

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 3rd SEPTEMBER 2012.**

Present: Councillors S Hooper M Pemble J Gardiner S Mitchell
 N Kenton (Chairman) M Kemp A Barwick C Kennedy Harper
 S Shevde

Sarah Wells Clerk to the Parish Council Community Warden 2 Members of the Public

1. APOLOGIES

Cllrs Read and Wiles. PCSO Prentice

The meeting was not adjourned as the members of the public did not wish to speak.

2. DECLARATION OF INTEREST

No declarations were received.

3. POLICE LIASION

Written reports had been sent by PCSO Prentice. The Community warden gave a report

4. MINUTES OF LAST MEETING

RESOLVED that the minutes of the Finance Committee Meeting of the Parish Council held on 2nd July 2012, be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED that the minutes of the Ordinary Meeting of the Parish Council held on 2nd July 2012, be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED that the minutes of the Planning Committee Meeting of the Parish Council held on 16th July 2012, be duly signed by the Chairman as a true and correct record of the meeting

5. ACTIONS FROM THE LAST MEETING

Highways

Complaint ref parking entrance to Boys Town Place

This matter had been looked at by PCSO Prentice and a traffic police officer. He had not felt that any offence was being committed. The members asked if PCSO Prentice could put a letter on the windscreens asking for people to be more considerate when parking. **Action PCSO Prentice ongoing**

Pond

Cllr Hooper to arrange a meeting in the autumn to discuss future works required. **Action Cllr Hooper Ongoing**

Strategic Planning

Cllrs Kennedey Harper, Barwick and Mitchell had met to discuss the project. **Action Discharged**

Planning

The DDC Heritage section of the Dover District Land Allocations Document – Cllr Kenton reported that Eastry had not been mentioned as not changes were proposed. **Action Discharged**

Leisure Fields

a) Gun Park

Skate Park - Cllr Kennedy Harper to investigate getting professional skaters to visit the site.

Action Cllr Kennedy Harper ongoing

b) Results of Operation Inspections of Gun Park and Centenary Gardens

It was agreed the Clerk should get quotes for work to rectify erosion in front of the benches in the

Play area.
ongoing

Action Sarah Wells

6. CODE OF CONDUCT

- a) Openness and transparency on personal interest

The above was noted by the membes.

7. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Consultation Documents

No consultation documents received.

b) News letters and Circulars

- i) Clerks and Councils Direct
- ii) KALC News
- iii) Rural News 118
- iv) Rural News 119

The above were noted by the members.

d) Other

No other correspondence received.

8. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) KCC – Definitive Map and Statements of PROW

Cllr Hooper to look at the map online and ensure that all the local paths were marked correctly.

- b) RROW/EE255/1304 – Map modification

Noted by the members.

9. STRATEGIC PLANNING

To discuss and agree a way forward for producing a strategic plan for the Parish Council's future activities.

Cllr Mitchell reported that the following timetable had been agreed for the production of a questionnaire that would ask local groups and residents what they wanted from their Parish Council in the future. Oct/Nov – development of questionnaire. Dec/Jan – consult with local groups. Mar/April/May finalise, seek PC approval and present to the APM. Jun send out to local Parishioners.

10. PLANNING

- a) DOV/12/00472 Refused planning permission – Change of use of land for the selling of cars

Noted by the members.

11. FINANCE

To discuss and agree actions relating to the Council Finances

- a) DCLG Consultation on payments by parish and community councils and charter trustees
- b) Thank you letter from Eastry Village Hall
- c) Letter from Eastry Village Sign Committee – Committee formally dissolved and signs handed to PC.

The above were noted by the members.

- d) KCC – Local Government Pension scheme internal dispute resolution procedure – Change of specified person

RESOLVED that the KCC nominated person should be engaged.

Action Sarah Wells

12. ACCOUNTS

RESOLVED that the following payment be approved, resolution proposed by Cllr Kemp and seconded by Cllr Mitchell. Cllr Shevde was third signatory

Receipts Aug				
Sports England Grant Money	29131.00			
	29,131.00			
Petty Cash Expenditure				
				0.00
				0.00
		Cheque No	Amount	VAT
Aug Payments				
Environmental Engineer - Aug Street Cleaning	352.00	4467	352.00	
Toilet Cleaning Contract Aug	155.00			
Supplies Aug	4.36			
	159.36	4468	159.36	
AJL Garden Services - Aug Ground work		4469	623.23	
Wicksteed playscapes - repairs		4470	494.88	82.48
Spectrum Safety - Fire Extinguisher Parish Rm	77.50			12.92
Spectrum Safety - Fire Extinguisher Pavilion	145.64			24.27
	223.14	4471	223.14	
G&C service - Allotment clearance		4472	150.00	
Clerks Salary Aug 2012		4473	737.70	
H M Revenue and Customs Income Tax	20.00			
Employees NI	17.77			
Employers NI	15.37			
	53.14	4474	53.14	
Employers Pension Contribution	103.84			
Employees Pension Contribution	48.62			
	152.46	4475	152.46	
Clerks Expenses				
Telephone and Broadband 14 Aug to 13 Sept	16.00	4476	16.00	
Coffee Break Refreshments		4477	36.07	

13. FORTHCOMING EVENTS**a) Council Events**

Nothing to discuss at this time.

b) Outside Events

- i) KALC Localism Conference – Sat 15th Sept – Tunbridge Wells
- ii) ACRK – AGM Thur 13th Sept – Elham Village Hall, 5.30pm

The above were noted by the members.

- iii) DDC Town and Parish Council meeting Thur 13 Sept at 6.00pm

Cllrs Shevde and Hooper to attend on behalf of the Parish Council.

14. ALLOTMENTS

Unfortunately due to annual leave and Councillors holidays it had not been possible to make the final selections for the Allotment Management Committee by the end of July as planned. It was agreed that Cllr Barwick, Mitchell and Kenton would meet after this meeting to make the final selections.

15. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

The mortar had been shaken loose from between some of the bricks between the two levels of the Skate ramp area. It was agreed that Mr Kemp should be asked to make the necessary repair.

Action Sarah Wells

b) Pond

A large branch from one of the willow trees had broken off and was lying in the pond, the Clerk to make arrangements for it to be removed.

Action Sarah Wells

Some other tree/hedge works were also identified, the Clerk to arrange to meet with Cllr Hooper and the ground work contractor to discuss and get a quote.

Action Sarah Wells

A working party to be arranged for October to remove read mace and parrot weed.

c) Allotments Play Area

Nothing to discuss.

d) Correspondence

None received.

16. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

i) Letter from abba

This was noted by the members.

ii) Letter ref large Oak Tree overhanging grave stones

The Clerk to ask a Tree Surgeon to inspect the tree and provide a quote for any necessary work to remove the overhanging branches.

Action Sarah Wells

b) Recreation Ground

Nothing to discuss at this time.

c) Bowling Green

i) Request for gate into Car park – Removal of tree

This matter was discussed and it was agreed that if the bowling club paid for the removal of the tree and any work needed to install a gate the Parish Council would authorise the work. However the neighbouring properties should be asked for if they would object to the removal of tree and installation of a gate before any work was undertaken. Also permission should be sort from DDC as the access would come out onto DDC property. Also the possible security implications should be thought about. The Clerk to inform the Bowling Club.

Action Sarah Wells

ii) Request from the Bowling club for a lease that would allow them to apply for grant funding.

The Parish Council agreed to this in principle; however the Eastry Recreation Ground Charity Trustees would need to meet to agree this officially. Also the Clerk would need to seek advice from the charity commission about the legality of leasing charity land.

Action Sarah Wells

17. REPORTS

To receive written or verbal reports from:-

a) District Councillors

No reports received.

b) Parish Councillors

No reports received.

18. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter**b) Mercury Roundup Section****c) Parish Council Web Site**

There were no details to be forwarded to the above at this time.

19. DATE OF NEXT MEETING

The next ordinary meeting of the Parish Council to take place on Monday 1st October at 7.30pm at the Parish Council Room, Church Street, Eastry.

Scheduled dates for ordinary meetings

Mon 5th Nov

Mon 3rd Dec

Mon 7th Jan 2013

The meeting closed at 8.37pm.