

**MINUTES OF THE MEETING OF EASTRY PARISH COUNCIL FINANCE COMMITTEE  
HELD ON MONDAY 17<sup>th</sup> JUNE 2013 AT THE PARISH ROOM AT 7.30pm**

**Present: Councillors**      A. Barwick    A Wiles      M Pemble    G Gardiner  
   N Wickham

Sarah Wells Clerk to the Parish Council

**1. ELECTION OF CHAIRMAN**

RESOLVED Cllr Wiles is elected as Chairman. Proposed by Cllr Pemble and seconded by Cllr Gardiner.

**2. APOLOGIES**

Cllr N. Kenton

**3. ELECTION OF VICE CHAIRMAN**

RESOLVED Cllr Barwick is elected as Vice Chairman. Proposed by Cllr Gardiner and seconded by Cllr Wiles.

**4. FEES & CHARGES**

To review fees and charges for 2013/14

**a) Cemetery Fees**

RESOLVED some increase should be made to the current cemetery fees. See appendix A.

RESOLVED Work to Monuments & Memorials can only be carried out by qualified personal holding either a BRAMM (British Register of Accredited Memorial Masons) fixer license or a NAMM RQMF (National Association of Memorial Masons Register of Qualified Memorial Fixers).

RESOLVED the Finance Committee recommend that that the current position on allowing pre-purchase of grave spaces, should be discussed.

**b) Allotment Fees**

RESOLVED allotment rents are increased by 20p a rod to £2.20 following the Council's policy to bring allotment fees inline with other authorities. Effective from 31<sup>st</sup> Sept 2013

**c) Parish Room Use**

The Clerk informed the members that with the exception of the bowling club all the regular users of the Parish Room had now moved out or ceased to meet. It was agreed that in future only the Bowling Club and the Parish Council would use the Parish Room on a regular bases. The occasional use for Community events would still be permitted free of charge.

**5. BUDGET FOR 2013/14**

**a) Budget for 2013/14**

The Clerk had produced a draft budget based on the carry forward figure from 2012/13 for 2013/14. This was discussed in detail.

RESOLVED the budget for 2013/14 be adopted. See Appendix B.

The meeting closed at 8.35pm

## EASTRY PARISH COUNCIL

Eastry Cemetery Table of Fees from 1<sup>st</sup> July 2013**1. Purchase of Burial plot including exclusive rights of Burials**

a) Of a person whose age exceeded 12 years.	£250
b) Child under 12	£100

**2. Interment Fees**

a) Of a person whose age exceeded 12 years.	£250
b) Child under 12	£18
c) Interment of cremated remains in any grave	£50

The fees above expressly **exclude** the charge for Grave Digging

**4. Monuments & Memorials**

For the right to erect or place on a Grave the following Monument / Memorial, the **Exclusive Rights for a Burial Plot** must also be purchased.

a) A Flat Stone or Kerb	£200.00
b) A Head Stone	£50.00
c) A Foot Stone	£100.00
d) Purchase of a Vase, Book or similar Monument.	£65.00
e) Any other Monument not exceeding 1.5m in height and occupying a space not exceeding 1m x 0.75m.	£250.00
f) For each additional inscription after the first	£50.00

Work to Monuments & Memorials can only be carried out by qualified personal holding either a BRAMM (British Register of Accredited Memorial Masons) fixer license or a NAMM RQMF (National Association of Memorial Masons Register of Qualified Memorial Fixers). Any contractor working in the Council's cemetery must hold and maintain a policy of public liability insurance for no less than 5 million pounds

All applications for memorials must be submitted to the Clerk to the Parish Council. No memorial shall be erected without the prior approval of the Council

Double the amount of fees shown in 1-2 above will be payable in respect of non-parishioners. With the exception of previous long-term residents, who, because of old age or infirmity, have ceased to be residents at the time of death.

**NOTE 1:** Fees as laid down in the appropriate Parochial Fees Order due to the Officiating Minister at the interment shall be paid direct to that Minister by the Funeral Director arranging the interment.

**NOTE 2:** No Memorial shall be placed upon a Grave until at least 12 Months after interment: to allow ground to settle.



	Land Behind Bus Shelter	170.00	170.04	170.00	
	Tree Work all areas	4,000.00	858.33	4,000.00	
	Additional Work	3,000.00	500.09	3,000.00	
	Mow Pond & Cut Hedge	420.00	420.00	420.00	
	Parade	93.00	93.00	93.00	
	Horse Trough	150.00	0.00	150.00	
		<b>14,479.00</b>	<b>8,837.18</b>	<b>14,629.00</b>	
<i>Allotments</i>	Allotment Maintenance	2,000.00	2,020.78	2,000.00	
	Water Use	300.00	120.59	300.00	
	Water installation	0.00	34.72	1,000.00	Note 5
		<b>2,300.00</b>	<b>2,176.09</b>	<b>3,300.00</b>	
<i>Leisure Fields</i>	Maintenance	500.00	0.00	1,500.00	Note 6
	Vandalism Repairs	1,000.00	552.40	1,000.00	
	New Skate Park	2,500.00	34,466.28	0.00	
	Bins & Dog Bins	500.00	0.00	500.00	
	Pond	600.00	7.74	1,000.00	Note 7
	Play Equipment Inspection	200.00	262.00	300.00	
	Deposit Returns	0.00	0.00	0.00	
		<b>5,300.00</b>	<b>35,288.42</b>	<b>4,300.00</b>	
<i>Toilets</i>	Cleaning	1,800.00	1,855.00	1,920.00	
	Supplies	156.00	84.27	160.00	
		<b>1,956.00</b>	<b>1,939.27</b>	<b>2,080.00</b>	
<i>Grants</i>	Grants to organisations	1,560.00	1,416.00	2,000.00	Note 8
	Parish Magazine	500.00	0.00	0.00	Note 8
	Coffee Break	1,300.00	1,374.86	1,675.00	Note 9
	Section 137	0.00	0.00	500.00	
		<b>3,360.00</b>	<b>2,790.86</b>	<b>4,175.00</b>	
<i>Highways</i>	Cleaning Footways/Footpaths labour	3,900.00	4,394.32	4,666.00	Note 10
	Cleaners Tools	105.00	0.00	100.00	
	Petrol/Oil - service/new strimmer	450.00	0.00	250.00	
		<b>4,455.00</b>	<b>4,394.32</b>	<b>5,016.00</b>	
<i>Church Yard Maintenance/works</i>		1,000.00	343.26	1,000.00	
	Church yard Wall	2,000.00	0.00	2,000.00	
	Monument Safety	0.00	0.00	0.00	
		<b>3,000.00</b>	<b>343.26</b>	<b>3,000.00</b>	
<i>Membership</i>	KALC	575.00	541.03	555.00	
	Publications	150.00	0.00	150.00	
	SLCC	85.00	81.00	90.00	
	Action Communities Rural Kent	45.00	35.00	45.00	
	ICCM	200.00	45.00	90.00	
		<b>1,055.00</b>	<b>702.03</b>	<b>930.00</b>	
<i>Events</i>	Christmas Trees & Lights	0.00	225.00	500.00	Note 11
	Planning public meeting	0.00	34.00	100.00	
		<b>3,625.51</b>	<b>259.00</b>	<b>600.00</b>	
<i>Contingency</i>	Other Projects/Jubilee	4,000.00	949.10	2,000.00	
	Superfast Broadband provision	3,000.00	0.00	3,000.00	
	Chapel	20,000.00	0.00	20,000.00	
	VAT	0.00	7,721.20	0.00	
	Reserves	16,639.00	0.00	23,654.89	
	<b>Total</b>	<b>102,887.51</b>	<b>81,936.30</b>	<b>114,616.89</b>	

**Notes**

- 1 ) Parish room no longer used by any groups
- 2) New Councillor training
- 3) One election to pay for already - Possible a 2nd election may be called
- 4) Solicitor Fees plus possible land registry & Charity Commission fees
- 5) New pipe work and stand pipes - Digger Hire
- 6) Little spent last year - repair work probable
- 7) Allowed for digger works
- 8) Merged as Magazine have not applied for last few years
- 9) Increased to allow for increase in refreshments as donations have dried up
- 10) Environmental engineers hours increase
- 11) New Lights needed