

**MINUTES OF THE MEETING OF EASTRY PARISH COUNCIL FINANCE COMMITTEE
HELD ON MONDAY 30th NOVEMBER 2009 AT THE PARISH ROOM AT 7.30pm**

Present: Councillors	N. Kenton (Chairman)	A. Barwick	M Pemble
	S Shevde	A Wiles	M Kemp
	M Kemp		

Sarah Wells Clerk to the Parish Council

Mr T James had attended the meeting to discuss the possible provision of village signs.

1. APOLOGIES

Cllrs S Hooper & G Bury

A slight change to the order of business was agreed. The Clerks terms and conditions would be discussed last.

2. FEES & CHARGES

To review fees and charges for 2010/11.

a) Churchyard Fees

After some discussion it was agreed that no increase should be made to the current churchyard fees. See appendix A.

b) Other Fees

Following a brief discussion it was agreed that the Parish room fees should remain the same, and following the Councils policy to bring allotment fees inline with other authorities the allotment fees should increase by 20p a rod per year. See appendix B.

3. GROUND WORK TENDERS

Four quotes for groundwork in 2010 had been received. These were discussed in detail, although the members were happy with the current contractor his quote was by far the most expensive of the four. It was felt that one of the others should be given the contract for 2010. It was proposed by Cllr West and seconded by Cllr Kemp that the contract be awarded to AJL Garden Services, all agreed.

4. TENDERS FOR ADDITIONAL WORK AT CHURCHYARD AND CEMETERY

Two quotes for this work had been received, after some discussion it was agreed that the quote from Stripy Lawns should be accepted, the work to be undertaken as soon as possible.

5. MEMBERS REMUNERATIONS

a) Town and Parish Quadrennial Review of Members Remunerations

After some discussion it was agreed that Eastry Parish Council would not pay members an allowance, only travelling expenses for journeys outside of the parish would be paid.

6. BUDGET FOR 2010/11

a) Receipts and Payments to date & Predicted outturn for 2009/10

The Clerk went through the document explaining the details and her reasoning behind the figures. The predicted outturn was agreed by the members. See Appendix C

b) Budget for 2010/11

The Clerk had produced a draft budget for 2010/11. This was discussed in detail and some changes made, the final draft was agreed by the members. It was proposed by Cllr West and seconded by Cllr Barwick that the budget be recommended for adoption by the full Council all agreed. See Appendix D.

c) Precept for 2010/11

In 2006 the Council resolved to increase the Precept by no more than the cost of living plus 1% or 2%. The members felt that in the current economic climate they should try to keep any increase in the precept to a minimum, but it should still cover the Council's own rising costs. Based on the draft budget it was proposed that it be recommended to full Council that a Precept of £46,212 be raised. This would be a 2.95% increase on last year.

7. CLERKS TERMS AND CONDITIONS

The following aspects of the Clerks terms and conditions should be reviewed annually in April.

- a) Salary Scale – Currently at SCP 23
- b) Office Allowance – Currently £22.50 a month
- c) Hours Paid – Currently 78.5 a month

Pay rates for the April 2009 pay awards had not been published until Sept 2009. The Clerk informed the meeting that a – c did not need to be increased as they reflected the current work levels of the position, she asked that the member agreed that the new pay rate for SCP 23 be implemented and back dated. It was proposed by Cllr Shevde and seconded by Cllr West that this be done, all agreed.

The meeting closed at 8.20pm

EASTRY PARISH COUNCIL

Eastry Cemetery Table of Fees from 1st April 2010**1. Purchase of Burial plot including exclusive rights of Burials**

a) Of a person whose age exceeded 12 years.	£120
b) Child under 12	£100

2. Interment Fees

a) Of a person whose age exceeded 12 years.	£120
b) Child under 12	£18
c) Interment of cremated remains in any grave	£42

The fees above expressly **exclude** the charge for Grave Digging

3. Grave Digging

a) Single Depth	£190.00 (£220)*
b) Double Depth	£235.00 (£265)*
c) Cremated Remains	£ 70.00

*** Please note that an extra £30 must be added to the grave digging fees to pay for grass mats to be laid out in the Cemetery walk ways prior to funerals. This is to lesson erosion and prevent slippage, as a limited number of graves now remain in the cemetery and they are all situated along the same walkway.**

4. Monuments & Memorials

For the right to erect or place on a Grave the following Monument / Memorial, the **Exclusive Rights for a Burial Plot** must also be purchased.

a) A Flat Stone or Kerb	£100.00
b) A Head Stone	£50.00
c) A Foot Stone	£65.00
d) Purchase of a Vase, Book or similar Monument.	£65.00
e) Any other Monument not exceeding 1.5m in height and occupying a space not exceeding 1m x 0.75m.	£190.00
f) For each additional inscription after the first	£35.00

Double the amount of fees shown in 1-2 above will be payable in respect of non-parishioners not dying within the Parish of Eastry. With the exception of previous long-term residents, who, because of old age or infirmity, have ceased to be residents at time of death.

NOTE 1: Fees as laid down in the appropriate Parochial Fees Order due to the Officiating Minister at the interment shall be paid direct to that Minister by the Funeral Director arranging the interment.

NOTE 2: No Memorial shall be placed upon a Grave until at least 12 Months after interment: to allow ground to settle.

EASTRY PARISH COUNCIL Parish Council Charges from 1st April 2010

Parish Room

Guides	7.00 to 9.00pm Weekly Term Time	£1.50
WI Sewing	(Per Hire)	£5.50
Bowling Club	(Per match)	£5.50
Sunday School	Per year	£55.00

Any Village Organisation, other than those shown above, who wish to hire the Council room facilities, will be charged at £5.50 per hire.

For any outside organisation there will be a minimum charge of £25.00, or £12.00 per hour. Hiring's of this nature will be at the discretion of the Parish Council.

Allotment Rents

For 10 Rods	£14.00
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Payment for work done

Street Cleaning (per Hour)	£6.10 (Oct 09)
Reviewed in line with minimum wage changes	