

**MINUTES OF THE MEETING OF EASTRY PARISH COUNCIL FINANCE COMMITTEE
HELD ON MONDAY 28th NOVEMBER 2011 AT THE PARISH ROOM AT 7.30pm**

Present: Councillors A. Barwick S Shevde A Wiles M Pemble
 S Hooper C Kennedy Harper

Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllrs M Kemp, N. Kenton

2. FEES & CHARGES

To review fees and charges for 2012/13

a) Churchyard Fees

After some discussion it was agreed that some slight increase should be made to the current churchyard fees. See appendix A.

b) Other Fees

Following a brief discussion it was agreed that the Parish room fees should remain the same, and following the Councils policy to bring allotment fees inline with other authorities the allotment fees should increase by 40p a rod. See appendix B.

3. CLERKS TERMS AND CONDITIONS

The Clerks contract says the items below should be reviewed annually.

- a) Salary Scale – Currently at SCP 23
- b) Office Allowance – Currently £22.50 a month
- c) Hours Paid – Currently 78.5 a month

The above were reviewed and changes made in 2007, no further changes are required.

Pay scales remain the same as 2009 as there is a pay freeze on local government salaries.

4. BUDGET FOR 2012/13

a) Receipts and Payments to date & Predicted outturn for 2011/12

The Clerk went through the document explaining the details and her reasoning behind the figures. It was agreed that the Allotment Fencing should be paid for out of the Capital account, with this agreed the predicted outturn was agreed by the members. See Appendix C

b) Budget for 2012/13

The Clerk had produced a draft budget for 2012/13. This was discussed in detail and agreed by the members. It was proposed by Cllr Wiles and seconded by Cllr Barwick that the budget be recommended for adoption by the full Council all agreed. See Appendix D.

c) Precept for 2012/13

In 2006 the Council resolved to increase the Precept by no more than the cost of living plus 1% or 2%. The members felt that in the current economic climate they should try to keep any increase in the precept to a minimum, but it should still cover the Councils own rising costs. Based on the draft budget it was proposed by Cllr Barwick and seconded by Cllr Hooper that it be recommended to full Council that a Precept of £48,079 be raised. This would be a 2% increase on last year. All agreed.

EASTRY PARISH COUNCIL

Eastry Cemetery Table of Fees from 1st April 2012**1. Purchase of Burial plot including exclusive rights of Burials**

a) Of a person whose age exceeded 12 years.	£150
b) Child under 12	£100

2. Interment Fees

a) Of a person whose age exceeded 12 years.	£150
b) Child under 12	£18
c) Interment of cremated remains in any grave	£50

The fees above expressly **exclude** the charge for Grave Digging

4. Monuments & Memorials

For the right to erect or place on a Grave the following Monument / Memorial, the **Exclusive Rights for a Burial Plot** must also be purchased.

a) A Flat Stone or Kerb	£100.00
b) A Head Stone	£50.00
c) A Foot Stone	£65.00
d) Purchase of a Vase, Book or similar Monument.	£65.00
e) Any other Monument not exceeding 1.5m in height and occupying a space not exceeding 1m x 0.75m.	£190.00
f) For each additional inscription after the first	£35.00

Double the amount of fees shown in 1-2 above will be payable in respect of non-parishioners. With the exception of previous long-term residents, who, because of old age or infirmity, have ceased to be residents at time of death.

NOTE 1: Fees as laid down in the appropriate Parochial Fees Order due to the Officiating Minister at the interment shall be paid direct to that Minister by the Funeral Director arranging the interment.

NOTE 2: No Memorial shall be placed upon a Grave until at least 12 Months after interment: to allow ground to settle.

EASTRY PARISH COUNCIL

Parish Council Charges from 1st April 2011

Parish Room

Guides	7.00 to 9.00pm Weekly Term Time	£1.50
WI Sewing	(Per Hire)	£5.50
Bowling Club	(Per match)	£5.50

Any Village Organisation, other than those shown above, who wish to hire the Council room facilities, will be charged at £5.50 per hire.

For any outside organisation there will be a minimum charge of £25.00, or £12.00 per hour. Hiring's of this nature will be at the discretion of the Parish Council.

Allotment Rents

For 10 Rods	£20.00 increased by £4.00 in line with PC policy
-------------	--

Payment for work done

Street Cleaning (per Hour)	£6.30 (Oct 11)
Reviewed in line with minimum wage changes	