

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 2nd JULY 2012.**

Present: Councillors	S Hooper	M Pemble	B Read
	J Gardiner	A Wiles (Chair start of meeting)	C Kennedy Harper
	S Mitchell	N Kenton (8.05pm Chair)	A Barwick
	M Kemp		
Sarah Wells Clerk to the Parish Council	2 Members of the Public		

Cllr Wiles took the chair in the Chairman's absence.

1. APOLOGIES

Cllr Shevde had submitted his apologies for absence until September 2012. The reason for absence were duly accepted and approved by the members in line with LGA 1972 85(1).

N Kenton would be late.

Community Warden & PCSO Prentice

The meeting was not adjourned as the members of the public did not wish to speak.

2. DECLARATION OF INTEREST

Cllr Barwick declared a personal interest in Item 7(d) as a member of the fire service.

3. POLICE LIASION

Written reports had been sent by PCSO Prentice and the Community Warden.

4. MINUTES OF LAST MEETING

RESOLVED that the minutes of the Planning Committee Meeting of the Parish Council held on 11th June 2012, be duly signed by the Chairman as a true and correct record of the meeting

RESOLVED that the minutes of the Ordinary Meeting of the Parish Council held on 11th June 2012, be duly signed by the Chairman as a true and correct record of the meeting

5. MINUTES OF LAST MEETING

Highways

Complaint ref parking entrance to Boys Town Place

This matter had been looked at by PCSO Prentice and a traffic police officer. He had not felt that any offence was being committed. The members asked if PCSO Prentice could put a letter on the windscreens asking for people to be more considerate when parking. **Action PCSO Prentice ongoing**

Correspondence

Letter commenting on the Annual Parish Meeting – The Clerk had responded as agreed.

Action Discharged

Allotments

The Clerk and Cllrs Barwick, Mitchell and Kenton had met with the Chairman of the allotment committee.

Action Discharged

Leisure Fields

Annual Safety Report – the quote for repair work had been accepted.

Action Discharged

Pond

Cllr Hooper to arrange a meeting in the autumn to discuss future works required. **Action Cllr Hooper Ongoing**

Churchyard & Cemetery

DDC – Permission Granted for tree removal St Mary’s Churchyard – One replacement tree to be planted – The Clerk had contacted the PCC.

Action Discharged

The Clerk had asked the contractor to weed kill the weeds around the bench at the front of the Church gates.

Action Discharged**6. CODE OF CONDUCT**

RESOLVED that Eastry Parish Council adopt the Dover District Council Kent Code of Conduct for Members to take effect from 1st July 2012.

RESOLVED that Eastry Parish Council amend Standing Orders to include the following

1. A Member with a Disclosable Pecuniary Interest or Other Significant Interest in a matter to be considered, or being considered at a meeting must:
 - (a) disclose the interest; and
 - (b) explain the nature of that interest at the commencement of that consideration or when the interest becomes apparent (subject to paragraph 5 below); and unless they have been granted a dispensation:
 - (c) not participate in any discussion of, or vote taken on, the matter at the meeting; and
 - (d) withdraw from the meeting room whenever it becomes apparent that the business is being considered; and
 - (e) not seek improperly to influence a decision about that business.
2. A Member with an Other Significant interest, may attend a meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise. The Member will withdraw from the meeting room immediately after making representations, answering questions or giving evidence.
3. Where a Member with a Disclosable Pecuniary Interest or Other Significant Interest in a matter under discussion (unless a dispensation has been granted in accordance with paragraph 1. of this Standing Order), chooses to participate in the discussion and vote, the Chairman will refuse to count the ‘vote’ of the Member concerned, for the ‘vote’ will have been cast illegally and cannot be considered to be a vote at all. The Chairman may apply the rules in Council Standing Order 10 relating to ‘disorderly conduct’.
4. The Chairman may request that a Member declare a Disclosable Pecuniary Interest or an Other Significant Interest and, if appropriate, leave the meeting room, should they have reason to believe that the provisions of the Code of Conduct and/or this Standing Order are being breached.
5. Where a Disclosable Pecuniary Interest or an Other Significant Interest has been agreed by the Monitoring Officer as being a Sensitive Interest, the Member need only disclose the existence of the interest but not its nature.

7. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) News letters and Circulars

- i) Oast to Coast
- ii) Neighbourhood watch New
- iii) ACRK – News Issue 117

The above were noted by the members

d) Other

- i) Kent Fire and rescue service – Protecting local communities from fire, flooding and road crashes

The above was discussed and noted by the members.

8. HIGHWAYS

The KCC – Kent Rental Scheme was discussed and by the members.

Cllr Kenton arrived at 8.05pm and took the Chair.

9. STRATEGIC PLANNING

After some discussion on the way forward for producing a strategic plan for the Parish Council's future activities it was agreed that Cllrs Kennedy Harper and Mitchell should meet and come up with some ideas to be presented at the next meeting. **Action Cllrs Kenndey Harper & Mitchell**

10. PLANNING

The DDC Heritage section of the Dover District Land Allocations Document was discussed, Cllr Gardiner was concerned that Eastry was not mentioned in the plan, Cllr Kenton to look into this and report back. **Action Cllr Kenton**

11. FINANCE

To discuss and agree actions relating to the Council Finances

- i) Proposed changes to the Local Government Pension scheme

RESOLVED that the Council agree with the proposed changes to the LGPS.

12. ACCOUNTS

RESOLVED that the following payment be approved, resolution proposed by Cllr Read and seconded by Cllr Kennedy Harper. Cllr Gardiner was third signatory

		Cheque No	Amount	VAT
Receipts June				
	allotment Key		5.00	
			5.00	
Petty Cash Expenditure				
	Fuel Strimmer		7.50	
			7.50	
July Payments				
	Environmental Engineer - June Street Cleaning	352.00	4436	352.00
	Toilet Cleaning Contract June	155.00		
	Supplies June	6.27		
		161.27	4437	161.27
	Kemp Bros - Cemetery bench installation		4438	38.00
	AJL Garden Services - June Ground work		4439	623.23
	Coffee Break Refreshments		4440	21.71
	Zurich Insurance - increase premium new skate ramp		4441	111.33
	British Gas - Electricity Parish Room		4442	8.27 0.39
	Web Site Hosting Jan to Jun		4443	63.36
	Oatmor- Harris works to Skate park area		4444	537.88 89.65
	Clerks Salary Jun 2012		4445	737.70
	H M Revenue and Customs Income Tax	20.00		
	Employees NI	17.77		
	Employers NI	15.37		
		53.14	4446	53.14
	Employers Pension Contribution	103.84		

Employees Pension Contribution	48.62		
	152.46	4447	152.46
Clerks Expenses			
Office Allowance Apr - Jun	67.50		
Telephone and Broadband 14 Apr - 13 May 2012	24.43		
Travelling to CiLCA Training	29.25		
	121.18	4448	121.18
Grants to Village Organisations			
Eastry Cricket Club		4449	500.00
Eastry Village Hall		4450	315.00
Eastry Neighbourhood Watch		4451	75.00
Eastry Guide Company		4452	126.00
Eastry Village Sign Committee		4453	200.00

13. FORTHCOMING EVENTS

Nothing to discuss

14. ALLOTMENTS

RESOLVED to appoint an Allotments Management Committee consisting 2 Parish Councillors and 3 allotments holders willing to take on the management of the allotments. The allotment holders to apply for appointed for a period of 2 years.

RESOLVED Cllrs Shevde and Kemp represent the Council on the Allotments managements Committee, with Cllr Pemble as reserve.

RESOLVED to delegate all allotments management functions to the above committee with the exception of those listed below: -

- i. The power to set rent levels
- ii. The power to enter into an allotments agreement
- iii. The power to terminate an allotments agreement

RESOLVED Cllrs Barwick, Kenton and Mitchell form an appointments committee with delegated powers to make the appointments on behalf of the council.

15. LEISURE FIELDS

a) Gun Park

The Clerk reported that the Skate Park installation work was now completed. Tarmac repair work required cost £448.24. Post installation inspection will take place on 3rd July 2012.

Cllr Kennedy Harper to investigate getting professional skaters to visit the site.

Action Cllr Kennedy Harrper

b) Results of Operation Inspections of Gun Park and Centenary Gardens

It was agreed the Clerk should get quotes for work to rectify erosion in front of the benches in the Play area.

Action Sarah Wells

c) Pond

No work can take place until October.

d) Correspondence

None received.

16. CHURCHYARD AND CEMETERY**a) Churchyard & Cemetery**

The Contractor has apologised for getting behind with works to the churchyard, cemetery and recreation ground. This was due to a combination of wet weather and the Jubilee Celebrations (A lot of areas needed extra mowing before parties were held). To make up for these problems the contractor will not be charging for the extra work involved with planting the Horse Trough in High Street and strimming the verge in front of the Bull PH.

b) Recreation Ground

Several complaints had been received about the hedge, this is down to be cut later in the month once the birds have finished nesting.

c) Bowling Green

- i) Shed – The Bowling Club need additional storage space and have asked if the old shed can be cleared and removed. They are trying to get grant funding for a new shed.

RESOLVED that the bowling club be given permission to remove the shed and replace with a new one.

- ii) Parking problems – The bowling club have asked if it would be possible to provide a gate through to the car park.

The members inspected the area and noted that it is not possible to gain access to the car park from the bowling green.

17. REPORTS**a) District Councillors**

Cllrs Kenton and Manion gave verbal reports on the activities at DDC.

b) Parish Councillors

No reports received.

18. COMMUNICATION

To agree Council communication to the following media:-

- a) Village News Letter**
- b) Mercury Roundup Section**
- c) Parish Council Web Site**

Nothing to report at this time, the Clerk to forward any information that may be of interest to local residents as and when received.

19. DATE OF NEXT MEETING

The next meeting of the Council will be a Planning Committee meeting on Monday 16th July at 7.30pm. The next ordinary meeting of the Council will take place on Monday 3rd Sept 2012 at 7.30pm.

Scheduled dates for ordinary meetings

Mon 1 st Oct 2012	Mon 5 th Nov 2012	Mon 3 rd Dec 2012
Mon 7 th Jan 2013	Mon 4 th Feb 2012	Mon 4 th Mar 2012

The meeting closed at 9.15pm