



*Unauthorised gates from private properties* - the Clerk should write to the householders that had gates accessing the Gun Park asking them to sign an agreement acknowledging that they had no right of access. They should also be asked to remove any planting on Parish Council land.

**Action Sarah Wells. Ongoing**

### **Pond**

The Clerk had arranged a meeting between Cllr Hooper and the contractor to discuss work to be undertaken at the pond.

**Action Discharged**

## **6. CORRESPONDENCE**

To discuss and agree action relating to correspondence received by the Council.

### **a) Consultation Documents**

None received

### **b) News letters and Circulars**

- i) Clerks and Councils Direct
- ii) Rural News
- iii) KALC Parish News

The above were noted by the members.

### **d) Other**

- i) Fire Hydrant inspections
- j) Christmas Lights – Winter sale
- k) Sustainable Communities Act – Call for evidence
- l) Funding secured for new scheme to cut energy bills
- m) DDC – Acknowledgment of Community Asset application – The Five Bells

The above were noted by the members.

- n) Richborough Action Group – call for support

The Clerk to send a copy of the letter sent to KCC asking that the Richborough household waste site be kept open.

**Action Sarah Wells**

## **7. HIGHWAYS**

To discuss and agree actions relating to highways issues

- a) KALC responses – Ref speed limits for HGVs over 7.5 tonnes
- b) PROW - Change to the management of public rights of way in Kent

Noted by the members.

- c) Map modification order EE255

Cllr Kenton had been approached by a local parishioner asking what was happening to the above order issues in July 2012, it was agreed the Clerk would investigate.

**Action Sarah Wells**

## **8. STRATEGIC PLANNING & NEIGHBOURHOOD PLANNING**

To discuss and agree a way forward for producing a strategic plan for the Parish Council's future activities.

- a) Community Infrastructure Levy & Neighbourhood Planning

Noted by the members.

## **9. FINANCE**

To discuss and agree actions relating to the Council Finances

- a) Insurance renewal – Due 01-04-13 – long term undertaking is still in place.

Noted by the members.

**10. ACCOUNTS**

RESOLVED that the following payments be approved, resolution proposed by Cllr Mitchell and seconded by Cllr Kennedy Harper. Cllr Wiles was third signatory.

<b>Receipts Jan</b>				
	Grave Purchases	450.00		
	Memorial Stone	50.00		
	Funeral - Nightingale	150.00		
	Allotment Rent	49.50		
		<b>699.50</b>		
	<b>Petty Cash Expenditure</b>	<b>0.00</b>		
			<b>Cheque</b>	
<b>Paid between meetings</b>			<b>No</b>	<b>Amount</b>
<b>Jan Payments</b>				<b>VAT</b>
	Environmental Engineer - Jan Street Cleaning		4386	385.00
	Toilet Cleaning Contract Jan	155.00		
	Dec Supplies	6.09		
	Jan Supplies	3.92		
		<b>165.01</b>	4387	165.01
	Zurich Municipal - PC Insurance		4388	2120.07
	Southern Water - Allotments		4389	
	AJL Garden Services - Jan Ground work		4390	623.23
	Coffee Break refreshments		4391	66.41
	Safeplay Playground Maintenance - Safety Inspection		4392	72.00 12.00
	KCC Supplies		4393	44.62 7.44
	Clerks Salary Jan 2013		4394	737.70
	H M Revenue and Customs Income Tax	20.00		
	Employees NI	17.77		
	Employers NI	15.37		
		<b>53.14</b>	4395	53.14
	Employers Pension Contribution	103.84		
	Employees Pension Contribution	48.62		
		<b>152.46</b>	4396	152.46
	Clerks Expenses			
	Telephone and Broadband 14 Jan to 13 Feb 2013		4397	17.82

**11. FORTHCOMING EVENTS**

To discuss and agree actions relating to events

**a) Council Events**

- i) Annual Parish Meeting – Hall booked for Tues 21<sup>st</sup> May 2013

**b) Outside Events****12. ALLOTMENTS**

No allotment matters to discuss.

**13. LEISURE FIELDS**

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

**a) Gun Park**

Nothing to discuss at this time

**b) Pond**

Nothing to discuss at this time

**c) Allotments Play Area**

Nothing to discuss at this time

**d) Correspondence**

Nothing to discuss at this time

**14. CHURCHYARD AND CEMETERY**

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

**a) Churchyard & Cemetery**

There is evidence of mole activity the Clerk to contact the contractor.

**Action Sarah Wells**

**b) Recreation Ground**

Nothing to discuss at this time

**c) Bowling Green**

Nothing to discuss at this time

**15. REPORTS**

To receive written or verbal reports from:-

**a) District Councillors**

No reports received.

**b) Parish Councillors**

Cllr Hooper reported on the KALC area committee meeting.

**16. COMMUNICATION**

To agree Council communication to the following media:-

**a) Village News Letter**

Dog Fouling changes intelligence gathering.

**b) Mercury Roundup Section**

Annual Meeting date.

**c) Parish Council Web Site**

As required.

**17. DATE OF NEXT MEETING**

The next meeting of the Parish Council will take place on Mon 4<sup>th</sup> Mar 2013

**Scheduled dates for ordinary meetings**

Mon 8<sup>th</sup> Apr 2013    Mon 13<sup>th</sup> May 2013    Mon 3<sup>rd</sup> Jun 2013    Mon 1<sup>st</sup> Jul 2013

The meeting closed at 8.40pm.