

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE
PARISH ROOM AT 7.30pm ON MONDAY 2nd APRIL 2007**

Present: Councillors S Shevde S Smith I Mollart D Carr A Wiles
 M Pemble N Kenton S Hooper A Barwick

S Wells Clerk to the Parish Council Dist Cllr Manion (part)

The members and Clerk of Eastry Parish Council noted with sadness the death of Mr T Burnburg, Mr Burnburg had been a Parish Councillor from 1995 to 1999, his contribution to the local community will be greatly missed.

1. APOLOGIES

Cllr Barwick. R Priestley Community Warden and PC Wright.

2. MINUTES OF LAST MEETINGS

a. Minutes of Ordinary meeting Monday 7.30pm 5th March 2007

It was proposed by Cllr Pemble and seconded by Cllr Hooper that the above minutes be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

b. Minutes of Planning meeting Tuesday 6.15pm 20th March 2007

It was proposed by Cllr Carr and seconded by Cllr Hooper that the above minutes be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

c. Minutes of The Annual Parish Meeting 7.00pm Tuesday 20th March 2007

It was proposed by Cllr Smith and seconded by Cllr Mollart that the above minutes be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

3. ACTIONS FROM THE LAST MEETING

a) **Actions from Ordinary Meeting 5th March 2007**

Forthcoming events

Council Events

Annual Meeting 20th March – Agenda/Refreshments – The refreshments for the meeting had been provided.
Action Discharged

Allotments and Leisure Fields

Allotments

Shed on the Maymill side – The agreement on this allotment had now expired, therefore it was agreed that the lock could be removed with bolt croppers.

Recreation Ground

Bowling Green Fence – DDC had been informed of the problem with the car park fence.

Action Discharged

Code of Conduct

Consultation on amendments to the model code of conduct for Local Authority Members – the Clerk had responded as agreed. **Action Discharged**

Correspondence

Correspondence needing a response/decision

E-mail - Ref school admissions – the Clerk had been in contact with the author. **Action Discharged**

Other

STARR - Letter from Andrew Lown – the Clerk had forwarded Cllr Shevde and Barwick's contact details. **Action Discharged**

Highways

Gore Lane Bus Shelter – The Clerk had spoken to the Highway inspector, he had informed her that the lay-by belonged to DDC. **Action Discharged**

Vegetation overhanging the path in Mill Lane - The Clerk had reported this to the KCC highways inspector, he had agreed to look at the vegetation and take any necessary action. **Action Discharged.**

Planning

DOV/07/00234

Proposal: Erection of residential care home

Location: Site adjoining Appledore, Mill Lane, Eastry

A planning meeting had been held to discuss this application. **Action Discharged**

Other

Regional Housing Strategy Review 2007 – this had been added to the April meeting agenda for discussion. **Action Discharged**

Allotments and Leisure Fields

Pavilion

The lease was now being progressed and should be ready for signature soon. **Action Discharged**

Gun Park

Safety Inspections – the inspections had been carried out. **Action Discharged**

Allotments

The Clerk had been unable to send out the rent invoices as fees and charges for 2007 had not been discussed by the Council.

Pond

Bollards – The Clerk had meet with Cllr Hooper earlier in the day to decide how many bollards should be ordered. It had been agreed that nine bollards should be installed.

Mower – Cllr Kenton had been in contact with Sandwich Mowers, he asked a question about the spec, this was answered and he agreed to make further investigations. **Action Cllr Kenton**

Churchyard and Cemetery**Churchyard & Cemetery**

Cemetery Extension – The Clerk had written back to Cluttons as agreed. **Action Discharged**

Communications

Village News Letter – April 2007 – The article had been prepared as agreed. **Action Discharged**

Mercury Report - The article had been prepared as agreed. **Action Discharged**

b) Actions from the Annual Meeting 20th March 2007

Street Light not working ally between Gore Road and Orchard Road – The Clerk had been in contact with KCC lighting department, the Cherry picker can not get down the ally due to the size of the hedges. It was not possible to reach this light from scaffolding as it leans back from the ally; therefore it had been classed as un-maintainable and was due to be replaced with a collapsing lamp column. It was agreed the Clerk should write to the person that had raised the problem. **Action Sarah Wells**

4. CODE OF CONDUCT

- a. Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted by the members

5. CORRESPONDENCE**a) Correspondence needing a response/decision**

- i. Kenward trust – Request for Financial Support

This does not fall within the Council grant criteria.

- ii. LCCS Steering Group – Who's responsible for local crime – Presentation

The members did not feel this would be of benefit to then, it was agreed the information should be passed to neighbourhood watch. **Action Sarah Wells**

b) Consultation Documents**c) News letters and Circulars**

- i. DDC – Election Timetable
ii. KAPC Dover Area Committee Minutes
iii. DDC Dover Neighbourhood Forum

- iv. KAPC news and enclosure
- v. CASE – News Letter
- vi. Neighbourhood watch news
- vii. The Relay
- viii. Election Update
- ix. Southern Water Meeting – Wed 25th April 2007

The above were noted by the Council

d) Other

Nothing received

6. HIGHWAYS

- i. Gore Lane Bus Shelter Lay-by breaking up

It was agreed this should be reported to DDC.

Action Sarah Wells

- ii. KCC – Reporting faults by post
- iii. Kent Highways Services News

ii and iii were noted by the Council.

- iv. Cllr Shevde had been told that one of the footpaths up Thornton lane was blocked. He would investigate and inform the Clerk which one.

Action Cllr Shevde

7. FINANCE

- i. KAPC – Subscription Due
- ii. Audit Commission – Auditor appointed

Noted.

- iii. Fees and Charges

After some discussion it was agreed that Churchyard, and Parish Room fees would not be increased as these had been put up last year. The one exception to this would be may be the grave digging charges, the Clerk to find out what other parish charge.

Action Sarah Wells

Allotment rents – After a brief discussion it was agreed that allotment rents should be increased, from 60p a rod to 80p a rod. It was also felt that as there is now a waiting list for allotments on the May Mills side that owners should be waned that they tenancies would be terminated if they allotments are not maintained in good order.

Action Sarah Wells

8. ACCOUNTS

Receipts	Mar 07		
		Memorial	53.00
		Allotment Deposits	20.00
		WI Sewing Hall Use Dec -March	66.00
			139.00

02/04/07

Payments March 07- Description	Cheq No	Amount	VAT
Mrs Broster	3571	275.00	
Richard Swain Toilet Cleaning		130.00	
Toilet Supplies		7.31	
Petrol pond mower		5.00	0.74
	142.31		1.21
Village Hall - Coffee Break -Feb-Mar Ann Meet	3572	142.31	
Petty Cash	3573	151.65	
Allotment Deposits - return	3574	60.00	
DDC - Rates Parish Room	3575	10.00	
EDF - Electricity Pavilion	3576	39.51	
Allianz Cornhill - Parish Council Insurance	3577	235.10	35.01
KAPC membership	3578	2488.44	
Clerks Salary March 2007	3579	549.90	81.90
H M Revenue and Customs Income Tax	3580	621.16	
Employees NI		37.25	
Employers NI		28.29	
Employees Pension Contribution		26.92	
Employers Pension Contribution		92.46	
	3581	92.46	
		43.83	
		75.25	
	119.08		119.08
	3582	119.08	
Clerks Expenses			
Office Allowance Jan - Mar		60.00	0
BT Phone Charges		18.93	2.82
Telephone/Broad Band Tiscali Dec 06		18.33	2.73
Annual meeting refreshments		57.06	6.03
	154.32		11.58
	3583	154.32	11.58

9. PLANNING

a) Applications

Dealt with at planning meeting held at 7.30pm

b) Decisions

Dealt with at planning meeting held at 7.30pm

c) Other

- i. Regional Housing Strategy Review 2007

This document had been circulated, it was felt that no comments were required.

10. FORTHCOMING EVENTS

a) Council Events

Nothing forthcoming

b) Outside Events

- i. DDC – Car Parking for Dover, Deal and Sandwich

Cllr Hooper had attended and had provided a written report.

- ii. Police Liaison Meeting 19th April 2007
- iii. Kent Police – Neighbourhood Policing launch – Friday 27th April 11.00 – 12.00.

Cllr Smith had agreed to attend both meetings. There was some concern about cars speeding round the Parish in the early hours of the morning. The Clerk to contact the Police. **Action Sarah Wells**

- iv. KAPC – Clerks information Day

Noted.

11. ALLOTMENTS AND LEISURE FIELDS**a) Pavilion**

- i. Williamson & Barnes – Football Pavilion

The lease is being prepared for signatures.

b) Gun Park

- i. Letter ref skate ramp and damage to residential fencing

Although the members sympathised with the author they did not feel they could be held responsible for acts of vandalism to private property. The Clerk had spoken to the community warden and been informed the crime was being investigated by the Police, the Clerk to respond to the property owner. **Action Sarah Wells**

c) Allotments

- i. Mill Lane Entrance – Speeding Cars

It was agreed that the Clerk should put a note in with allotment rents asking allotment holders to drive carefully along this driveway. **Action Sarah Wells**

d) Pond

The Clerk and Cllr Hooper had agreed that 9 bollards should be sufficient to stop parking on the grass the Clerk to place the order. **Action Sarah Wells**

e) Allotments Play Area

Nothing to discuss

f) Picnic Site

- i. Thank you letter path at Picnic Site

Noted.

g) Correspondence

Nothing received

12. CHURCHYARD AND CEMETERY

a) Churchyard & Cemetery

- i. Letter ref Bax Ironside Grave.
- ii. Memorial Safety

Noted by the members

- iii. Cemetery Extension

It was agreed the Clerk should chase Cluttons for an answer prior to the next meeting. **Action Sarah Wells**

- iv. It was noted that the fence by the kissing gate at the lower end of the cemetery was damaged, it was agreed the Clerk should get it replaced with new post and rail fencing. **Action Sarah Wells**

b) Recreation Ground

- i. Charity Commission Return – The Chairman had signed the return. The Clerk to send back to the charity commission. **Action Sarah Wells**

Noted.

13. COFFEE BREAK

Still well attended. The members asked Cllr Mollart if she would be will to continue helping at coffee break even though she would be standing down as a Cllr in May. She agreed to help.

14. PARADE

The Clerk is waiting for detailed costings from the builder to add to the grant applications.

15. REPORTS

a) Dist Cllrs

Cllr Kenton reported that KCC had withdrawn plastic collection from its recycling centres. This had been done without consultation with DDC or local residents. DDC had complained about the loss of this service. Cllr Kenton hoped that DDC would be able to start doorstep collection of plastic next year.

The LDF has been delayed further, it will now be March 2008 before it goes to public consultation.

Cllr Manion reported that DDC had received a favourable report from its financial auditor.

b) Parish Councillors

Cllr Smith reported that Mr Laslett was running the youth club single-handedly since the death of Mr Burnburg, it was hoped that he would put an appeal for help in the next Village News.

16. COMMUNICATION

a) Village News Letter – May 2007 Addition

It was proposed by Cllr Shevde and seconded by Cllr Kenton that Cllr Mollart should continue to be one of the Parish Council's representatives on the Village News Committee. All agreed, Cllr Mollart said she would be willing to continue.

Annual Parish Meeting report, Grant Invitations and note marking the death of Mr Burnburg.

Action Sarah Wells

b) Mercury Report

Mr Burnburgs death and grant invitation.

Action Sarah Wells

c) Web Site

As per Village News plus grant application form for down load.

17. DATE OF NEXT MEETING

a) The next meeting will be the Annual meeting of the Parish Council on Monday 14th May 2007 7.30pm