# MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT THE PARISH ROOM AT 7.30pm ON MONDAY 5<sup>th</sup> OCTOBER 2009.

**Present: Councillors** A Barwick A Wiles S Smith M Bradshaw

M Kemp N Kenton M Pemble G Bury S Hooper

S Wells Clerk to the Parish Council Dist Cllr Manion (Part)

PCSO Benson

#### 1. APOLOGIES

Cllr S Shevde & Community Warden Bob Priestley

## 2. MINUTES OF THE LAST MEETING

a) Minutes of the Planning Meeting 7.00pm 7<sup>th</sup> Sept 2009

It was proposed by Cllr Kemp and seconded by Cllr Smith that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

b) Minutes of Ordinary meeting 7.30pm 7<sup>th</sup> Sept 2009

It was proposed by Cllr Wiles and seconded by Cllr Kemp that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

## 3. ACTIONS FROM THE LAST MEETING

# **Allotments**

Skip is no longer required.

**Action Discharged** 

#### **Allotments**

The Clearance of the overgrown allotments behind the school had been completed. Once these were let the waiting list would be cleared and it would not be necessary to use the unfenced land at the rear of Mill Green.

## **Forthcoming Events**

#### **Outside Events**

DDC Annual Town and Parish Liaison meeting 2009 – 11<sup>th</sup> November 2009 6.00pm for a 6.30pm start This was on the agenda for discussion later in the meeting.

Action Discharged

#### **Allotments and Leisure Fields**

#### **Pond**

Strutt & Parker – Licence for the Pond – The Clerk had contacted Strutt & Parker and the Licence had been changed to reflect the correct dates for a 10 year agreement.

Action Discharged

# 4. POLICE LIASION

PCSO reported that "door knockers" had been operating in the village. NW had been informed. A youth had been arrested in possession of a knife. She asked if the members had any issues they wished to raise. Cllr Hooper was concerned by the levels of Dog waste on footpaths in the village.

# 5. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b) Standards Committee meeting scheduled for Wed 16<sup>th</sup> Sept has been cancelled.

The above was noted by the members.

## 6. CORRESPONDENCE

a) Correspondence needing a response/decision

None received.

## **b)** Consultation Documents

None received

#### c) News letters and Circulars

- i. Neighbourhood Watch News
- ii. Clerks and Councils Direct
- iii. KALC parish News
- iv. KCC Community Safety Newsletter

The above were discussed and noted by the members.

#### d) Other

- i. KALC Minutes of the Dover Area Committee meeting
- ii. Kent Police Closing in on Britain's "Costa crooks"
- iii. Kent Police arrest reports

The above were discussed and noted by the members.

## 7. HIGHWAYS

a) Litter bins – Mill Lane opposite Hospital by the bus stop and end of Forge Ally.

The Clerk reported that both these bins need replacing as they are too small. DDC do not have any money in the budget to undertake this work. After some discussion it was agreed that the Parish Council would pay for the provision and installation of two new bins, provided DDC would then undertake to empty and maintain them. The Clerk to contact DDC.

Action Sarah Wells

b) Parish Portal Training – 15<sup>th</sup> October Ashford

This new system would allow the Clerk to access the KHS fault reporting system. The Clerk to attend the training event.

Action Sarah Wells

#### 8. FINANCE

a) Review of Environmental Engineers pay rate.

The Clerk informed the members that the minimum wage increased on 1<sup>st</sup> Oct. It is usual for the Council to review the Environmental Engineers pay rate in line with the minimum wage. After a brief discussion it was proposed by Cllr West and seconded by Cllr Wiles that the rate should be increase from £6.00 to £6.10 and hour. All agreed.

b) Thank you from PCC for use of Parish Room and Recreation ground for Tug-of-War - Noted

9. ACCOUNTS		Cheque No	Amount	VAT
Receipts				
Memorial	35.00			
Funeral	385.00			
Parish Room use	38.50			
	458.50			
Oct 2009 Payments				
Grave digging Fee-14/08 -Burt Paid between meetings		3983	265.00	
Environmental Engineer - Sept Street Cleaning		3984	300.00	
Toilet Cleaning Contract Sept	140.00			
Toilet Supplies	6.54			
	146.54	3985	146.54	
Plantability - Clear allotments		3986	1000.00	
Eastry Village Hall - Coffee break Jul-Sept		3987	219.90	
Stripy Lawns - 2nd half Aug	501.97			65.47

05-10-09					56
	Stripy Lawns - 1st half Sept	533.60			69.60
		1035.57		1035.57	
	Spectrum Safety - Pavilion Inspect	55.84			7.29
	Spectrum Safety - Parish Room Inspect	52.50			6.85
		108.34	3989		
	NEATS Ideas - Stationary		3990	37.68	4.92
	Strutt and Parker - Pond Licence	115.00			
	Pond Rent	10.00			
		125.00	3991	125.00	15.00

**Employees NI** 

**Employers NI** 

3992

3993

3994

44.20

30.71

28.35 **103.26** 

91.93

52.88

144.81

26.82

8.72

67.50

685.78

103.06

144.81

**103.04** 3995 103.04 It was proposed by Cllr West and seconded by Cllr Bury that the above payments should be made, all agreed. Cllr Smith was third signatory.

10. PLANNING

Clerks Expenses

Clerks Salary Sept

## a) Applications

# i. DOV/09/00749 (Listed Building Consent)

H M Revenue and Customs Income Tax

**Employers Pension Contribution** 

**Employees Pension Contribution** 

BT Broadband Sept - Nov

Office Allowance Jul - Sept

BT Phone Sep-Oct

**Proposal:** Installation of a wood burner and flue to side elevation

**Location:** Providence Chapel, Mill Lane, Eastry

#### ii. DOV/09/00743

**Proposal:** Installation of flue to side roof slope **Location:** Providence Chapel, Mill Lane, Eastry

The above had been seen by the members of the planning committee between meetings and no objections had been raised.

### b) Decisions

- i. DOV/09/00414 Granted full planning permission Construction of terrace, creation of bay window, erection of porch and dormer roof extension, insertion of windows, doors and rooflights and association internal alterations. Brook House, Brook Street, Eastry
- ii. DOV/09/00444 Refusal of planning permission Erection of fence, wall and the installation of electric gates Little Statenborough House, Sandwich Rd, Eastry

The above were noted by the members.

#### c) Other

- i. KCC Kent Minerals and Waste Development Framework Consultation on the Scoping Report for the Sustainability Appraisal/Strategic Environmental Assessment
- ii. KCC DO/09/301 Green Waste composting site Land at Venson Road, Tilmanstone
- iii. Minutes of the Pre hearing meeting and Agenda's for the hearings

iv. Copy of letter to Planning enforcement ref – Stage in garden of The Bull. The above was discussed and noted by the members.

#### 11. FORTHCOMING EVENTS

## a) Council Events

None planned

## b) Outside Events

- i. Parish Police Forum 15<sup>th</sup> Oct 2009 DDC Officers 7.00pm start Cllr Smith to attend
- ii. DDC Annual Town and Parish Liaison meeting 2009 11<sup>th</sup> November 2009 6.00pm for a 6.30pm start Cllrs Hooper and Smith to attend
- iii. Finance Information Day Sat 17<sup>th</sup> Oct 2009 Lenham Community Centre Noted
- iv. Active Dover Sports Development Seminar Thur 8<sup>th</sup> Oct 7pm-9pm DDC Officers Noted
- v. Sandwich Neighbourhood Forum Thur 29<sup>th</sup> October at 6.30pm for 7.00pm start Noted
- vi. Dover Area KALC Meeting 15<sup>th</sup> Oct Sandwich Guildhall Cllr Hooper to attend

#### 12. ALLOTMENTS AND LEISURE FIELDS

# a) Gun Park

i. Annual Ground Work Spec

## c) Allotments

i. Overgrown allotments have been cleared. – After consultation with Cllr Shevde and Hooper additional work had been authorised to clear and level entire area while the contractor had been on site £250.00. 2 Additional Allotments have been created.

## d) Pond

i. Strutt & Parker – Licence for the Pond

The Chairman signed the Licence on behalf of the Council.

#### ii. Ouote for work to Pond

After some discussion it was agreed that the quote should be accepted, the Clerk to inform the contractor.

Action Sarah Wells

# e) Picnic Site

Cllr Hooper reported that the chain and padlock had been removed from the picnic site. It was agreed that the Clerk should get replacements.

Action Sarah Wells

## f) Allotments Play Area

Nothing to discuss

# g) Correspondence

None received

## 13. CHURCHYARD AND CEMETERY

## a) Churchyard & Cemetery

Following the C & C Committee meeting the Clerk had met with a contractor to request a quote for the work. The contractor had asked if it would be acceptable to have a bonfire in the Churchyard. This would greatly reduce the cost of the work. The members agreed to this request.

#### b) Recreation Ground

Nothing to discus

## 14. REPORTS

# a) Dist Cllrs

Cllr Kenton reported on the letting of the waste contract. He explained that as this would cover the Dover and Shepway area it was a very large contract.

Cllr Manion reported on the launch of the KHS Parish Portal

#### b) Parish Councillors

Cllr Smith reported on the Youth Club AGM.

Cllr Barwick had been on an Emergency Planning Awareness day, he gave a report on the event.

# 15. COMMUNICATION

# a) Village News Letter - Nov Edition

Dog waste & forthcoming work in the Churchyard and cemetery.

# b) Mercury Report

As above.

#### c) Web Site

As above.

## 16. DATE OF NEXT MEETING

# Dates for 2009

Mon 2<sup>nd</sup> Nov Mon 7<sup>th</sup> Dec

# Dates for 2010

Mon 11 <sup>th</sup> Jan	Mon 1 <sup>st</sup> Feb	Mon 1 <sup>st</sup> Mar	Mon 5 <sup>th</sup> April
Mon 10 <sup>th</sup> May	Mon 7 <sup>th</sup> Jun	Mon 5 <sup>th</sup> Jul	Mon 6 <sup>th</sup> Sept

The meeting closed at 8.23pm.