

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 3rd JUNE 2013**

Present: Councillors	J Gardiner	N Kenton (Chairman)	A Wiles
	A Barwick	M Pemble	N Wickham
	B Read	M Kemp	S Hooper

Sarah Wells Clerk to the Parish Council

Mr R Priestley Community Warden

2 Members of the Public

1. APOLOGIES

Cllr S Mitchell. Dist Cllr Manion.

2. CASUAL VACANCY

Following the resignation of Cllr Kennedy-Harper a casual vacancy has occurred. DDC have been informed of the resignation and have produced the notices of casual vacancy. These will be displayed from 4th June 2013 for 14 days.

3. DECLARATION OF INTEREST

No declarations received.

4. POLICE LIASION

The Community Warden gave a report detailing problems in the parish. He is very concerned that the hospital buildings which are no longer secured as the windows have been removed.

RESOLVED the Clerk should contact the developer and DDC Building control. **Action Sarah Wells**

The Community Warden asked permission to use the Parish Room on the 19th July for a social event. This was agreed.

5. MINUTES OF LAST MEETING

RESOLVED, that the minutes of the Annual Meeting of the Parish Council held on 13th May 2013, be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED, that the minutes of the Annual Parish Meeting held on 21st May 2013, be duly signed by the Chairman as a true and correct record of the meeting.

6. ACTIONS FROM THE LAST MEETING

Registration of Community Assists

The Clerk had spoken to the officer at DDC and he had suggested that all the community asset nomination forms be forwarded to them for processing. **Action Sarah Wells**

Leisure Fields

Review of Site meeting – Planting on Community Land

RESOLVED the Clerk to obtain a full copy of the Land registry deed to the Gun Park.

Action Sarah Wells ongoing

Drop Curb at the bottom of the footpath from Mill Lane at the Junction with Willmott Place – The Clerk had made a request to KHS. **Action Discharged**

Tree Roots lifting footpath running parallel to Willmott Place – This had been reported to KHS.

Action Discharged

Churchyard & Cemetery

Response from Strutt and Parker ref Cemetery Extension

Strutt and Parker had asked how much land the PC wished to purchase and how much they would be willing to pay. It was agreed Cllr Kenton would investigate further. **Action Cllr Kenton Ongoing**

Highways

KCC – Public Rights of Way Clearance Contracts – The Clerk had written to KCC as agreed.

Action Discharged

Planning

Complaint about lorries from Ovenden's Site – Thornton Lane – The Clerk had spoken to the DDC Planning Investigation officer. He was going to research the planning history of the site and would speak to the owners.

Action Discharged

Strategic Planning

Cllr Mitchell had the updated questionnaire and copied it to the members.

Action Discharged

Finance

Quote for Parish Room repairs £367.00 – The quote had been accepted.

Action Discharged

Parish room and Bowling Green Lease - The Clerk had received three quotes for legal work.

Action Discharged

Forthcoming Events

Christmas Trees – The Clerk had spoken to the a member of the VH Committee and he had written a spec for the works to the front of the hall including the a outside electrical socket and a bracket for the Christmas Tree. The Spec was agreed by the members.

Action Discharged

Correspondence

Offer of tree for the area behind the bus shelter - The members had inspected the site and researched the proposed tree. They did not feel that the tree was needed in the area.

Action Discharged

Churchyard & Cemetery

A quote for the removal of the Ivy and sycamore suckers had been requested.

Action Discharged

Mole replant bulbs had been ordered.

Action Discharged

7. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) South East Water – Draft Water Resources Management Plan
- ii) DCMS – Mobile Connectivity in England: simplifying the planning process
- iii) KALC draft response to the above consultation

The above were discussed.

b) News letters and Circulars

None received.

c) Other

- i) Dementia Friendly Communities

RESOLVED the author should be asked to attend a Parish Council meeting.

Action Sarah Wells

8. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Street Lighting – Proposed switch off - Noted.

9. NEIGHBOURHOOD PLAN

To discuss and agree how the council wishes to proceed with the possible development of a neighbourhood plan.

RESOLVED that an article be placed in the Village News explaining what a neighbourhood plan is and asking if anyone would be interested in getting involved with developing one for Eastry.

Action Sarah Wells

10. COMMUNITY CENSUS

As Cllr Mitchell had been unable to attend this item could not be discussed.

11. SEWAGE SLUDGE SPREADING

To discuss the problems associated with sewage sludge spreading

The notes of meeting with local farmers, DDC officers, Local residents and PC members had been circulated. See Appendix A. In addition to putting an article in the Village News it was agreed the Clerk should write to the water companies asking them to try and co-ordinate spreading in this area to reduce the impact on local residents.

Action Sarah Wells

12. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) 2013 Grants to Local organisation.

RESOLVED that grant applications should be invite from local group and organisations, applications to be in by 30th Aug and decided in September 2013.

13. ACCOUNTS

RESOLVED that the following payments should be made, proposed by Cllr Gardiner, seconded by Cllr Pemble, Cllr Hooper was third signatory.

		Receipts May				
		VAT Reclaim	287.21			
Paid between meetings				Cheque	Amount	VAT
				No		
	Environmental Engineer May			4556	385.00	
	Toilet Cleaning Contract May	160.00				
	Supplies	9.17				
		169.17		4557	169.17	
	G&C Service - Allotment water			4558	200.00	
	Coffee Break refreshments			4559	56.68	
	AJL Garden Services - May Ground work & Pond Work			4560	623.23	
	KCC Supplies - Stationary			4561	61.42	10.24
	Clerks Salary May 2013			4562	758.83	
	H M Revenue and Customs Income Tax	0.00				
	Employees NI	16.46				
	Employers NI	13.33				
		29.79		4563	29.79	
	Employers Pension Contribution	109.6				
	Employees Pension Contribution	48.62				
		158.22		4564	158.22	
	Clerks Expenses & reimbursement					
	Telephone and Broadband 14 May 2013 to 13 Jun 13	17.15				
	Annual Meeting refreshments	53.78				

Garden Vouchers	50.00	
Fuel Strimmer	7.00	1.17
Mole Bulbs	21.95	
	149.88	149.88

14. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- i) Review of Annual Parish Meeting
 - PC Communications
 - Hearing impaired residents
 - PCSO Report – Received after the meeting

The above were discussed and it was agreed that local residents should be asked how they wished to receive communications from the Parish Council in the next issue of the Pariah News. It was also agreed that in future the microphones should be used to ensure the hearing loop in the Village Hall operates.

b) Outside Events

- i) KALC – Training Events
- ii) KALC – Learning and development programme May 2013 review

Noted by the members.

15. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

a) Notes from Allotments Committee meeting

The Allotment Committee has asked that two allotments agreements be terminated as the plots are not being maintained in line with the terms of the agreement.

They would also like to change the allotments agreement to say that only the official entrances to the allotments are used.

RESOLVED that the allotments agreement be changed and that two terminations notices be sent.

Action Sarah Wells

16. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

The litter bins in Gun Park and other parts of the Village had been damaged over the bank holiday weekend. The casings had been removed and thrown over the allotment fence. This would not happen if the contractors locked the casings in place when they emptied the bins, the clerk to inform DDC Waste Services.

Action Sarah Wells

b) Pond

Cllr Hooper reported that a lot of work would be required over the winter.

c) Allotments Play Area

Nothing to discuss

d) Correspondence

None received.

17. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

Quote for additional work in Church yard – The contractor had asked when the work was required. It was agreed this work could wait until the autumn.

b) Recreation Ground

A report of dead wood in the tree closest to the old School had been received. The members inspected the Tree.

RESOLVED the Tree Surgeon should be asked to inspect the tree and carry out any work needed to maintain public safety. He should also be asked to inspect the rest of the trees in the recreation ground and report any problems back to the Council.

c) Bowling Green & Parish Room

i) Quotes for legal work required to lease land and building to the Bowling Club

Three quotes for legal work had been received; the offer of free help drawing up a draft lease had also been received. It was agreed that a draft lease should be drawn up in advance off going to a professional to reduce the costs of the work. To be discussed again in July. **Action Sarah Wells**

18. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Dist Cllr Kenton gave a brief report.

b) Parish Councillors

None received.

19. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter – Jul/Aug 2013 Edition

Sewage Sludge Spreading, Grant Invitation, Communications and Neighbourhood Plan.

b) Mercury Report

Casual vacancy and Grant Invitation

c) Web Site

Casual vacancy and Grant Invitation

20. DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council

Scheduled dates for ordinary meetings

Mon 1st July 2013

Mon 9th Sept 2013

Mon 7th Oct 2013

Mon 4th Nov 2013

Mon 2nd Dec 2013