

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 14th JANUARY 2013**

Present: Councillors S Hooper M Pemble J Gardiner N Kenton (Chairman)
 A Barwick A Wiles B Read

Sarah Wells Clerk to the Parish Council Dist Cllr Manion 1 Member of the Public

1. APOLOGIES

Cllrs S Mitchell, C Kennedy Harper, S Shevde and M Kemp.
PCSO Gary Faulkner and Community Warden

2. DECLARATION OF INTEREST

All members present had been granted dispensation in order to discuss and set the Parish Precept.

3. POLICE LIASION

Written reports had been received from the Community Warden and PCSO.

4. MINUTES OF LAST MEETING

RESOLVED, that the minutes of the Ordinary Meeting held on 3rd December 2012, be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED, that the minutes of the Planning Committee Meeting held on 18th December 2012, be duly signed by the Chairman as a true and correct record of the meeting.

5. ACTIONS FROM THE LAST MEETING

Highways

To discuss and agree actions relating to highways issues

Thornton Lane – Speed limit – The Clerk had contacted KHS as agreed. **Action Discharged**

Registration of Community Assets

The Clerk had started the registering process.

Leisure Fields

Gun Park

Unauthorised gate access – The Clerk had received legal advice from KALC. **Action Discharged**

Pond

Chalara Farxinea – The Ash Trees at the pond had been inspected, no signs of infection identified. The Clerk had informed Strut and Parker. She had also asked when the trees identified as needing work would be dealt with.

Action Discharged

Communication

Village News Letter – The Clerk had included an article asking local parishioners what format they would like at the Annual Parish Meeting. **Action Discharged**

6. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Consultation Documents

- i) NALC–Examining the speed limit for HGVs over 7.5 tonnes on single carriageway Rds
- ii) Discovery Park – Draft Local Development Order
- iii) Community Infrastructure levy preliminary draft charging schedule

The above were noted.

- iv) Land Allocations Pre-Submission Local Plan

The sites in the parish were discussed and the responses agreed. The Clerk to respond.

Action Sarah Wells

b) News letters and Circulars

- i) KALC Parish News
- ii) Oast to Coast
- iii) ACRK – Rural News

Noted by the members

d) Other

- i) DDC – Affordable Local Needs Housing
- ii) KCC – Spring and Summer 2013 Course Directory
- iii) Sandwich TC – Copy of letter to DDC – Regulation of Community Events

Noted by the members

- iv) Kent Fire & Rescue Service – Asking for help with local inspections

Cllr Barwick to take the lead on this.

7. HIGHWAYS

Nothing to discuss.

8. STRATEGIC PLANNING & NEIGHBOURHOOD PLANNING

- a) To discuss and agree a way forward for producing a strategic plan for the Parish Council's future activities.

The Clerk to provide a list of local organisations and contacts to Cllr Mitchell. **Action Sarah Wells**

- b) To discuss whether the Council wishes to launch a Neighbourhood Plan

It was agreed that the matter should be added to the agenda for the APM in May, the Clerk to invite a representative from Ash Neighbourhood planning group to give a presentation.

Action Sarah Wells

- c) Letter from Sandwich District Neighbourhood planning group – Does Easry wish to join them in a joint neighbourhood plan.

The members declined this offer.

9. FINANCE

To discuss and agree actions relating to the Council Finances

- a) 2013/14 Precept

RESOVED that the parish precept for 2013/14 be set at £45,009.16.

- b) Easry Village Sign Committee now wound up. £117 has been returned to PC.

10. REGISTRATION OF COMMUNITY ASSETS

The full process and nomination forms are now available on the DDC web site. The Clerk had been concerned by a reference to compensation that could be claimed by an owner of a listed asset for any loss or expenses incurred at a time when the asset was listed, which he would not have incurred had the asset not been listed.

DDC had confirmed that it would be them that would be liable for this payment and not the nominating group. The Clerk had completed the nomination papers for the Five Bells PH. It was agreed that the following sites should also be nominated, Bickers Newsagents/Post Office, The Food Store, The Bakers, The Butchers, The Chinese Takeaway, the Chemist and the Chip Shop. It was felt that all these businesses are essential for the continued wellbeing of the local community. It was also agreed that the Chapel on the old hospital site should be nominated as a future community use building. The Clerk to complete the nomination papers for the above sites.

Action Sarah Wells

11. ACCOUNTS

RESOLVED that the following payments be approved, resolution proposed by Cllr Barwick and seconded by Cllr Hooper. Cllr Wiles was third signatory.

Receipts Dec				
	Refund Village sign committee	117.00		
	Way leave EDF	64.12		
		181.12		
	Petty Cash Expenditure		0.00	
Paid between meetings			Cheque No	Amount
Dec Payments			VAT	
	Environmental Engineer - Dec Street Cleaning		4518	385.00
	Toilet Cleaning Contract Dec		4519	155.00
	AJL Garden Services - Dec Ground work		4520	623.23
	DJ Carr - PC website July-Dec 2012		4377	71.76
	Carpenters - 2 coded padlocks		4378	32.31
	Clerks Salary Dec 2012		4379	737.70
	H M Revenue and Customs Income Tax	20.00		
	Employees NI	17.77		
	Employers NI	15.37		
		53.14	4380	53.14
	Employers Pension Contribution	103.84		
	Employees Pension Contribution	48.62		
		152.46	4381	152.46
Clerks Expenses				
	Telephone and Broadband 14 Dec to 13 Jan 2013	16.54		
	Office Allowance Oct to Dec	67.50		
		84.04	4382	83.76
	British Gas - Parish Room - Electricity		4383	22.62
				1.08

To Pay

Village Hall Hire-Coffee Break Oct-Nov		4384	276.00
Clerks Expenses - Printer cartridges	19.98		
Correction from above	0.28		
	20.26	4385	20.26

12. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- i) Annual Parish Meeting – Hall booked for Tues 21st May 2013

b) Outside Events

Nothing to discuss

13. ALLOTMENTS

The Allotments Committee had asked if part of the field let to the School could be reclaimed to allow or better access to the school side allotments. It was that cost for new gates and rearranging the fences should be sort to see if this would be feasible, the Clerk to inform the allotments Committee.

Action Sarah Wells

14. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Land next to School Playground

The head teacher had contacted the Clerk to say the School would like to take up the offer to use the land between the School playground and the old dog loo. When this offer had been made it was on the understanding that the land would be used to extend the hard playground, and the school would arrange for a lease at their expense. The School now wished to use the land as a nature conservation area; it was felt that under these circumstances the land could be let as allotment land on a yearly agreement.

RESOLVED, the land to be let to the school as an allotment for nature conservation.

Action Sarah Wells

- ii) Unauthorised gates from private properties

RESOLVED, the Clerk should write to the householders that had gates accessing the Gun Park asking them to sign an agreement acknowledging that they had no right of access. They should also be asked to remove any planting on Parish Council land.

Action Sarah Wells

b) Pond

The Clerk to arrange a meeting between Cllr Hooper and the contractor to discuss work to be undertaken at the pond.

Action Sarah Wells

c) Allotments Play Area

Nothing to discuss

d) Correspondence

None received.

15. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

- a) **Churchyard & Cemetery**
- b) **Recreation Ground**
- c) **Bowling Green**

No action required on the above areas.

16. REPORTS

To receive written or verbal reports from:-

- a) **District Councillors**

Cllr Kenton reported on DDC new enforcement arrangements.

- b) **Parish Councillors**

Cllr Hooper had attended a meeting at Manston airport, she gave a report.

17. COMMUNICATION

To agree Council communication to the following media:-

- a) **Village News Letter**

APM date and time. Information about 2013/14 precept.

Action Sarah Wells

- b) **Mercury Roundup Section**

APM information.

Action Sarah Wells

- c) **Parish Council Web Site**

Information as received from outside agencies.

18. DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council

The Next Ordinary meeting of the Parish Council will take place on Mon 4th Feb 2013 at 7.30pm

Scheduled dates for ordinary meetings

Mon 4 th Mar 2013	8 th Apr 2013	13 th May 2013	3 rd Jun 2013
1 st July 2013			

The meeting closed at 9.15pm