

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT  
THE PARISH ROOM AT 7.00pm ON MONDAY 4th JULY 2011.**

<b>Present: Councillors</b> N Kenton (Chair part)	A Wiles(Chair part)	S Hooper	M Pemble
B Read	S Shevde	A Barwick	J Gardiner
S Mitchell(part)	M Kemp		

S Wells Clerk to the Parish Council	3 Members of the Public
PCSO Benson-Hawks	Community Warden Bob Priestly

As Cllr Kenton was to be late Cllr Wiles took the chair.

### **1. APOLOGIES**

Cllr Hooper. Cllr N Kenton to be late. Cllr Mitchell late.

### **2. POLICE LIASION**

PCSO Benson-Hawks was dealing with problems caused by cars parking on the pavement. She was also investigating speed watch at the request of a parishioner.

Community Warden Bob Priestly reported on the skate ramp project. He asked the PC to check whether planning permission would be needed for the new equipment. He also asked for a letter stating that the Council would be responsible for the long term maintenance and insurance of the new skate park.  
**Action Sarah Wells**

Cllr Kenton joined the meeting and took over as Chairman.

### **3. MINUTES OF LAST MEETING**

#### **a) Minutes of the Ordinary meeting 7.30pm 6th June 2011**

It was proposed by Cllr Hooper and seconded by Cllr Shevde that the above minutes should be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

#### **b) Minutes of the Planning Committee meeting 20th June 2011**

It was proposed by Cllr Shevde and seconded by Cllr Barwick that the above minutes should be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

The meeting was closed so that members of the public could speak. Mr Cory had been asked to represent residents in Gore Lane and Albion Road who were concerned that the area was looking scruffy. Broken fences and untidy gardens were an issue. It was agreed that the members would inspect the area and contact the Clerk if they felt action should be taken.  
**Action Councillors.**

### **4. ACTIONS FROM THE LAST MEETING**

#### **Allotments**

##### *Copy of Minutes of Allotment Holders and Horticultural Society Meeting*

The Allotment holders had a number of concerns, they had asked for regular meeting with members of the council. It was agreed that a meeting should be arranged quarterly.

**Action Allotments and Leisure Committee Ongoing**

#### **Forthcoming Events**

**Council Events -** The Chairman had written a piece for the July Parish magazine outlining his ideas.

**Action Discharged**

#### **Highways**

*Sandwich Rd gateway* – The Clerk had contacted KHS and meet on site with one of there representatives.  
**Action Discharged**

Cllr Mitchell joined the meeting. Mrs C Kennedy-Harper Joined the meeting and signed her Declaration of acceptance of Office.

## 5. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted by the members

## 6. STANDING ORDERS

These had been sent to member for comment. After a brief discussion it was proposed by Cllr Pemble and seconded by Cllr Wiles that they be adopted by the Council, all agreed. The option to sending agenda's via e-mail was discussed. After some discussion it was agreed that the Clerk should continue to send hard copies of agenda's and Minutes to Councillors.

## 7. CORRESPONDENCE

### a) Correspondence needing a response/decision

None received.

### b) Consultation Documents

- i) KCC – Kent Minerals and Waste Development Framework

The sites in the vicinity of the parish were discussed. The members were concerned about the proposal to rework the landfill site at Richborough. They felt that as a lot of the landfill site was now open countryside and they did not wish to see it dug up. The Clerk to respond to the consultation.

**Action Sarah Wells**

- ii) Vision of Kent 2011-2021 – By 22nd August

Cllr Mitchell to complete on behalf of the Council.

**Action Cllr Mitchell**

### c) News letters and Circulars

- i) Rural News Issue 102  
ii) Rural News Issue 103

The above were noted by the members.

### d) Other

- i) KCC – Consultation on the impact of proposed changes to KCC charges for adult social care services – For Information  
ii) Dover Town Council – Fairtrade  
iii) Notes Sandwich neighbourhood Forum

The above were noted by the members.

## 8. HIGHWAYS

- a) Response KHS ref Gateways  
b) E-mail ref gateway – following site meeting

The problems with the gate obscuring sightlines and the fact that only one gate had been fitted were discussed, KHS had suggested two options to help with the situation.

**Option 1**, Remove the existing white gate feature altogether and install large white timber post on each side of the road with the 30mph speed limit signing attached, to be located adjacent to the red patch and 30mph roundel.

**Option 2**, Relocate existing white gate feature to the other side of the road, although considering the nature of the eastern verge, the majority of the gate would be hidden by vegetation relatively quickly.

To accompany the gate install a single white post in the western verge to ensure there is a white feature on both sides of the road.

After discussion the members agreed on option 2. The Clerk to inform KHS. **Action Sarah Wells**

- c) Street Lights
- d) New Staffing Arrangements

The above were noted by the members.

## 9. CHAPEL

No progress, the developer is still renegotiating the Section 106 agreement.

## 10. FINANCE

Cllr Kemp declared a personal interest as the quote had been submitted by his father.

- a) Quote to paint climbing Frame Gun park

It was proposed by Cllr Wiles and seconded by Cllr Barwick that this quote should be accepted. All agreed. **Action Sarah Wells**

## 11. ACCOUNTS

<b>Receipts Jun 2011</b>		00.00			
<b>Petty Cash Expenditure Jun</b>					
	Stamps	16.56			
		<b>16.56</b>			
			<b>Cheque No</b>	<b>Amount</b>	<b>VAT</b>
Environmental Engineer - Jun Street Cleaning			4252	311.50	
Toilet Cleaning Contract June	150.00				
Supplies June	5.86				
		<b>155.86</b>	4253	155.86	
AJL Garden Services June 2011			4254	747.88	
Vurley Fencing - Bowling Green Fence			4255	1800.00	300.00
Wicksteed - Paint Climbing Frame			4256	225.58	37.60
T R & C Carpenters - Allotment Keys/hazard tape			4257	33.00	5.50
D J Carr - Web Site			4258	63.36	
AMS Engineering - Skate Ramp repairs			4259	254.40	42.40
Clerks Salary June 2011			4260	720.58	
H M Revenue and Customs Income Tax	29.40				
Employees NI	20.54				
Employers NI	18.30				
		<b>68.24</b>	4261	68.24	
Employers Pension Contribution	98.89				
Employees Pension Contribution	53.57				
		<b>152.46</b>	4262	152.46	
Clerks Expenses					
Office Expenses - Apr-Jun	67.50				
Phone and BB	21.81				
		<b>89.31</b>	4263	89.31	

It was proposed by Cllr Kemp and seconded by Cllr Wiles that the above payments should be made, all agreed. Cllr Shevde was third signatory.

**12. FORTHCOMING EVENTS****a) Council Events**

Nothing planned.

**b) Outside Events**

i) KALC – Councillors Conference 2011

ii) Unveiling of Miners Statue & memorial Plinth – 30th July 11am – Fowlmead Country Pk.

The above were noted by the members.

**13. ALLOTMENTS**

Cllr Shevde had made two inspections of the Allotments, he was concerned that some of the plots were not being worked properly. He asked for details of the plots so he could identify which ones were not being worked. It was agreed that the owners should be written to and given notice that their lease would be terminated if the there allotments were not brought up to standard.

**Action Cllr Shevde**

**14. LEISURE FIELDS****a) Gun Park**

i) Quotes for work to Gun Park

It was felt that the quote from AJL was the most economic, after some discussion it was agreed that the Clerk should meet with AJL to discuss the quote as it was felt some additional work may be required.

**Action Sarah Wells**

**c) Pond**

Nothing to discuss.

**d) Picnic Site**

DDC had been asked to deal with the problems being experienced with the emptying of the bin outside the site. It was hoped these would soon be resolved.

**e) Allotments Play Area**

Nothing to discuss.

**f) Correspondence**

None received.

**15. CHURCHYARD AND CEMETERY****a) Churchyard & Cemetery**

Cllr Pemble asked for a meeting of the Committee to be called to check monument safety.

**b) Recreation Ground**

Nothing to discuss.

**c) Bowling Green**

The work to install the new fencing had been completed. The Clerk had received thanks from the Bowling Club.

**16. REPORTS****a) Dist Cllrs**

Cllr Manion reported that the Pfizer site was to be designated as a local enterprise zone. Cllr Kenton reported on the state of the district report, and the progress of the Dover Town Initiative Zone.

**b) Parish Councillors**

Cllr Wiles reported that the head Teacher of the school had spoken to pupil about scooter and bike manners.

**17. COMMUNICATION****a) Village News Letter – Sept 2011 Edition**

Grants awards following finance meeting.

**b) Mercury Report**

Information sent to the Clerk for dissemination.

**c) Web Site**

Information sent to the Clerk for dissemination.

**18. DATE OF NEXT MEETING**

Mon 5th Sept

Mon 3rd Oct

Mon 7th Nov

Mon 5th Dec

A planning meeting will be called on Wed 13th July at 7.30pm.