

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD
AT THE PARISH ROOM AT 7.30pm ON MONDAY 31st MARCH 2008**

Present: Councillors N Kenton S Shevde(part) M Kemp M West (part)
M Pemble S Hooper A Barwick(part) G Bury
M Bradshaw

PCSO Hayden Powlter (Part) Bob Priestley Community Warden (part)
S Wells Clerk to the Parish Council Dist Cllr Manion

Mr M Bradshaw signed his declaration of acceptance of office and took his place as a member of the Council. The Chairman welcomed Cllr Bradshaw and introduced him to the rest of the member.

1. APOLOGIES

Cllrs Wiles and Smith. PC Wright

Cllr West asked for a change in the order of business as he was unable to stay for the whole of the meeting. It was agreed that Item 15. Parade would be taken after item 5. Code of Conduct.

2. MINUTES OF LAST MEETINGS

a. Minutes of Planning Committee meeting 3rd March 2008 7.00pm

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the above minutes be signed as a true and correct record, all agreed and the Chairman signed the minutes.

b. Minutes of Ordinary Meeting 3rd March 2008 7.30pm

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the above minutes be signed as a true and correct record, all agreed and the Chairman signed the minutes.

3. ACTIONS FROM THE LAST MEETING

The Clerk had written to Mr Bradshaw informing him of the Council decision to co-opt him onto the Council. **Action Discharged**

Highways

The Clerk had contacted the environment agency about the blocked dyke in Lovers Walk, she was waiting for the area inspector to contact her. **Action Sarah Wells ongoing**

Forthcoming Events

Council Events

Christmas Trees 2008 – The Five Bells had now changed hands, it was agreed the Clerk should write to the new tenant and ask if a external mains electricity socket could be installed at the Councils expense to enable the Christmas trees lights to be connected. **Action Sarah Wells**

Picnic Site

The dog loo – Cllr Kenton had asked for this to be added to the DDC contract. **Action Discharged**

Kent Karrier Service – DART Bus – The Clerk had invited a representative from KCC to come to the village to speak about the DART Bus service. A officer from KCC would be attending the Annual parish Meeting and then a few weeks later Coffee Break. **Action Discharged**

Forthcoming Events

a) Council Events

Annual Parish Meeting – Eastry Village Hall, 20th May 2008. Agenda talks – The Clerk had redrafted the agenda to include the speaker from KCC Kent Karrier and representative of Running mead Developments. **Action Discharged**

Allotments and Leisure Fields

Allotments

Cllr Hooper had met with the gentleman wishing to rent an allotment to grow Willow.

Action Discharged

Pond

The Clerk had responded t the letters of complaint addressed to the Council.

Action Discharged

The Clerk had received A QUOTE FROM Stripy landscapes to chip and remove the Willow from the pond.

Action Discharged

The Clerk had written to the members of the community that had helped with the work at the pond.

Action Discharged

Churchyard & Cemetery

Letter ref Hedge in Cemetery – The Clerk had responded to the letter as agreed.

Action Discharged

Parade

The Clerk had written to the contractor and asked for the work to commence on 1-4-08.

Action Discharged

The Clerk had written letters to local business asking for a contribution towards the Parade project.

Action Discharged

She had also written letter to be delivered by hand to members of the community, these had been forwarded to Cllr Kenton.

Action Discharged

Letter PA Hollingworth & Co Ltd - The Clerk had responded as agreed.

Action Discharged

Reports

Parish Councillors

The Clerk had written to the Youth club and thanked them for installing the gate across the youth Club driveway.

Action Discharged

4. POLICE LIASION

The Community Warden had meet with a representative of Runningmead Investments to discuss the plans to demolish some of the building on the Hospital site. PCSO Powlter informed the members that a car had smashed into the side of the Post office building; the car had been driven by “Joy riders” who did not come from the village. A car had been spray painted in Orchard Road and PCSO Powlter was meeting with DDC to discuss the installation of an additional street light to prevent similar occurrences in the future.

Teen Fusion – the teenage disco being run at Rivals in Deal was being very well attended, in fact over 650 people had attended the last event and some young people had been turned away. Other Parish Councils in the area were running buses to the events, the members were unsure if there was the demanded for a bus from Eastry.

5. CODE OF CONDUCT

- a. Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b. Minutes and Agenda Standards Board meeting
- c. Town and Parish Standard

The members noted the above.

The Chairman was concerned that he had read information in the minutes of an outside organisation meeting that reported on confidential information that should have been know only to members of the Council. He reminded those present that such information should not be made public.

6. PARADE

Cllr West had produced an artiest impression of how the Parade will look once the work has been completed. He had produced some A3 copies of this to be displayed on the Notice board and in the Village hall to help with the buy a brick campaign. The Contractor had started work on the site.

It was agreed that it should be well publicised that the shops would be open through out the work. It was also agreed that local retailers should be approached and asked if they would display collection boxes for donations to the Parade project. Collection envelopes would be provided to be deposited in the boxes. Cllr Hooper to ask at the Post Office, Bakers and Chinese Cllr Bury to ask the Foodstore and Butchers and Cllr Kemp to ask the Chemist. The Clerk to order the envelopes and add an item about the shops being open to the Mercury report. **Action Sarah Wells**

Cllr Wiles had reported to the Clerk that the school were willing to produce the time capsule and help with the buy a brick campaign.

Cllr West left the meeting at 7.50pm.

7. CORRESPONDENCE

i. Correspondence needing a response/decision

None received

ii. Consultation Documents

- i. KCC – Sandwich Neighbourhood forum

The members had no comments to make about the terms of reference and vision statement produced for these meetings.

iii. News letters and Circulars

- i. LCR
- ii. CASE Kent – March issue and enclosures
- iii. KALC – Membership information pack & publication order form
- iv. NHS – Kent Annual Public Health Report – Management Summary
- v. Whitfield Action Group – March Update

The above were noted by the members.

d) Other

- i. Minutes STARR meeting
- ii. Ringmaster E-mail

The above were noted by the members.

8. HIGHWAYS

- a) KCC – Definitive Map modification
- b) Kent Highways Services - PIPKIN

The above were discussed and noted by the members.

Cllr Kemp reported that Church Street had been flooded at the weekend, the drain halfway between the Parish room and the Church on the Recreation ground side was blocked, the Clerk to report to Kent Highways. **Action Sarah Wells**

Cllr Pemble had received a number of complaints about the new vehicle entrance that had been made at the junction of Poison Cross and Statenborough Road. The members did not remember seeing a planning application for this entrance, the Clerk to report to DDC planning investigation. **Action Sarah Wells**

Parking and traffic speeds in the parish were discussed, these problem is getting worse and neither Kent Highway of DDC were doing anything to help. It was felt that a site meeting should be arranged with County Councillor Keith Ferrin, Dist Cllr Collor and an officer from DDC to discuss the problems. **Action Sarah Wells**

Cllr Hooper had received a complete about a fence in Mill Green, the fence belonging to one of the properties if falling into the footpath and causing an obstruction, it was agreed the Clerk should contact the DDC Housing officer. **Action Sarah Wells**

9. FINANCE

- a) Audit Commission – Appointment of external auditor

Noted

- b) Eastry Bowling Club disbanding – Does the Council wish its grant money returned

The members were very sorry to hear that the Bowling Club is to disband; it was greed that the bowls club should be asked the £300 grant money from the Parish Council to the Parade project.

There was a lot of concern of what would now happen to the green and the buildings, as the Council own the land they are on it seems logical that the Council will end up being responsible for the upkeep. It was agreed that Bowling club should be asked not to dispose of there green keeping equipment as it would be needed. Cllr Shevde said he thought he might know someone how would help by mowing the green. If not it may need adding to the Council ground work contract which would have cost implications. In there letter from the bowling club they had mentioned other funds, it was also suggested that the Club be asked if these could be given to the Parish Council to look after in case a new group wished to start up in the future. The Clerk to write to the bowling club.

Action Sarah Wells

10. ACCOUNTS

Payment Made between meetings - Signed by Cllrs Barwick, Shevde and Hooper

Payments

Description		Cheq No	Amount
Book - History of Eastry Kent 1870 Shaw	149.99		
Postage for above	8.50		
	158.49	3736	158.49

March Receipts

Allotment Rents	98.00
Grave Purchase	120.00
Allotment Deposits	10.00
	228.00

April 2008 Payments

Environmental Engineer - Mar Street Cleaning	130.00	3737	287.50
Toilet Cleaning Contract Mar	130.00		
Toilet Supplies	6.24		
	136.24	3738	136.24
ACRK Membership 2008		3739	35.00
DDC - Parish Room Rates		3740	47.22
KAPC Membership & Publication Order	589.85		
	13.50		
	603.35	3741	603.35
Stripy Landscapes - Mow Gun park		3742	60.00
T.R.& C Carpenters - Hardware		3743	13.58
NEATIdeas - Stationery order		3744	59.29
Village Hall - Coffee Break Jan to Mar		3745	180.18
Clerks Salary Mar		3746	667.51
H M Revenue and Customs Income Tax	46.12		
Employees NI	32.83		
Employers NI	30.53		
	109.48	3747	109.48
Employees Pension Contribution	47.65		
Employers Pension Contribution	81.79		
	129.44	3748	129.44
Clerks Expenses			
Office Allowance Jan- Mar	67.50		
Sky Broadband	10.00		
Sky talk	10.73		

Toner cartridge	34.98		
	123.21	3749	123.21
Parade Interim Payment-JDH Construction Ltd			8930.00
Cleverly & Spencer - Deposit stone for parade			575.75

It was proposed by Cllr Hooper and seconded by Cllr Shevde that the above payment be made, all agreed. Cllr Barwick was third signatory.

11. PLANNING

- a) Applications
- b) Decisions
- b) Other

Dealt with at a planning meeting earlier in the evening.

12. FORTHCOMING EVENTS

b) Council Events

- i. Annual Parish Meeting – Eastry Village Hall, 20th May 2008. Agenda talks

The Final agenda was agreed, the Clerk to forward to the Village News editor for publication in the next issue.

b) Outside Events

- i. Dover neighbourhood Forum – LDF 16th April – Landmark Centre, Deal

Cllr Shevde would attend the above meeting on behalf of the Council.

- ii. Support Dover Hospital Meeting, Eythorne PC – 18th April 7-9pm Dover Town Hall

Noted

- iii. NW/Neighbourhood Policing Seminar – Sat 26th April 9.15 to 3pm Maidstone

Cllr Pemble reported that Cllr Smith would be attending on behalf of NW.

13. ALLOTMENTS AND LEISURE FIELDS

a) Gun Park

- i. Wicksteed Leisure – order Acknowledgement

Noted

- ii. Wicksteed – Inspection report

Cllr Bury had attended the inspection, nothing urgent had been identified. It was agreed the report should be discussed by the Allotments and Leisure Committee. The Chairman of the Committee to call a meeting in the Summer.

Action Cllr Hooper

c) Allotments

The Clerk reported that one of the allotment holder was erecting a green house, it was felt the Clerk should contact to him and remind him that glass structures were not permitted on the allotments.

Action Sarah Wells

d) Pond

- i. E-mail From Mr Swain no longer wishes to cut grass for PC

The members were sorry that Mr Swain had decided to stop cutting the grass, it was agreed the Clerk should write and thank him for his efforts over the past 20 year.

Action Sarah Wells

Cllr Kenton to pick up the mower.

Action Cllr Kenton

The Clerk had been approached by one of the volunteers that had helped at the pond, he was willing to become the BTCV designated Pond Warden for Eastry and undertake any necessary training. It was proposed by Cllr Hooper and seconded by Cllr Pemble that Mr Simon Dundas should be officially recognised by the Parish Council as the local Pond Warden, the Clerk to inform, BTCV.

Action Sarah Wells

Cllr Hooper would also ask Mr Dundas if he would be able to take over the grass cutting.

Action Cllr Hooper

- ii. Quote from Stripy landscaped to chip and remove the willow cut back by the working party.

It was agreed that this quote should be accepted and that the work should be undertaken as soon as possible.

Action Sarah Wells

e) Allotments Play Area

Nothing to discuss at this time

f) Picnic Site

Cllr Hooper was due to meet the Parks department for the bi-annul meeting later in the week.

g) Correspondence

None received

14. CHURCHYARD AND CEMETERY**a) Churchyard & Cemetery**

Cllr Kemp had been and swept the path following the recent high winds.

b) Recreation Ground

Cllr Kemp reported that he had nailed back a section of the Parish Room roof following the recent high winds.

15. COFFEE BREAK

Still being very well attended by a cross section of local people. Cllr Pemble reported that the PTA had donated left over Hot Cross bun to Coffee Break following the Eastry Fare. Unfortunately the Fare had not been very well attended. The PTA had also donated Mince Pies left over from an event at Christmas, Cllr Pemble asked if the Council would consider paying the Village Hall Hire fee for the Eastry Fare as a thank you for the PTA's support at Coffee Break. This proposal was seconded by Cllr Hooper, all agreed. The Clerk to inform the PTA. **Action Sarah Wells**

Cllr Barwick left the meeting at 8.45pm.

16. REPORTS**a) Dist Cllrs**

Cllrs Kenton and Manion gave a report including information of the LDF process, Bridging the Gap presentation evening, the new Waste contract, New Planning application process and Housing inspections.

b) Parish Councillors

Cllr Hooper reported on the Dover Joint Transportation Committee Meeting.

17. COMMUNICATION**a) Village News Letter – May 2008 Edition**

The following to be included – Welcome to a new Councillor, Annual Parish Meeting agenda and information on speakers, grant invitations and a reminder to all parishioners that it was time for a spring clean up as parts of the village were starting to look untidy.

b) Mercury Report

To be included – Parade shops open as usual, Annual Parish meeting speakers, welcome new Councillor and grant invitation.

c) Web Site

As per a and b above.

18. DATE OF NEXT MEETING**a) Meeting dates for 2008**

6th May Finance Committee Meeting – Sign off 2007/08 Accounts, finalise 2008/09 budget

12th May Annual Parish Council Meeting

20th May Annual Parish Meeting – Village Hall

2nd June Ordinary Meeting

30th June Finance Meeting – Consider Grant applications

7th July Ordinary Meeting

1st September Ordinary Meeting

6th October Ordinary Meeting

3rd November Ordinary Meeting

1st December Ordinary Meeting

The meeting closed at 9.15pm