup>nd</sup> OCTOBER 2006**

Present: Councillors            S Shevde            S Smith            I Mollart            A Barwick  
   S Hooper            D Carr            M Jones            N Kenton  
   S Ruston            A Wiles

S Wells Clerk to the Parish Council  
R Priestley Community Warden (Part)            Dist Cllr Manion

### 1. APOLOGIES

Cllr M Pemble

The meeting was closed for a report from the Community Warden. Re-opened at 7.30pm

### 2. MINUTES OF LAST MEETINGS

#### I. Minutes of Planning Committee 7.00pm 4<sup>th</sup> Sept 2006

Cllr Mollart pointed out an error on the minutes, this was changed. With this change it was proposed by Cllr Mollart and seconded by Cllr Smith that the minutes be signed as a true and correct record, all agreed and the Chairman signed the minutes.

#### II. Minutes of Ordinary meeting 7.30pm 4<sup>th</sup> Sept 2006

It was proposed by Cllr Hooper and seconded by Cllr Carr that the minutes of the above meeting should be signed as a true and correct record. All agreed and the Chairman signed the minutes.

### 3. ACTIONS FROM THE LAST MEETING

#### Correspondence

*Voluntary Land Registration* – The Clerk had forwarded the land registration forms and costs to the Solicitor for action. **Action Discharged**

#### Allotments and Leisure Fields

##### a) Allotments

*Clearing vacant allotments* -The Clerk was still trying to get a quote from a contractor. **Action Sarah Wells Ongoing**

#### Pond

New mower to be purchased as agreed.

**Action Sarah Wells Ongoing**

#### Correspondence

##### a) Correspondence needing a response/decision

###### i) Pigeon Nuisance

Cllr Ruston had got more information on the system of removing Pigeons discussed last month. He had been unable to find out the costs. It was agreed that in principle the Parish Council would be willing to pay for this service, the Clerk to liaise with Cllr Ruston. She was also instructed to speak to the managers of the

Hospital site to ask permission to go onto their land and whether they would be willing to contribute to the costs. **Action Sarah Wells**

- ii) *Move The Miner Campaign* – the Clerk had e-mailed the campaign organisers informing them of the Council support.

## Highways

*Speeding Felderland Lane*

*Speeding Lower Street*

The Clerk had written to Kent Highway services for an update on traffic counts in Felderland Land and asking for a counts in Gore Lane and Lower Street. **Action Discharged**

*KCC – Staff Changes East Kent PROW Office* – the new PROW officer would be willing to meet and look at problems on footpaths. Cllr Kenton, Hooper and Mollart to meet with her at 2pm on Monday 9<sup>th</sup> October.

**Action Discharged**

## Allotments and Leisure

### Pavilion

*The leak in one of the toilets* - The Clerk had reported this to the plumber.

**Action Discharged**

### Allotments

*Provision of a Portaloo* – The Clerk had made an enquiry and a Portaloo would cost £22 a week to provide. The Council agreed this expense could not be justified. **Action Discharged**

*Annual Safety Report – Allianz, Cornhill* – All the fault reported on the Playdale equipment had been forwarded to the manufactures as they should be covered under guarantee.

The remaining fault sheets had been compared to last years report and the Clerk was concerned that faults that had been rectified last year were on this years report. The Clerk to send the reports to the inspector and ask for an explanation. **Action Sarah Wells**

## Churchyard & Cemetery

*Vegetation overgrowing Party wall* – the working part had removed the ivy. The Cllr Mollart and Hooper had met in the Cemetery and marked all the Sycamors they felt should be removed. **Action Discharged**

*Vegetation overgrowing gravediggers shed* – The Clerk had obtained a quote.

**Action Discharged**

## 4. CODE OF CONDUCT

- b) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- c) Standard Board Minutes and agenda

Noted by the Council

## 5. CORRESPONDENCE

### a) Correspondence needing a response/decision

None received

### b) Consultation Documents

i) Waste Development Framework – There followed a long discussion on the suitability of the sites at Richborough and Tilmastone for incinerator sites. Neither site was felt to be suitable for a number of reasons. It was felt that the new incinerator site at Allington should be fully utilised before more sites are contemplated, also more should be done to increase recycling therefore reducing the need for incinerator sites. The Clerk to respond to the online consultation. **Action Sarah Wells**

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### c) News letters and Circulars

- i) Southern Water – Drought update
- ii) KCC – Link to the new Explore Kent website
- iii) Hospital Food – have NHS Trusts found the right recipe?
- iv) KAPC Dover area committee meeting minutes
- v) Clerks and Council Direct
- vi) East Kent Hospitals NHS Annual Report
- vii) Neighbourhood Watch news
- viii) The Relay
- ix) NALC – Local Council Review
- x) Defra – Rural Services review
- xi) Pfizer Connections

i to xi were discussed and noted by the Council

### d) Other

Nothing received

## 6. HIGHWAYS

### a) Land Behind the Bus shelter – 2 x quotes for planting schemes

After some discussion about the quotes it was proposed by Cllr Hooper and seconded by Cllr Wiles that the quote from Stripy Landscapes should be accepted. **Action Sarah Wells**

b) The Clerk reported that she had not received a quote for the removal of the trees. However she had received a complaint about the Holly tree that was overhanging a neighbouring garden. It was agreed she should ask Stripy Landscapes to remove the overhanging branches. She would also chase the tree surgeon for the quote. **Action Sarah Wells**

## 7. FINANCE

- a) KCC - LGPC information
- b) DDC – Estimate of election cost for May 2007

Noted

## c) Budget Talks

It was felt that as there had been a large increase in the Precept last year, the 2006/07 precept should be kept as low as possible.

## d) 2005/06 Audit Complete

Noted

**8. ACCOUNTS**

<b>Description</b>	<b>Total</b>	<b>Cheque No</b>	<b>Amount</b>	<b>VAT</b>
Mrs Broster - Highways - Sept	260.00			
Mrs Broster - Toilet Cleaning	130.00			
Mrs Broster - Toilet Supplies	6.86			1.02
Tax to pay	-9.20			
	<b>387.66</b>	3486	387.66	
Mr Swain - Sick Pay Sept	130.00	3487	130.00	
Spectrum Safety - Pavilion Fire Check	44.15			6.58
Spectrum Saftey - Parish Rm Fire Check	44.15			6.58
	<b>88.30</b>	3488	88.30	
Cluttons - Pond Rent Oct 06 - Oct 07	1.0	3489	1.0	
Hazard Tape - Climbing Frame Gun Pk	7.95	3490	7.95	1.18
Plantability - Remove rubbish skate ramp	30.00	3491	30.00	
Kemp Bros & Sons - Benches/Allot shed	374.59	3492	374.59	
KCC - KCS - Bubbles Grant	1.76	3493	1.76	0.26
Coffee Break Refreshments 12/05-07/06	17.34	3494	17.34	
Strippy Landscapes - Weed Killing	70.00			
Stipy Landscapes - Mow/strim	610.00			
	<b>680.00</b>	3495	680.00	
S .Wells Salary Sept	621.16	3496	621.16	
Inland Revenue				
Income Tax	37.25			
Employees NI	28.29			
Employers NI	26.92			
	92.46			
Environmental Engineer deductions	9.20			
	<b>101.66</b>	3497	101.66	
Employees Pension Contribution	43.83			
Employers Pension Contribution	75.25			
Kent County Council	<b>119.08</b>	3498	119.08	
Clerks Expenses				
Office Allowance - Jun -Sept	50.00	3499	50.00	
Telephone/Internet	17.54	3499	17.54	2.61
			2,628.04	

It was proposed by Cllr Jones and seconded by Cllr Hopper that the above should be signed. Cllr Mollart was third signatory. With Cllr Barwick signing those cheques Cllr Mollart & Hooper had a personal interest in.

## 9. PLANNING

### a) Applications

Nothing to discuss

### b) Decisions

Nothing to discuss

### c) Other

Nothing to discuss

## 10. FORTHCOMING EVENTS

### a) Council Events

- i) Annual Parish Meeting 2007

Cllr Mollart pointed out that as 2007 is an Parish Council Election year that the Annual Parish meeting should be held early to allow the outgoing Council to report on its activities over the previous year. It was also felt that if the meeting was held in March it may encourage members of the community to stand for election. After some discussion it was agreed the Clerk should book the meeting for 20<sup>th</sup> of 27<sup>th</sup> March 2007.

**Action Sarah Wells**

### b) Outside Events

- i) Dover Local Board 20-9-06
- ii) Finance Information Day – Harrietsham Village Hall 14 Oct 2006

i and ii were noted by the Council

- iii) Police Liaison Meeting Thur 19<sup>th</sup> October 2006

Cllr Ruston, Smith and Jones to attend. The Clerk to book questions and raise a question about the effect the reduction in Police resources will have on rural policing.

**Action Sarah Wells**

- iv) East Kent Partnership – Mon 16<sup>th</sup> Oct Westgate on Sea

Cllr Hooper to attend

- v) ACRK – Annual Meeting 6<sup>th</sup> Oct

Cllr Hooper and Smith to attend.

- vi) Dover, Deal and District Citizens Advice Bureau – official opening of new premises – Thursday 12<sup>th</sup> October 5.30pm to 7.00pm – Maison Dieu Gardens, Maison Dieu Road.

Noted

## 11. ALLOTMENTS AND LEISURE FIELDS

### b) Pavilion

- i) Letter from Williamson and Barnes – Needs an valuation for the Pavilion on which to base the land registration fee. This does not need to be a professional valuation.

After some discussion it was agreed a valuation of £50,000 was fair. The Clerk to inform the Solicitor.

**Action Sarah Wells**

- ii) The Clerk had been approached by River Colts football Club. The Club is in need of a pitch to play their home games on. The Clerk had spoken to the Chairman of the football club and he felt this may be a good arrangement as long as Eastry Football Club had final say on whether the pitch was fit for use. Also if a colts team was started in the Village this should take priority on an outside club.

The subject of rent was discussed. It was felt that once the lease on the Pavilion was signed rent for its use would go to the football club, with a minimal rent to the PC for use of the pitch. Until the lease was signed the charges would be as per the current list of fees and charges for Eastry Colts teams.

### c) Gun Park

- i) Play area safety surface by the climbing frame was vandalised 20/09/06 – Climbing frame closed after discussion with Cllr Hooper.

The Clerk reported this had been repaired

- ii) Pole Barrier – By School – This is very badly damaged and needs replacing.

It was agreed the Clerk should arrange for the pole barrier to be removed and two lockable bollards installed.

**Action Sarah Wells**

- iii) Annual Safety Report – Allianz Cornhill – The Clerk was concerned that faults that had been rectified last year were on this years report. The Clerk to send the reports to the inspector and ask for an explanation.

**Action Sarah Wells**

- iv) The Chairman reported that a quote to remove the damaged tree reported to the tree surgeon during the Clerk holiday had not been received. The Clerk to chase.

**Action Sarah Wells**

### d) Allotments

The Clerk had been approached by Allotment owners asking if they could take over plots that were not being attended to but had had rent paid on. It was agreed the Clerk would write to owners that were not maintaining their plots.

**Action Sarah Wells**

### e) Pond

Nothing to discuss

### f) Allotments Play Area

Nothing to discuss

### g) Picnic Site

The bi-annual meeting with the Park department had been postponed. Cllr Hooper to re-arrange.

#### **h) Correspondence**

Nothing received.

### **12. CHURCHYARD AND CEMETERY**

#### **a) Churchyard & Cemetery**

- i. Monument Safety – The Clerk explained that she had been unable to traced the owners of all the stones in need of attention in the Cemetery – She asked if she could put the details on the PC web-site and web-site for people tracing family trees

The member felt this would be a good idea.

- ii. Quote to remove vegetation from Grave Diggers Shed

It was proposed by Cllr Wiles and seconded by Cllr Kenton that this quote should be accepted.

- iii. Sycamors removal + Elder in Holley Hedge

Cllr Mollart reported that there were a number of self sow Sycamores in the Cemetery that needed removing. There were also Sycamores and Elder growing in the Holly hedge that needed to be removed. She felt the cost of all this work may be high but felt the work was necessary. It was agreed a quote for all the work should be obtained from Stripy Landscape. Once the quote was available the Council could decide if a programme of work over two/three years would be needed. The Clerk to ask Stripy Landscapes to contact Cllr Mollart to arrange a site meeting.

**Action Sarah Wells**

#### **b) Recreation Ground**

Nothing to report

### **13. COFFEE BREAK**

It was felt that although this event was still being well attended, it should be re-launched as a lot of new people had moved into the village.

**Action Sarah Wells**

### **14. PARADE**

The Clerk reported that with her normal duties, she had been unable to work the overtime necessary to complete the grant forms. She would try and get the form completed but if any members of the Council were able to undertake this work it would be helpful.

### **15. REPORTS**

#### **a) Dist Cllrs**

Cllr Manion and Kenton, gave reports on the activities of DDC.

#### **b) Parish Councillors**

Cllr Carr reported that the he and the Clerk had attended a meeting at Sandwich Guildhall to discuss a pilot scheme for the future running of the Dover Local Board. The new scheme would be a partnership between

KCC, DDC and the Parishes, with each having one vote on grant applications. The New Neighbourhood Forums would take place once a quarter and be open to the public. KCC and DDC would put money to the Grant fund. Parish Council are being asked to provide minute taking for the forums on a rots basis.

Cllr Carr informed the members that he would like to be the Parish Councils representative as he had attended the first meeting. This was agreed.

Cllr Smith reported on the Youth Club meeting.

Cllr Hooper reported on the Dover Joint Transportation Board Meeting.

## **17. COMMUNICATION**

### **a) Village News Letter –**

Cllr Barwick to attend the next meeting of the Village News Committee

### **Nov Addition**

Coffee Break, Crime reporting (Please Leave messages for Bob and Wayne if they do not answer the phone)  
Cllr Ruston had provided an article introducing himself.

Cllr Shevde felt that a lot of people in the parish did not know all the members of the Parish Council. He felt that photographs should be put in the Parish Magazine and on the web-site. Cllr Carr offered to bring his camera to the next meeting, or if Councillors had a preferred photograph could they let Cllr Carr have a copy.

### **b) Mercury Report**

Coffee Break, Whitecliffs Care Line and Age Concern to visit.

### **c) Web Site**

Cllr Carr showed the members a graphical representation of the web-site statistics.

## **18. DATE OF NEXT MEETING**

a) The next Ordinary meeting will be on **Monday 6<sup>th</sup> November 2006 7.30pm**

The meeting closed at 9.39pm