

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 1st JULY 2013**

Present: Councillors	J Gardiner	N Kenton (Chairman)	A Wiles
	A Barwick	M Pemble	N Wickham
	B Read	M Kemp	S Hooper
	S Mitchell		

Sarah Wells Clerk to the Parish Council

2 Members of the Public

Tracey Schneider - Project Officer - Dementia Friendly communities Kent County Council Explained her work and said her department was looking for communities that would be willing to become Dementia Friendly. After some discussion the Chairman thanked Ms Schneider for attending.

The meeting opened at 7.45pm

1. APOLOGIES

Dist Cllr Manion. Mr R Priestley Community Warden

2. CASUAL VACANCY

An election has been called following the advertisement of the casual vacancy. DDC electoral registrations wish to know if the Parish Council requires polling cards to be issued should this lead to a bye election. (An approximate cost would be £200 - £250 printing and £960 postal costs). This is in addition to the hire of the Village Hall, ballot papers, DDC staff costs etc.

RESOLVED that poling cards be issued should a bye election go ahead.

3. DECLARATION OF INTEREST

No declarations received.

4. POLICE LIASION

The Community Warden had sent a written report.

5. MINUTES OF LAST MEETING

RESOLVED, that the minutes of the Planning Committee Meeting held at 7.00pm on 3rd June 2013 be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED, that the minutes of the Ordinary Parish Council Meeting held at 7.30pm on 3rd June 2013 be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED, that the minutes of the Planning Committee meeting held at 7.00pm on 17th June 2013 be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED, that the minutes of the finance Committee meeting held at 7.30pm on 17th June 2013 be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED, that the minutes of the Planning meeting held on 24th June 2013 be duly signed by the Chairman as a true and correct record of the meeting.

6. ACTIONS FROM THE LAST MEETING

Registration of Community Assists

The Clerk had sent all the community asset nomination forms to DDC processing. **Action Discharged**

Police Report

Hospital Building the Clerk had contacted the developer and DDC Building control.

Action Discharged

Churchyard & Cemetery

Response from Strutt and Parker ref Cemetery Extension

Strutt and Parker had asked how much land the PC wished to purchase and how much they would be willing to pay. It was agreed Cllr Kenton would investigate further. **Action Cllr Kenton Ongoing**

Correspondence

Dementia Friendly Communities – The members discussed the information provided by Ms Schneider

RESOLVED the Council would put Eastry forward as a possible Dementia Friendly Community.

Action Sarah Wells

Neighbourhood Plan

An article had been placed in the Village News explaining what a neighbourhood plan is and asking if anyone would be interested in getting involved with developing one for Eastry. **Action Discharged**

Sewage Sludge Spreading

An article had been put in the Village News as agreed. The Clerk had written to Southern Water and Thames Water. **Action Discharged**

Allotments

Notes from Allotments Committee meeting – The Clerk had sent the termination notices as agreed. She had also informed the Allotments Committee that the allotments agreement could be changed.

Action Discharged

Leisure Fields

Gun Park Deeds – The Clerk had asked the PC solicitor to return all deeds and documents held on behalf of the Parish Council. **Action Sarah Wells**

Gun Park bins – The Clerk had informed DDC waste services – she had not received a reply yet and would chase up. **Action Sarah Wells**

Bowling Green & Parish Room

A draft lease should be drawn up in advance off going to a professional.

Action Discharged

7. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) News letters and Circulars

- i) KALC News
- ii) Rural News

Noted by the members.

c) Other

- i) ACRK- Rural Kent Insulation Scheme – Noted
- ii) DDC Littering and Dog Fouling Enforcement

It is now possible to report offenders online via the Dover District Council web site. The Clerk to arrange for links to be added to the PC web site. **Action Sarah Wells**

8. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Appledore parking problems Mill Lane

The Clerk reported that the planning application for the site states that parking will be provided for staff and visitors, the Clerk to progress this matter.

Action Sarah Wells

Cllr Wickham reported that there were problems with speeding vehicles in Mill Lane and Lower Street. The Clerk to report to the local police inspector to ask for speed checks to be undertaken.

Action Sarah Wells

Cllr Read reported that the fence running parallel to the road in front of 8/9 Gore Close had fallen over, she was concerned that as this was at the top of a steep slope and the residents of the close were elderly that this could be dangerous, the Clerk to report to DDC.

Action Sarah Wells

Cllr Kept was concerned that a large split had developed on the Sandwich Road, Village Sign post. The Clerk to contact Mr James and ask who supplied the posts and ask if any remedial action was required before the winter.

Action Sarah Wells

9. COMMUNITY CENSUS

Cllr Mitchell reported that he would get the survey out within the next two weeks.

Action Cllr Mitchell

10. FINANCE

Nothing to discuss

11. ACCOUNTS

RESOLVED that the following payments should be made, proposed by Cllr Wiles, seconded by Cllr Mitchell, Cllr Kemp was third signatory.

Receipts June				
	Memorial inscription	35.00		
	Burial Gray	300.00		
		335.00		
Petty Cash expenditure				
	Postage	43.80		
Paid between meetings			Cheque	Amount
			No	VAT
	Environmental Engineer June		4566	385.00
	Toilet Cleaning Contract June	160.00		
	Supplies	10.96		
		170.96	4567	170.96
	AJL Garden Services - June Ground work		4568	623.23
	Carpenters - Allotment Locks		4569	34.11
	Independent Audit Fee		4570	195.00
	Parish Room repairs		4571	539.50
	Web Site Hosting		4572	71.76
	Wicksteed Safety Inspections		4573	162.00
	British Gas - Parish room electricity		4574	16.18
	Mark Jones Tree Surgery - Remove dead wood Rec Grd	216.00		36.00
	Tree Works Gun Park	1,600.00		266.67
	Tree works Church yard	200.00		33.33

	2,016.00	4575	2,016.00
DDC - Election costs 2 May 2013		4576	1,867.58
Coffee Break refreshments		4577	39.62
Clerks Salary June 2013		4578	759.01
H M Revenue and Customs	0.00		
Income Tax			
Employees NI	16.46		
Employers NI	13.33		
	29.79	4579	29.79
Employers Pension Contribution	109.60		
Employees Pension Contribution	48.62		
	158.22	4580	158.22
Clerks Expenses & reimbursement			
Telephone and Broadband 14 Jun 2013 to 13 Jul 13	24.98		
18 x Mugs for Coffee Break	7.16		
Office Allowance Apr - Jun	67.50		
	99.64	4581	99.64

12. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- i) Purchase of Christmas Lights

RESOLVED new lights are purchased for the Christmas trees.

Cllr Barwick to identify the lights needed for the Five Bells Tree and let the Clerk know so she could order these and two more strands of lights for the Village Hall tree.

Action Cllr Barwick and Sarah Wells

b) Outside Events

Nothing to report.

13. PLANNING

- a) Response from DDC Planning Investigation ref Redlands, Thornton Lane.

Unfortunately as no planning regulations are being breached DDC planning can not take any action. They have suggested that environmental health may be able to get involved if there are noise issues.

- b) Extended permitted development rights for households

Noted by the members.

14. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

- a) Notes from Allot Committee

Clearance of Willow from Plot 63B

RESOLVED the tenant to be asked to clear the willow by 31st Sept, if this is not done the Allotment Committee to get the area cleared and the tenant would be asked to pay the bill. **Action Sarah Wells**

Vacant plot adj Mill Green

RESOLVED the Clerk to enquire weather it would be possible to get some sheep to graze this area before anyone is paid to mow it. **Action Sarah Wells**

15. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) A broken window in the Pavilion was reported, the Clerk to contact the Football Club.

Action Sarah Wells

- ii) Antisocial behaviour around the skate ramp was reported, possible drug dealing, the Clerk to contact the police.

Action Sarah Wells

b) Pond

RESOLVED the contractor should be asked to quote for works to cut back the inside of the hedge running parallel to the road.

Action Sarah Wells

c) Allotments Play Area

Nothing to discuss

d) Correspondence

None received.

16. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

- i) To discuss the Councils policy allowing the pre purchase of grave spaces.

The Clerk explained that there are only 22 free spaces left in the consecrated area of the Cemetery, and only 18 left in the Catholic section. There are also a total of 26 purchased plots not yet used. Some of these had been purchased many years ago and some may never be used. Over the past ten years there has been an average of 5 burials a year in the consecrated section.

RESOLVED that in future the pre-purchase of grave spaces would not be permitted, graves will only be purchased at the time of burial.

- ii) ICCM Journal – Noted

- iii) Quote – Remove suckers and Ivy £185

RESOLVED this quote should be accepted.

Action Sarah Wells

b) Recreation Ground

- i) Complaints had been received about the recreation ground boundary hedge, the Clerk explained that this could not be cut until August due to nesting birds.

c) Bowling Green & Parish Room

Nothing to report.

17. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllr Kenton explained the new procedures for reporting dog fouling and littering.

b) Parish Councillors

Cllr Read reported that the Young Club fun afternoon had been postponed.

Cllr Hooper reported on the Dover Joint Transport Committee meeting.

18. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter – Sept issue

To be discussed at the Sept meeting

b) Mercury Report

Information as received.

c) Web Site

Information as received.

19. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council will be the Ordinary meeting on Mon 9th Sept 2013

Scheduled dates for ordinary meetings

Mon 7th Oct 2013 Mon 4th Nov 2013

Mon 2nd Dec 2013

The meeting closed at 9.25pm