

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 6th DECEMBER 2010.**

Present: Councillors

N Kenton	S Shevde	A Wiles	B Read
M Pemble,	A Barwick	M Kemp	

S Wells Clerk to the Parish Council
Community Warden Bob Priestly

1 Member of the Public Dist Cllr S Manion	PCSO Benson
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1. APOLOGIES

Cllrs M Bradshaw, K Davenport, S Smith & S Hooper

The meeting was closed 7.32pm so that a member of the public could speak. The meeting re-opened at 7.40pm

2. POLICE LIASION

PCSO Benson reported that speed checks had been carried out in Gore Lane, one fix penalty notice had been served. The PCSO Surgeries have been discontinued as members of the public did not attend, in future the PCSO would make it known on what days should would be attending Coffee Break or the School so that people can speak to her on these occasions.

The Community Warden asked if one of the Councillors would be willing to head up the Skate Ramp project team, Cllr Read volunteered.

3. MINUTES OF LAST MEETING

a) Minutes of the Planning Meeting 7.15pm 1st Nov 2010

It was proposed by Cllr Shevde and seconded buy Cllr Pemble that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

b) Minutes of the Ordinary meeting 7.30 pm 1st Nov 2010

It was proposed by Cllr Wiles and seconded buy Cllr Pemble that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

c) Minutes of the Planning Meeting of the 22nd Nov 2010

It was proposed by Cllr Kemp and seconded buy Cllr Barwick that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

d) Minutes of the Finance Meeting of the 29th Nov 2010

It was proposed by Cllr Shevde and seconded buy Cllr Barwick that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

4. ACTIONS FROM THE LAST MEETING

Code of Conduct

The Clerk had forwarded Cllrs Davenport's and Read's Register of Financial and other interest's forms to DDC Monitoring officer. **Action Discharged**

Correspondence

Consultation Documents

Kent Police Authority Survey – Cllr Barwick had completed the Survey. **Action Discharged**

Highways

The poor quality of the Heronden Road re-surfacing had been reported to KHS. KHS had inspected the area and informed the Clerk that they are satisfied with the work. **Action Discharged**

Parade

Lights – The quote from Kemp Bros and Son had been accepted.

Action Discharged

Finance

Environmental Engineer wage review - The Clerk had informed the Environmental engineer.

Action Discharged

2011/2012 budget talks – Dealt with at the Finance meeting on the 29-11-10.

Action Discharged

Churchyard & Cemetery**Recreation Ground**

The Clerk had agreed with the contractor that the Recreation Ground and parish Room will be closed w/c 20 Dec so that the moles can be treated.

Action Discharged

5. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

The above was noted by the members.

6. CORRESPONDENCE**a) Correspondence needing a response/decision**

None received.

b) Consultation Documents

None received.

c) News letters and Circulars

- i) ACRK - Annual report
- ii) Oast to Coast
- iii) Neighbourhood Watch News

The above were noted by the members.

d) Other

- i) KCC – Annual Performance Report 2009/10
- ii) Kent Fire & rescue Service Towards 2010

The above were noted by the members.

7. HIGHWAYS**Mill Lane to Willmott Place footpath**

The contractors had been on site for 3 weeks, no guarding of the working areas had been put up, piles of mud have been left on the Road in Willmott Place. There was also concern that the edging stones would become a trip hazard as they have been placed between 25 – 100mm above the height of the grass area. It was agreed that the Clerk should contact PROW about the poor quality of the workmanship.

Action Sarah Wells

8. CHAPEL**a) Response from Dr Surgery**

Unfortunately the local Doctors Surgery did not feel able to consider moving into the Hospital complex. After some discussion it was agreed that the Clerk should contact the PCT and local Dentists to see if they would be interested in moving into the village.

Action Sarah Wells

9. FINANCE

- a) To consider the budget recommendations of the Finance Committee and agree 2011/12 Precept

It was proposed by Cllr Shevde and seconded by Cllr Wiles that the recommendations of the Finance committee to set the Precept at £47,136 should be accepted, all agreed. The Clerk to inform DDC.

Action Sarah Wells

10. ACCOUNTS**Receipts Nov 2010**

Funeral Muat	120.00
Memorial Hurst	50.00
WI Parish Rm use	126.00
VAT reclaim	1,035.69
	1331.69

Petty Cash Expenditure Nov

Postage	11.52
	11.52

Dec 2010 Payments

		Cheque No	Amount	VAT
Environmental Engineer - Nov Street Cleaning	311.50			
Back pay Oct	6.50			
	318.00	4163	318.00	
Toilet Cleaning Contract Nov	145.00			
Cleaning Suplies	10.21			
	155.21	4164	155.21	
SLCC membership		4165	75.50	
Beating the Bounds Certificates		4166	56.00	
AJL Garden Services Nov		4167	745.04	
KCC Supplies - IN674514	10.58			1.58
KCC Supplies - IN674515	23.49			3.50
	34.07	4168	34.07	
Wicksteed Leisure Ltd - Wet pour repair kit		4169	133.87	19.94
Remembrance Day Weath - refund petty cash		4170	19.00	
Harrisons Packaging Ltd - Poop Scoop		4171	240.86	35.87
Petty Cash		4172	60.00	
Neatideas - Stationary order		4173	139.14	9.85
Clerks Salary Nov 2010		4174	692.68	
H M Revenue and Customs Income Tax	46.00			
Employees NI	31.84			
Employers NI	29.65			
	107.49	4175	107.49	
Employers Pension Contribution	93.12			
Employees Pension Contribution	53.57			
	146.69	4176	146.69	

Clerks Expenses Telephone & BB Oct-Nov	24.46	4177	24.46	
EDF Energy - Parish Rm Electricity		4183	52.19	2.49

Jan 2011 Payments

Environmental Engineer - Dec Street Cleaning		4178	311.50	
Toilet Cleaning Contract Dec		4179	145.00	
Clerks Salary Dec 2010		4180	692.48	
H M Revenue and Customs Income Tax	46.20			
Employees NI	31.84			
Employers NI	29.65			
	107.69	4181	107.69	
Employers Pension Contribution	93.12			
Employees Pension Contribution	53.57			
	146.69	4182	146.69	

It was proposed by Cllr Wiles and seconded by Cllr Kemp that the above payments should be made, all agreed. Cllr Shevde was third signatory.

11. FORTHCOMING EVENTS**a) Council Events**

Nothing planned at this time.

b) Outside Events

- i) Lord Lieutenant of Kent, Civic Service at Canterbury Cathedral Tue 29th March 2011 commencing at 11.00am.

Cllr Kenton to check his diary to see if he is free.

Action Cllr Kenton

12. ALLOTMENTS AND LEISURE FIELDS**a) Gun Park**

Nothing to discuss

b) Allotments

All the allotments were now let, it was agreed that the Clerk should start in investigate the addition of fences to the unused section of Allotment land.

Action Sarah Wells

c) Pond

Nothing to discuss

d) Picnic Site

- i) Letter from KCC ref Picnic site – suggesting a meeting with PC

The possibility of the Parish Council taking over the picnic site had been discussed at previous meetings, the members were very concerned that this site would become a long term financial drain on the Parish. The Council already own or are responsible for managing 3 amenity sites as well as the Closed Churchyard, Cemetery and allotments. All situated closer to the village centre than the picnic site. At the moment 40% of the council's total income is spent on maintaining these sites, 2 of which are held in trust or have been left to the local community and can not be disposed of or used for any other purpose. The closed Churchyard will be a financial burden forever unless government legislation changes. The allotments are also protected by legislation and currently run at a loss, as does the Cemetery. At the moment the PC Precept's are not capped, however there are plans to change this, for these reasons the members agreed not to take over the picnic site, so a meeting with KCC to discuss this matter would be unnecessary. The Clerk to inform KCC parks department.

e) Allotments Play Area

Nothing to discuss

f) Correspondence

None received

13. CHURCHYARD AND CEMETERY

a) Churchyard & Cemetery

Nothing to discuss

b) Recreation Ground

Nothing to discuss

14. REPORTS

a) Dist Cllrs

Cllr Manion gave a brief report as did Cllr Kenton

b) Parish Councillors

No reports received.

15. COMMUNICATION

a) Village News Letter –Feb 2011 Edition

Annual Parish Meeting Agenda, thank you for Xmas Trees.

Action Sarah Wells

b) Mercury Report

Thank you for Xmas Trees

c) Web Site

As above.

16. DATE OF NEXT MEETING

Mon 13th Dec – Extraordinary meeting of the Parish Council – LDF Site Allocations

Dates for 2011

Mon 10th Jan

Mon 7th Feb

Mon 7th Mar Annual Parish Meeting Wed 9th Mar

Mon 4th Apr

Mon 9th May

The meeting closed at 8.25pm