

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT  
THE PARISH ROOM AT 7.30pm ON MONDAY 2<sup>nd</sup> DECEMBER 2013**

**Present: Councillors**            J Gardiner        N Kenton (Chairman)        M Mitchell  
   M Kemp            S Hooper            J Sale                            B Read

Sarah Wells Clerk to the Parish Council        3 Members of the Public        PCSO Ryan Doel

**1. APOLOGIES**

Cllrs N Wickham, A Wiles, A Barwick and M Pemble. Community Warden

The meeting was closed so that members of the public could speak. Two members of the Local branch of the British Legion were in attendance to speak about the WW1 commemoration events. They were very concerned that this should in no way be seen as a celebration of a war in which 100's of thousands of people lost they lives.

**2. DECLARATION OF INTEREST**

No declarations received.

**3. POLICE LIASION**

PCSO Doel gave a verbal report outlining his plans to deal with the nuisance cars currently causing problems in the village.

**4. MINUTES OF LAST MEETING**

RESOLVED following one minor amendment that the minutes of the Ordinary Meeting held on 4<sup>th</sup> Nov 2013 are duly signed by the Chairman as a true and correct record of the meeting.

**5. ACTIONS FROM THE LAST MEETING**

**Churchyard & Cemetery**

*Response from Strutt and Parker ref Cemetery Extension*

Strutt and Parker had asked how much land the PC wished to purchase and how much they would be willing to pay. It was agreed Cllr Kenton would investigate further.        **Action Cllr Kenton Ongoing**

*Broken Tree Opposite the Church Gates* - The Clerk had asked the tree surgeon be asked to cut the stump off at ground level.        **Action Discharged**

**Allotments**

*UK Power Networks – Wayleave to reroute overhead power cables underground* – This had been signed and returned to UL power networks.        **Action Discharged**

**Gun Park**

*Work to Cherry Trees* - The Clerk had requested a quote, she would chase this up.

**Action Sarah Wells Ongoing**

**Correspondence**

*Email ref proposed borehole drilling in Tilmanstone* – The Clerk had responded.        **Action Discharged**

**Highways**

Street Light faults, Gore Road – The Clerk had reported these to KHS.

**Action Discharged**

**Forthcoming Events**

Annual Parish Meeting – the village hall had been booked for 20<sup>th</sup> May 2014.

**Action Discharged**

## 6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

### a) Consultation Documents

- i) Examination of DDC Land Allocation Local Plan
- ii) Coastal Access Ramsgate to Folkestone
- iii) Kent Fire & Rescue Service consultation on Safety Plan
- iv) KCC \_ facing the Challenge – Emailed between meetings – Now Closed
- v) DCLG – Consultation New Local Audit arrangements

The above documents had been emailed to the members, to make comments.

### b) News letters and Circulars

- i) KALC Parish News
- ii) Rural News
- iii) Clerks and Councils Direct

Noted by the members

### c) Other

- i) Dover District Armed Forces Community Covenant
- ii) Response from Kent Police – Letter ref lack of Policing in the Village
- iii) Southern Water – South East Resources Update – Autumn 2013
- iv) Worth Neighbourhood Development Plan

Noted by the members

## 7. HIGHWAYS

Nothing to discuss.

## 8. COMMUNITY CENSUS

The Clerk had contacted the EVN Committee to ask if the Census could go out with the next issue of the Village News.

**Action Sarah Wells**

## 9. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) Thank you for Grant – Humpty Dumpty Mother and Toddler
- b) 2014/15 Precept – It was agreed the Clerk should produce a draft budget and predicted outturn for a Finance Committee meeting to be held on 20th January 2014 once DDC announce what grants are being given to off set the change in housing benefit calculations.

**Action Sarah Wells Ongoing**

## 10. ACCOUNTS

RESOLVED the following payment should be made, proposed by Cllr Mitchell, seconded by Cllr Gardiner, Cllr Kemp was third signatory.

<b>Receipts Nov</b>	
Funerals and Monuments	50.00
Allotment Rents	8.08
	<b>58.08</b>
<b>Petty Cash expenditure</b>	
Stamps	26.40
	<b>26.40</b>

Dec Payments		Cheque No	Amount	VAT
Environmental Engineer Nov		4640	393.25	
Toilet Cleaning Contract Nov	160.00			
Supplies	6.91			
	<b>166.91</b>	4641	166.91	
Eastry Village Hall - Work for Xmas Tree Bracket		4642	380.00	
Wymans - Xmas Tree Electricity Supply		4643	213.60	35.60
AJL garden Services - Oct	623.23	4644		
Coffee Break Refreshments		4645	112.21	
KALC - training events		4646	114.88	24.00
Ewart J Clough - Christmas Tree		4647	246.00	41.00
SLCC Membership		4648	82.50	
Tree Surgery - Tree clearance following Storm 27/10/13		4649	420.00	70.00
Southern water - Allotments		4650	237.14	
KCS Supplies	36.40			6.07
KCS Supplies	14.38			
	50.78	4651	50.78	
Clerks Salary Nov 2013		4652	765.91	
H M Revenue and Customs Income Tax	0.00			
Employees NI	17.33			
Employers NI	14.19			
	<b>31.52</b>	4653	31.52	
Employers Pension Contribution	110.70			
Employees Pension Contribution	49.10			
	<b>159.80</b>	4654	159.80	
Clerks Reimbursement/Expenses				
New Mouse for PC computer	8.99			1.50
Telephone - 5 Dec to 4 Jan 2014	10.84			
	<b>19.83</b>	4655	19.83	
<b>Jan Payments</b>				
Environmental Engineer Dec		4656	393.25	
Toilet Cleaning Contract Dec	160.00	4657	160.00	
Clerks Salary Dec 2013		4658	765.91	
H M Revenue and Customs Income Tax	0.00			
Employees NI	17.33			
Employers NI	14.19			
	<b>31.52</b>	4659	31.52	
Employers Pension Contribution	110.70			
Employees Pension Contribution	49.10			
	<b>159.80</b>	4660	159.80	
Web Site Hosting		4661	71.76	

## 11. FORTHCOMING EVENTS

To discuss and agree actions relating to events

### a) Council Events

- i) 2014 WW1 – Commemorations

RESOLVED that a working group should be set up to discuss and arrange any events. Cllrs Wickham and Sales to represent the Council.

The Clerk to call the first meeting of the working group as a matter of urgency. **Action Sarah Wells**

### b) Outside Events

Nothing to discuss.

## 12. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

- a) Application for membership of Allotments Committee

RESOLVED Mr Peter Bailey is appointed to the Allotment Management Committee.

## 13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

### a) Gun Park

- i) Litter Bins

When the contractor was on site to replace the litter bin on the skate ramp area he spoke to some of the skaters. They informed him that the bin was in the way and that was why it kept being ripped out. In light of this DDC could see no point in replacing the bin. However as this bin was allocated to the parish and more importantly is on the emptying contract the members did not wish to lose a bin. It was agreed that Cllrs should look around the Parish and identify a possible new location for a litter bin.

**Action Councillors**

### b) Pond

Cllr Hooper and Kemp had undertaken work to clear up the pond. The Chairman thanked them for their work.

### c) Allotments Play Area

Nothing to discuss.

### d) Correspondence

None received.

## 14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

### b) Churchyard & Cemetery

- i) War Memorial Trust – Funds available.

The Village War memorial had been refurbished quite recently.

### c) Recreation Ground

*Recreation ground fence* – The Clerk had spoken to one contractor, the fence is none standard and will be very expensive to repair.

RESOLVED the Clerk to investigate prices for replacing the fence with a similar design but of a standard size.

**Action Sarah Wells**

**d) Bowling Green & Parish Room**

The Future or the Parish Councils home was discussed. Cllr Kenton to contact the owners of the Chapel to see if the arrangement for the Parish Council to have the Chapel as part of the planning progress is still likely to go forward. He would also contact the owners of the Bull Inn to see if they may be willing to sell the property.

**Action Cllr Kenton**

**15. REPORTS**

To receive written or verbal reports from:-

**a) Dist Cllrs**

Cllrs Manion and Kenton gave reports outlining developments and projects in the Dover district.

**b) Parish Councillors**

Cllr Hooper reported on the Manston Airport meeting.

**16. COMMUNICATION**

To agree Council communication to the following media:-

**a) Village News Letter – Feb 2014**

Community Census

**b) Mercury Report**

Information as received.

**c) Web Site**

Information as received.

**17. DATE OF NEXT MEETING**

The next Ordinary meeting of the Parish Council to take place on Mon 13<sup>th</sup> Jan 2014

**Scheduled dates for ordinary meetings**

Finance Meeting 20 <sup>th</sup> Jan 2014	Mon 3 <sup>rd</sup> Feb 2014	Mon 3 <sup>rd</sup> Mar 2014	Mon 7 <sup>th</sup> Apr 2014
Mon 12 <sup>th</sup> May 2014	Mon 2 <sup>nd</sup> Jun 2014	Mon 7 <sup>th</sup> Jul 2014	