

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 8th SEPT 2014**

Present: Councillors N Kenton (Chairman) [REDACTED] A Barwick
 M Pemble A Wiles

Sarah Wells Clerk to the Parish Council 1 Members of the Public Dist Cllr Manion
Community Warden Bob Priestly PCSO Tony Edwards

1. APOLOGIES

Cllrs J Gardiner, M Kemp, S Hooper and M Mitchell. B Read Absent Cllrs N Wickham & J Sales

2. DECLARATIONS

None received.

3. POLICE LIASION

PCSO Tony Edwards had sent a very comprehensive written report which was discussed with the members. The Clerk reported that there had been a lot of Nuisance vehicles around the village over the weekend. PCSO Edwards said that if a Registration number and description of the vehicle could be provided the Police could issue a section 59 warning. If this warning is ignored and are caught using the vehicle in such a way again, their vehicle can be seized and possibly destroyed.

It was agreed that an article outlining the Section 59 process should be put in the new issue of the Village News.

PCSO Edwards informed the members he would be undertaking speed checks on problem roads in the Village including, Gore Lane, Mill Lane and Lower Street.

4. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Parish Council Meeting held on 7th July 2014 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Planning Committee Meeting held on 28th July 2014 are duly signed by the Chairman as a true and correct record of the meeting.

5. ACTIONS FROM THE LAST MEETING

Churchyard & Cemetery

Response from Strutt and Parker ref Cemetery Extension

Strutt and Parker had asked how much land the PC wished to purchase and how much they would be willing to pay. It was agreed Cllr Kenton would investigate further. **Action Cllr Kenton Ongoing**

Vegetation growing out of the top of the walls - The Clerk had instructed the contractor to weed kill and remove the growth. **Action Discharged**

Finance

KCC Pension Policies – These had been formulated and would be discussed at the next meeting.

Action Discharged

Request for Family English Heritage Gift membership – The Clerk had ordered the membership.

Action Discharged

Leisure Fields

It was suggested that additional benches were needed as when the play area is very busy there is not enough spaces for parents of young children to sit down. The Leisure Fields committee to investigate.

Action Leisure Fields Committee ongoing

Request from Eastry FC to change colour of the pavilion - The Clerk had informed the football club of the Councils decision. **Action Discharged**

Pond

Road edge railings –KHS had agreed to undertake a limited amount of work. **Action Discharged**

Work to hedges and vegetation – The Clerk had obtained quotes. **Action Discharged**

Bowling Green & Parish Room

Access to the bowl club from High Street – The Clerk had written to the owner’s agent, she had still not received a response. Cllr Kenton agreed to speak to the owners. **Action Cllr Kenton ongoing**

The Clerk had arranged a meeting between members of the bowling club, Cllrs Kenton and Barwick. **Action Discharged**

The Milestone Society

Milestone on Sandwich Road – KHS has said they did not have the budget for this type of work, however they had given permission for the Parish Council to get the stone repainted.

Action Sarah Wells ongoing

Highways

The Clerk had produced a flyer that had been delivered to the Eastry residents of Felderland lane asking for their opinion on the proposed traffic scheme. **Action Discharged**

Allotments

Strimmer course had taken place on 1st Sept 2014. **Action Discharged**

Use of area behind Mill Green - It was suggested the area could be used as a wild flower meadow and opened to the public. The Clerk had spoken to contractor, she also wanted to speak to the PCSO as there may be safety implications as the site was completely fenced with just two access gates, it could be possible to lock someone in. The Clerk was waiting to speak to the new PCSO.

Action Sarah Wells ongoing

A quote to trim the above area had been received.

RESOLVED the quote from G Boorman be accepted, the work to be undertake in the autumn.

Action Sarah Wells ongoing

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) KCC Kent Minerals & Waste Local Plan – Consultation
- ii) DDC Review of Polling Districts – By 9th Sept
- iii) DDC – Gypsies and Travellers and Travelling Showpeople Land Allocation Local Plan
- iv) DDC Main Modifications to DDC Land Allocations Local Plan
- v) DCLGs Technical Consultation on Planning – by 26th September

The above were discussed, the members did not wish to make representations.

b) News letters and Circulars

- i) The Parish News
- ii) Clerks and Council direct
- iii) Rural News

Noted by the members.

c) Other

i) Eastry Public Toilets

DDC had rejected the offer to buy the toilets made by a local resident. They did not feel the sale would provide sufficient funds to build a new facility. The members felt the area behind the bus shelter may be suitable. A building incorporating a new bus shelter and single unisex/disabled toilet may be a possibility. Cllr Kenton to speak to the officer at DDC. **Action Cllr Kenton ongoing**

ii) Open and Accountable local government

RESOLVED the Clerk would update the Councils Standing Orders to accommodate this new legislation. **Action Sarah Wells**

iii) Chairman of DDC Cllr Sue Nicholas would like to attend PC meeting

RESLOVED Cllr Nicholas should be invited to attend either the Oct of Nov meeting.

Action Sarah Wells

iv) Village Hall trustees asking for input to project to secure the long term future of the hall.

The members felt that future development of the Village Hall should include:- wifi for hall users, updated computer presentation equipment, possible a keep fit/gym for use by local residents, this may mean the provision of showers. If the building is to be extended they members would like to see the inclusion of public toilets in the plans. The Clerk to respond to the VH committee. **Action Sarah Wells**

7. FLOODING

KHS had now responded to the Clerks correspondence and had agreed to meet with local representatives. The Clerk would continue to monitor the situation and ensure it was not forgotten by KHS. **Action Sarah Wells**

8. HIGHWAYS

To discuss and agree actions relating to highways issues

a) Definitive map and Statement of Public Rights of Way

It was agreed the Clerk would stick the four sheets together so that a complete plan could be displayed in the Parish Room. **Action Sarah Wells**

b) Speed Watch

PCSO Edwards is undertaking speed checks.

c) KHS Pond railings – only replacing parts deemed to be defective and will not be painting.

The Clerk contact Cllr Ridings to see if he would provide funds to pint the fence. **Action Sarah Wells**

9. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

a) Set date of Finance meeting to discuss grant applications.

Meeting to take place on Monday 22nd Sept at 7.30pm

10. ACCOUNTS

RESOLVED the following payments should be made, proposed by Cllr Wiles, seconded by Cllr Barwick, Cllr Pemble was the third signatory.

		Receipts Aug		
		0.00		
Petty Cash expenditure July & Aug				
	Printing of Footpath Plans	8.00		
	Fuel Strimmer	5.00	0.83	
	Postage	41.40		
		54.40		
		Cheque		
Sept Payments		No	Amount	VAT
	Environmental Engineer - Aug 2014	STO	393.25	
	4 hours overtime at 7.15 per hour	4724	28.60	
	Toilet Cleaning Contract Aug		165.00	
	Toilet Cleaning Supplies allowance Aug		8.00	
			173.00	
	AJL garden Services - Aug	STO	638.82	
Clerks Salary Aug 2014		STO	770.68	
	H M Revenue and Customs Income Tax		0.48	
	Employees NI		15.40	
	Employers NI		11.42	
			27.30	
	Employers Pension Contribution		129.85	
	Employees Pension Contribution		45.78	
			175.63	
Clerks Reimbursement/Expenses				
	Telephone - 5 Aug to 4 Sept		10.33	
	Telephone - 5 Sept to 4 Oct		10.20	
			20.53	
	Fire Extinguisher Checks Parish Room		60.30	10.05
	Fire Extinguisher Checks Pavilion		61.90	10.32
			122.20	
	Repairs to leak Ladies Toilet - parish Room	4725	20.53	
	KCC Legal services - Bowling Green Lease & Land registration	4727	22.00	
		4728	248.40	41.40
	Safeplay Playground Maintenance	4729	72.00	12.00

11. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

It was agreed that Xmas trees and the 2015 Annual Parish Meeting should be discussed at the October meeting.

Action Sarah Wells

b) Outside Events

- i) Dover District neighbourhood forums – Thur 11 Sept – Guild Hall Sandwich – 6.30 for 7pm. Traffic and Transport
- ii) KALC training events

The above were noted by the members.

12. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

A number of allotment holders had attended the Strimmer training event. The allotment committee were concerned that the strimmer owned by the PC was not up to the work required on the Allotments. It was agreed the strimmer should be inspected by a repair engineer to see if it was worth repairing and servicing or should it be replaced with a new model for use by the allotments committee.

Action Sarah Wells

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

i) Safety Inspections

One issue had been raised, one of the swing seats was broken, this had now been changed.

ii) Football pitch – Mowing problems

Due to unseasonable weather the grass had continued to grow throughout the summer, this has caused problems for the football club as the grass is either too long to play or the arising's mask the pitch markings after it had been cut.

RESOLVED an additional cut per month be introduced until the grass growth rate slows down, the Clerk to make the necessary arrangements.

Action Sarah Wells

b) Pond

i) Quotes for Pond works

As neither Cllr Kemp or Hooper were in attendance it was agreed this matter should be discussed at the next meeting.

Action Sarah Wells

c) Allotments Play Area

Nothing to discuss.

d) Correspondence

Nothing to discuss.

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

Nothing to discuss.

b) Recreation Ground

i) Salt bin location

The salt bin had been delivered and it was agreed it should be located behind the hedge in the Recreation ground. Cllr Kemp had offered to place the bin and transfer the salt. **Action Cllr Kemp**

c) Bowling Green & Parish Room

i) Fence needs replacing between green and recreation ground.

RESOLVED the fence panels should be replaced, the Clerk to order the panels and ask the bowling club to fit them.

Action Sarah Wells

15. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Dist Cllr Manion gave a brief report on activities at DDC.

b) Parish Councillors

None received.

16. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter – Oct 2014

Nuisance vehicles.

b) **Mercury Report** - As required.

c) **Web Site** - As required.

17. DATE OF NEXT MEETING

The next meeting of the Parish Council will be a Finance committee meeting on Monday 22nd Sept, followed by the next ordinary meeting on Monday 6th October 2014.

Scheduled dates for ordinary meetings

Mon 3 rd Nov 2014	Mon 1 st Dec 2014	Mon 12 th Jan 2015	Mon 2 nd Feb 2014
Mon 2 nd Mar 2014	Mon 6 th Apr 2014		

The meeting closed 8.45pm