

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 13th JANUARY 2014**

Present: Councillors N Kenton (Chairman) M Mitchell N Wickham
 S Hooper J Sale B Read A Barwick
 M Pemble A Wiles

Sarah Wells Clerk to the Parish Council 1 Member of the Public Community Warden

1. APOLOGIES

Cllrs M Kemp & J Gardiner. PCSO Ryan Doel

2. DECLARATION OF INTEREST

No declarations received.

3. POLICE LIASION

PCSO Doel had sent a written report. Bob Priestly gave a verbal report on activity in the local area.

4. MINUTES OF LAST MEETING

RESOLVED following one minor amendment that the minutes of the Ordinary Meeting held on 2nd Dec 2013 are duly signed by the Chairman as a true and correct record of the meeting.

5. ACTIONS FROM THE LAST MEETING

Churchyard & Cemetery

Response from Strutt and Parker ref Cemetery Extension

Strutt and Parker had asked how much land the PC wished to purchase and how much they would be willing to pay. It was agreed Cllr Kenton would investigate further. **Action Cllr Kenton Ongoing**

Gun Park

Work to Cherry Trees - The Clerk had requested a quote, she would chase this up.

Action Sarah Wells Ongoing

Community Census

The EVN Committee had agreed to print the Census as a centre page in the Feb magazine.

Action Discharged

Finance

2014/15 Precept – The Clerk had produced a draft budget and predicted outturn for a Finance Committee meeting to be held on 20th January 2014.

Action Discharged

Forthcoming Events

a) Council Events

2014 WW1 – Commemorations - The initial meeting had taken place on 16-12-13.

Action Discharged

Leisure Fields

Gun Park

Litter Bins - to be discussed under agenda item 13.

Churchyard & Cemetery

Recreation Ground

Recreation ground fence – The Clerk had obtained three quotes for new fencing, all of which had been in the region of £1000, she had therefore put in an insurance claim.

Action Discharged

a) Bowling Green & Parish Room

Cllr Kenton has spoken to the developer of the hospital site, it was hoped that there would be some movement on this application soon; therefore he had not been in contact with the owners of the Bull.

Action Discharged

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) News letters and Circulars

- i) The Parish News
- ii) ICCM Journal
- iii) Oast to Coast
- iv) Rural Kent – Annual Summary

Noted by the members.

c) Other

None received.

7. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Letters ref traffic problems Lower Street.

RESOLVED the clerk should contact DDC, KHS and KCC Cllr to discuss the provision of passing places.

Action Sarah Wells

- b) Letter ref Trees Opposite Scout HQ

The Clerk to copy to PROW and KHS and inform the author this had been done. **Action Sarah Wells**

8. COMMUNITY CENSUS

The survey will be published in the next issue of the Village News, It will also be available to download from the Council Website.

9. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) Regular payments to staff and contractors

RESOLVED that regular payments should be made by standing Order in the future. The standing order instruction for the bank was signed.

10. ACCOUNTS**Receipts Dec**

Allotment Rent	7.07
UK Power Network - Wayleave	66.35
	73.42

Petty Cash expenditure

Stamps	13.20
	13.20

RESOLVED that the following payment should be made, proposed by Cllr Barwick and seconded by Cllr Wiles. Cllr Read was the third signatory.

Jan Payments	Cheque No	Amount	VAT
Environmental Engineer OT Dec 4 hours	4662	28.60	
Toilet Cleaning Supplies Dec	4663	7.51	
Eastry Village Hall - Coffee break Oct to Dec	4664	264.00	
AJL garden Services - Dec	623.23		
AJL garden Services - Extra work clearing trees	185.00		
	808.23	4665	808.23
British Gas parish Room electricity	4666	14.71	0.70
KCC Commercial Services - Stationery	4667	54.34	9.06
Wicksteed - Play area repairs	4668	1,449.17	241.53
Petty Cash	4669	100.00	

11. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- i) Annual Parish Meeting – 20th May 2014

The Clerk to contact Hadlow College to see if they would be willing to attend to speak about the development at Betteshanger. **Action Sarah Wells**

b) Outside Events

- i) KALC Area committee meeting – Cllr Hooper had attended.

12. ALLOTMENTS

Nothing to discuss.

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Litter Bins

Litter Bins - It was agreed that the bin removed from the skate ramp should be fitted on the other side of Gun Park, just past the Pavilion by the bench. **Action Sarah Wells**

b) Pond

Some work still outstanding – the Clerk to ask the contractor when he intended to undertake the work.

Action Sarah Wells

c) Allotments Play Area

Nothing to discuss.

d) Correspondence

- i) RoSPA Playground Management and Inspection Course - £30.00

RESOLVED Cllrs Wickham and Kemp to attend this training event, the Clerk to book the places and liaise with the Cllrs. **Action Sarah Wells**

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

Nothing to discuss

b) Recreation Ground

The Clerk to get quotes to remove the remnants of the tree opposite the Church, that came down in the bad weather. **Action Sarah Wells**

c) Bowling Green & Parish Room

The Clerk to contact KCC legal services to get a lease drawn up for the bowling green. It was agreed the lease on the parish room should be separate to the lease for the building. **Action Sarah Wells**

15. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllr Kenton reported on the Dover town centre development, District Council finances and the Discovery Park.

b) Parish Councillors

Cllr Hooper reported that the Dog Warden was patrolling in the village.

16. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter – Feb 2014

Community Census.

b) Mercury Report

As required.

c) Web Site

As required.

17. DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council

DDC enforcement department would be attending the Feb meeting speak about the Dog Control orders.

Scheduled dates for ordinary meetings

Mon 3 rd Feb 2014	Mon 3 rd Mar 2014	Mon 7 th Apr 2014	Mon 12 th May 2014
Mon 2 nd Jun 2014	Mon 7 th Jul 2014	Mon 8 th Sept 2014	Mon 6 th Oct 2014
Mon 3 rd Nov 2014	Mon 1 st Dec 2014		

The meeting closed at 8.45pm