

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE  
PARISH ROOM AT 7.30pm ON MONDAY 8<sup>th</sup> JANUARY 2007**

Present: Councillors            S Shevde            S Smith            I Mollart            D Carr  
    M Pemble            N Kenton            S Ruston            S Hooper

R Priestley. Community Warden  
 S Wells Clerk to the Parish Council                                    Dist Cllr Manion

### 1. APOLOGIES

Cllr A Wiles & A Barwick. PC Wright

### 2. PARISH COUNCIL VANCANCY

The Clerk had written and thanked Cllr Jones for his work on behalf of the Council and informed DDC that there is currently a vacancy. **Action Discharged**

As it is only four month until the next Parish Council elections it is up to the members whether the vacancy is filled or not. After some discussion it was agreed that it would take at least three months to advertise and carry out interviews for the position it was not worth while undertaking this exercise.

### 3. MINUTES OF LAST MEETINGS

a) Minutes of Finance Committee 7.00pm 4<sup>th</sup> December 2007

It was proposed by Cllr Carr and seconded by Cllr Kenton that the minutes of the above meeting should be signed as a true and correct record. All agreed and the Chairman signed the minutes.

b) Minutes of Ordinary meeting 7.30pm 4<sup>th</sup> December 2007

It was proposed by Cllr Mollart and seconded by Cllr Carr that the minutes of the above meeting should be signed as a true and correct record. All agreed and the Chairman signed the minutes.

### 4. ACTIONS FROM THE LAST MEETING

#### Allotments and Leisure Fields

##### Pond

New mower to be purchased as agreed.

**Action Sarah Wells  
Ongoing**

##### Gun Park

*Annual Safety Report – Allianz Cornhill* – The Clerk to meeting Cllr Carr and Hooper on Sat 13<sup>th</sup> Jan 2007 for a site meeting in the Gun Park. **Action Discharged**

##### Finance

*Christmas Trees* – The Clerk had written and thanked Mr and Mrs Bradley for donating the Christmas tree and to the landlord of the Five bells asking that the light and key for the tree stand be returned. **Discharged**

##### b) Allotments

Cllr Ruston had spoken to the person that deals with pigeon nuisance. The gentleman was very busy at the moment but would contact the Clerk when he was free to come and asses the problem. Cllr Ruston to

## **Correspondence**

### **a) Correspondence needing a response/decision**

*Kent Police Authority – 2007/08 Survey* - The Clerk had responded to the survey. **Action Discharged**

## **Highways**

*Request for footpaths in Gun Park to be widened* - The Clerk had forwarded this request to the PROW Officer. **Action Discharged**

## **Finance**

*Environmental Agents Pay review* - The Clerk had informed Mrs Broster of the increase in wages and the details of when back pay would be paid. **Action Discharged**

## **Forthcoming Events**

### **a) Council Events**

*Annual Parish Meeting* – The Clerk was in the process of asking for written reports from village organisations. She had informed County Councillor Ridings of the date of the meeting. **Action Sarah Wells Ongoing**

## **Allotments and Leisure**

### **Gun Park**

*Quote for Tree work* - The Clerk had written and excepted the quote from Tree Precision. **Action Discharged**

*Gap between Gun Park and Youth Club property.* - The Clerk had written to the youth Club and asked that they provide an additional bollard to prevent cars gaining access to the Gun park. **Action Discharged**

### **d) Allotment**

*Quote to Flail Mow Brambles* - The Clerk had written and excepted the quote from Tree Precision. **Action Discharged**

## **Churchyard and Cemetery**

### **a) Churchyard & Cemetery**

*Canterbury Diocese Registry – Consecration* - The Clerk had been unable to find any copies of the documentation sent to the Diocese Registry in 1952, however she had found out that all the documentation was with the Diocese Archive department. **Action Discharged**

## **5. CODE OF CONDUCT**

a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted by the Council

## 6. CORRESPONDENCE

### a) Correspondence needing a response/decision

- i) Local Works – Campaign for the Sustainable Communities Bill

The Clerk had responded as agreed at previous meetings.

- ii) Kent Fire and Rescue Service – Risk Management Plan 2007/08

Noted

- iii) DDC – Neighbourhood Forums - Clerking duties

The Parish Council were happy for the Clerk to undertake the note taking at the Neighbourhood forum, however it was felt that the dates should be set two years in advance to allow Clerks to schedule the work in advance. The Clerk to inform the KCC officers concerned. **Action Sarah Wells**

### b) Consultation Documents

None received

### c) News letters and Circulars

- i) Charity Commission News
- ii) DDC – Household Bulk waste Collection Dates
- iii) Southern Water – Press Release
- iv) KAPC – Parish News
- v) Pfizer Connections

The above were discussed and noted by the members.

- vi) Green Gang Activities

It was felt that if this information about events close to the village could be forwarded to the editor of the magazine in time it would be useful to information for the Eastry Village News. The Clerk to check with the publisher. **Action Sarah Wells**

### d) Other

- i) Gwyn Prosser MP – Sustainable Communities Bill

i. Noted.

## 7. HIGHWAYS

- i. KCC – Countryside and Rights of Way act 2006 Section 47 Definitive map of public rights of way redesignation of roads used as public path to restricted byway
- ii. KCC – Countryside Access

The above were discussed and noted by the Council

- iii. Letter Ref footpath from Picnic Site

It was agreed the letter should be forwarded to KCC parks department asking for some action to be taken to level the path. **Action Sarah Wells**

iv. Cllr Pemble reported that there was fly tipping taking place in Orchard Road - Cllr Kenton to contact DDC. **Action Cllr Kenton**

v. Cllr Pemble had been asked if a dog waste bin could be provided in Peak Drive, a lot of dog mess is being left on the footpaths. The Clerk to contact DDC and ask. **Action Sarah Wells**

vi. Two overgrow hedges in Mill Lane were reported, the Clerk to write to the home owners. **Action Sarah Wells**

vii. Cllr Mollart asked what action had been taken following the meeting with the PROW officer on the 17<sup>th</sup> October. The Clerk reported that she had spoken to the PROW officer and all work had been put on hold due to lack of funding. It was agreed the Clerk should contact the PROW officer and ask that the work be completed as soon as funding becomes available. **Action Sarah Wells**

## 8. FINANCE

i) To consider the recommendation of the Finance Committee Ref next years budget and Precept.

It was proposed by Cllr Kenton and seconded by Cllr Carr that the recommendations of the Finance Committee be accepted. All agreed. The precept for 2007/08 to be £42312. The Clerk to inform DDC. **Action Sarah Wells**

ii) DDC – Dover District Youth Projects Fund 2006-2007

Noted by the Council.

## 9. ACCOUNTS

<b>Receipts</b>	
Sunday School - Parish Room 2006	55.00
WI Sewing Club	187.00
Grant towards cost of Bench in Cemetery	367.00
Bowling Club Room Use 2006	88.00
Bowling Club Insurance Contribution	211.89
	<b>908.89</b>

<b>Payments</b>				
<b>Description</b>		<b>Cheque No</b>	<b>Amount</b>	<b>VAT</b>
<b>Signed Between Meetings</b>				
Dell Computer		3535	466.62	69.50
Mrs Broster - Highways - Dec	275.00			
Back Pay for Oct & Nov	20.00			
	<b>295.00</b>	3536	295.00	
Mr Swain - Toilets Dec	130.00		130.00	
Mr Swain - Toilets Supplies Dec				
	<b>130.00</b>	3537		
Stripy Landscapes - Additional Work		3538	1814.18	
S .Wells Salary Dec		3539	621.40	
Inland Revenue	Income Tax	37.01		
	Employees NI	28.29		
	Employers NI	26.92		
	<b>92.22</b>	3540	92.45	
	Employees Pension Contribution	43.83		
	Employers Pension Contribution	75.25		
	Kent County Council	<b>119.08</b>	3541	119.08
<b>To Sign</b>				
Glasdon UK - Bollard Keys		3541	28.29	4.21
R.Swain Toilet Cleaning Supplies Dec		3542	1.13	
NEAT Ideas - Stationery		3543	85.12	12.68
KCC-Landscape Services-Gun Park Bollards		3544	438.43	65.30
KCC-KCS-Environmental Engineer Supplies		3546	38.83	5.78
British Gas - parish Room		3547	118.82	5.65
Grave Digging Ashes Interned		3548	70.00	
Parish magazine Grant		3549	100.00	
Kemp Bros&Son Skate Rmp,Altmnt Fence	36.40			
Supply Christmas Tree	10.00			
	<b>46.40</b>	3550	46.40	

It was proposed by Cllr Smith and Seconded by Cllr Pemble that the above payments be made, all agreed. Cllr Hooper was third signatory.

## 10. PLANNING

### a) Applications

None received since last planning meeting.

**b) Decisions**

None received since last planning meeting.

**c) Other**

Cllr Kenton informed the members that the Eastry Hospital site had been put up for sale. It was felt this information should be put in the Village News.

**11. FORTHCOMING EVENTS****a) Council Events**

- i) Annual Meeting – Agenda

It was agreed that the agenda should follow the same format as last year with some minor changes. As the meeting is being held before the start of the Financial year there would be no Finance report, this would be published in the Village News Letter later in the year. Also there should be an item on the roles of a Parish Councillor to try and get more people to stand for election in May 2007. Also the new Police Office for Rural Policing should be asked to attend. The Clerk to draft the agenda. **Action Sarah Wells**

**b) Outside Events**

- i. Village of the Year Tree Planting – 24<sup>th</sup> Jan 2007 Eastry Primary School
- ii. The Progressive Council – Wed 24<sup>th</sup> Jan – Harrietsham Village Hall
- iii. Lard Lieutenants Civic Service

The above were noted by the members.

**12. ALLOTMENTS AND LEISURE FIELDS****a) Pavilion**

- i) Letter from Williamson and Barnes

Noted

**b) Gun Park**

- i) Bollards in Place

Noted

**c) Allotments**

Nothing to discuss

**d) Pond**

There was some concern that cars are parking on the grass in the Pond area. It was agreed that the Clerk should write to the Church Land agents asking if they would consider installing bollards to prevent this from happening. **Action Sarah Wells**

Cllr Hooper was concerned that despite the heavy rainfall over the past few months the water level in the Pond is still very low. It was agreed that the Clerk should contact Paul Haderway of the Countryside Agency to ask for his advice on this matter. **Action**

**Sarah Wells**

**e) Allotments Play Area**

Nothing to discuss

#### **f) Picnic Site**

Cllr Hooper reported that KCC parks department had carried out their annual safety inspection on the trees in the picnic area. Some of the trees had been marked to show that some remedial work was needed. None of the trees need to be felled.

#### **g) Correspondence**

None received.

### **13. CHURCHYARD AND CEMETERY**

#### **a) Churchyard & Cemetery**

##### **i) Request for a memorial in the Cemetery**

The members agreed in principle with the monument requested but asked for some more details, and perhaps a sketch of the stone. **Action Sarah Wells**

##### **ii) Consecration of Church Yard**

Information requested by diocese registry. It was felt that as this information had been achieved by the Diocese registry they should be responsible for retrieving it. The Clerk to write. **Action Sarah Wells**

iii) Extension to Cemetery, it had been some time since the Council had written to the Church Commissions Land agent asking to start negotiations on the extension to the Cemetery. As yet they had not received a positive response on this matter. It was felt that all future correspondence should be directed directly to the Church Commissioners as the Land agents were very slow to respond. **Action Sarah Wells**

iv) Several members of the Council had been complimented on the upkeep of the Graveyard and Cemetery.

#### **b) Recreation Ground**

Several members were pleased to see that this area was being well used by people with very young children. It was suggested that as a lot of new people had recently moved into the village that the existence of the recreation ground should be advertised in the Village News. There was a further suggestion that an article should be put in listing all the facilities for children in the Parish.

### **14. COFFEE BREAK**

The event are still being well attended. Cllr Mollart reported that the staff from Eastry House had donated 30 cups and saucers, these had been given to the Village Hall. The Mobile Police Station dates were now available, it would be visiting during Coffee Break on Fridays Mornings about once every 6 weeks.

### **15. PARADE**

The Clerk to arrange to meet with the DDC grants officer.

**Action Sarah Wells**

### **16. REPORTS**

#### **a) Dist Cllrs**

Dist Cllr Kenton and Manion reported on the activities of DDC.

**b) Parish Councillors**

Cllr Smith reported on the last Young Peoples Club meeting. She also informed the meeting that after nearly a years gap there was to be a STARR meeting in the next few weeks.

**17. COMMUNICATION**

**a) Village News Letter – Feb 2007 Addition**

Mobile Police Station Dates, Annual Parish Meeting, Eastry Hospital site for sale, facilities for Children, Coffee break - Hi Kent and Jigsaw puzzle dates, new bus timetables available from retail outlets.

**Action Sarah Wells**

Cllr Mollart asked if the Black Box and Green bag collection dates for the coming month could be put in the Village News. Cllrs Kenton and Manion to arrange.

**b) Mercury Report**

Mobile Police Station Dates, Annual Parish Meeting and new bus timetables available from retail outlets.

**Action Sarah Wells**

**b) Web Site**

As per Village News

**18. DATE OF NEXT MEETING**

- a) The next Ordinary meeting will be on **Monday 5<sup>th</sup> February 2007 7.30pm**

The meeting closed at 9.00pm