

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT  
THE PARISH ROOM AT 7.30pm ON MONDAY 7<sup>th</sup> OCTOBER 2013**

<b>Present: Councillors</b>	J Gardiner	N Kenton (Chairman)	A Barwick	A Wiles
	M Pemble	N Wickham	J Sales (Part)	
	M Kemp	S Hooper	S Mitchell	

Sarah Wells Clerk to the Parish Council

1 Member of the Public

**1. APOLOGIES**

Cllr B Read PCSO Painter

**2. DECLARATION OF INTEREST**

Cllr Kenton declared a disclosable pecuniary interest in the DCLG consultation – “Greater Flexibility for change of use” as a property owner that could gain a financial benefit from this proposed change in legislation.

**3. POLICE LIASION**

The PCSO had sent a written report. The Community Warden gave a verbal report.

**4. MINUTES OF LAST MEETING**

RESOLVED the minutes of the Ordinary Committee Meeting held on 9<sup>th</sup> Sept 2013 be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Planning Committee meeting, held on 23<sup>rd</sup> Sept 2013 be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Finance Committee meeting, held on 30<sup>th</sup> Sept 2013 be duly signed by the Chairman as a true and correct record of the meeting.

**5. ACTIONS FROM THE LAST MEETING**

**Churchyard & Cemetery**

*Response from Strutt and Parker ref Cemetery Extension*

Strutt and Parker had asked how much land the PC wished to purchase and how much they would be willing to pay. It was agreed Cllr Kenton would investigate further. **Action Cllr Kenton Ongoing**

**Forthcoming Events**

*Purchase of Christmas Lights* – New lights and replacement bulbs had been received.

**Action Discharged**

**Highways**

*Complaint ref large vehicles using Thornton Lane* – The Clerk had responded.

**Action Discharged**

*Fences down at Gore Close and Gore Lane path to Cooks Lea both the responsibility of EKHA* –

The Clerk had contacted Cllr Sue Chandler and the fences had been repaired.

**Action Discharged**

Footpath from High Street to Church Street – This had been reported.

**Action Discharged**

Possible Trip hazard outside Doctor surgery driveway - This had been reported.

**Action Discharged**

**Planning**

*Complaint about noise – Forge House, High Street* – The Clerk had responded as agreed.

**Action Discharged**

**Leisure Fields**

*Play area and Skate Park safety inspection reports* – The Committee had met and undertaken a site survey. **Action Discharged**

*Pavilion – Football club would like to meet and discuss the future of the building* – A meeting had taken place. **Action Discharged**

**Churchyard & Cemetery****a) Recreation Ground**

The Churchyard and Cemetery committee had met and inspected the area. **Action Discharged**

**6. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

**a) Consultation Documents****i) DCLG – Greater Flexibility for change of use**

Cllr Kenton had declared a DPI in this item and withdrew from the debate.

The Council did not wish to comment on this document.

**b) News letters and Circulars****i) Clerks and Councils Direct****ii) Oast to Coast**

Noted by the members.

**c) Other****i) Sewage Sludge Spreading**

RESOLVED the clerk should write to the local MP asking that he lobbies for changes to the law on sewage sludge spreading to require the water companies to store the sludge for a longer time so that it breaks down further to reduce the odour. **Action Sarah Wells**

**ii) KALC Community Awards Scheme**

RESOLVED that the Coffee Break volunteers be nominated. **Action Sarah Wells**

**iii) Dogs Trust – Free micro chipping in the community**

The Clerk to contact dogs trust and ask if they would like information put in the Village news. **Action Sarah Wells**

**7. HIGHWAYS**

To discuss and agree actions relating to highways issues

**a) Speeding Traffic – Lower Street**

RESOLVED the police are asked to undertake speed checks on Lower Street. **Action Sarah Wells**

**8. NEIGHBOURHOOD PLAN**

Following the presentation at the Annual Parish Meeting and as agreed at the June Parish Council meeting an article had been placed in the village news and on the PC web site asking if anyone wished to help with the formation of a neighbourhood plan. No one had come forward. It was agreed that this matter would be raised at the next AGM and if there were still no one wishing to get involved then the matter would be dropped.

**9. COMMUNITY CENSUS**

Cllr Mitchell had sent the questionnaire to local groups and organisation asking for them to comment on the content of the survey.

**10. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) 2012/13 Audit return – The Auditor has not raised any issues

- b) Quote for works to the Pond

RESOLVED the quote for works to the pond in the amount of £485 should be accepted.

**Action Sarah Wells**

- c) Only 3 grant applications were received this year amounting to just £638.70 the Finance Committee suggest that another grant invitation be issued later in the year.

RESOLVED another grant invitation should be issued before the end of the year. **Action Sarah Wells**

- d) Ground work quote for 2014 & 2015 – £7665.85 pa as agreed in 2011

RESOLVED the contract with A J L Garden services should be continued.

- e) Review of Environmental Engineers pay rate - Minimum wage increased by 2% from £6.19 to £6.31 on 1<sup>st</sup> Oct 2013.

RESOLVED the environmental engineer's hourly rate should be increased to £7.15 from 1<sup>st</sup> Oct 2013.

**11. ACCOUNTS**

RESOLVED the following payment should be made, proposed by Cllr Barwick, seconded by Cllr Kemp, Cllr Wiles was third signatory.

		<b>Cheque No</b>	<b>Amount</b>	
Toilet Cleaning Contract Sept	160.00			
Cleaning Supplies	3.99			
	<b>163.99</b>	4624	163.99	
Royal British Legion - Poppy Wreath		4625	20.00	
PKF Littlejohn LLP - 2012/13 Audit		4626	360.00	60.00

**12. FORTHCOMING EVENTS**

To discuss and agree actions relating to events

**a) Council Events**

- i) Does the Council wish to join the WW1 commemoration next year?

RESOLVED a note should be put in the Village News asking if anyone wished to help organise an event to commemorate WW1. **Action Sarah Wells**

**b) Outside Events**

- i) ACRK – 90<sup>th</sup> Annual Meeting – Thur 17<sup>th</sup> Oct 2013  
 ii) KALC – Finance Conference  
 iii) KALC Dynamic Councillor – Dover TC 7<sup>th</sup> Nov

RESOLVED Cllr Wickham and Sales should attend the Dynamic Cllr event. The Clerk to book the places. **Action Sarah Wells**

**13. PLANNING**

Nothing to discuss

**14. ALLOTMENTS**

To discuss matters raised by the Allotments Management Committee.

- a) UK Power Networks – Wayleave to reroute overhead power cables underground

RESOLVED Cllr Barwick to review wayleave. The Clerk to forward a copy.

**Action Sarah Wells & Cllr Barwick**

b) Resignation of Allotments Committee member

RESOLVED the Clerk to contact all allotment holders and ask if they would be willing to join the committee. **Action Sarah Wells**

## 15. CCTV

To discuss the possibility of installing CCTV at the Skate Park area of Gun Park.

The Clerk had met with two companies and was waiting for quotes. These would be discussed at the next meeting.

## 16. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

### a) Gun Park

i) Report of the meeting with Members of Eastry FC held on 23<sup>rd</sup> Sept 2013

RESOLVED a quote to cut back the Cherry Trees either side of the Pavilion should be obtained as they are currently overhanging the building allowing children to get on the roof. **Action Sarah Wells**

ii) To consider recommendations from the Leisure Field Committee following a site meeting on 26<sup>th</sup> Sept 2013.

RESOLVED that works to quoted for by Wicksteed to replace three platforms on the Multi-play unit and to repair the safety surface is undertaken. **Action Sarah Wells**

RESOLVED quotes for other work required is obtained.

**Action Sarah Wells**

iii) Dog Control Orders & Dog Fouling

DDC are currently undertaking a survey on dog control orders after which they will contact the Parishes to see if they would like parish land included.

### b) Pond

In addition to the work to be carried out by the contractor it is hoped that a working party could be arranged to carry out some of the smaller works.

RESOLVED Cllr Hooper to set a date for a working party and publish the details in the Village News.

**Action Cllr Hooper**

### c) Allotments Play Area

RESOLVED quotes for small works to be obtained.

**Action Sarah Wells**

### d) Correspondence

None received.

## 17. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

### a) Churchyard & Cemetery

i) To consider recommendations from the Churchyard & Cemetery Committee following a site meeting on 26<sup>th</sup> Sept 2013.

RESOLVED quotes for works to remove overgrown vegetation should be obtained.

**Action Sarah Wells**

**b) Recreation Ground**

Nothing to discuss.

**c) Bowling Green & Parish Room**

The lease had been drafted and was waiting checking by the Kent Law Clinic.

**18. REPORTS**

To receive written or verbal reports from:-

**a) Dist Cllrs**

Cllr Kenton gave a brief report.

**b) Parish Councillors**

Cllr Hooper gave a report on the Manston airport meeting.

**19. COMMUNICATION**

To agree Council communication to the following media:-

**a) Village News Letter – Nov Issue**

- WWI Commemoration.
- Dog fouling how to report to DDC.
- Pond working party date.

**b) Mercury Report**

As above

**c) Web Site**

As above and any other information received for dissemination.

**20. DATE OF NEXT MEETING**

The next ordinary meeting of the Parish Council to take place on Mon 4<sup>th</sup> Nov 2013

**Scheduled dates for ordinary meetings**

Mon 2 <sup>nd</sup> Dec 2013	Mon 13 <sup>th</sup> Jan 2014	Mon 3 <sup>rd</sup> Feb 2014	Mon 3 <sup>rd</sup> Mar 2014
Mon 7 <sup>th</sup> Apr 2014	Mon 12 <sup>th</sup> May 2014	Mon 2 <sup>nd</sup> Jun 2014	Mon 7 <sup>th</sup> Jul 2014

The meeting closed at 9.05pm