

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 2nd MARCH 2015**

Present: Councillors

N Kenton (Chairman)	B Read	A Barwick	B Ledner
L Bevan-Powell	P Bailey	A Wiles	
M Pemble	M Kemp	S Hooper	

Sarah Wells Clerk to the Parish Council Dist Cllr Manion 1 member of the Public

1. APOLOGIES

Cllr N Wickham

PCSO Tony Edwards, R Priestley Community Warden

The meeting was closed so that a member of the public could speak, the person explained that they were concerned by activities in the car park, she believed a car repair business was being run from the high street car park and that long term parking of cars with no road tax was blocking spaces.

Cllr Kenton agreed to speak to the head of estates management at DDC.

Action Cllr Kenton

2. DECLARATIONS

None received

3. PARISH COUNCIL VACANCY

Ms Bonnie Ledner had signed her declaration of acceptance of office and was in attendance at the meeting.

4. POLICE LIASION

The Community Warden had also sent a brief report.

5. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Parish Council Meeting held on 2nd Feb 2015 are duly signed by the Chairman as a true and correct record of the meeting.

6. ACTIONS FROM THE LAST MEETING

Allotments

Use of area behind Mill Green - It was suggested the area could be used as a wild flower meadow and opened to the public. The Clerk had contacted the DDC safety unit she was waiting for a response.

Action Sarah Wells ongoing

The Committee had met and agreed the requirements for plot markers.

Action Discharged

She had asked the allotment committee for the details of the property in May Mills that had a tree overhanging the allotments. Cllr Kemp said he knows the address and was willing to speak to the owner.

Action Cllr Kemp Ongoing

New Strimmer – Storage arrangements had been agreed.

Action Discharged

Pond

Parrot Weed -Finding a licensed operator was proving difficult. The Clerk had contacted the Environment Agency, however they do not hold a list of licensed contractors. Cllr Hooper had contacted Hadlow College and was waiting for a response.

Action Cllr Hooper ongoing

Volunteer Help – The Clerk had written as agreed at the last meeting.

Action Discharged

Leisure Fields

Cllr Kenton suggested that the gravestones be weed killed around instead of strimmed in future to reduce costs. The Clerk to contact the contractor to discuss.

Action Sarah Wells ongoing

New benches - The Clerk had ordered the benches and they would be fitted once the weather improves.

Action Discharged

Report from School ref Tree root damage to playground- Cllr Wiles was still waiting to speak to the head teacher.

Action Cllr Wiles

Church Yard & Cemetery

The Clerk had not contacted Strutt and Parker to make an offer for the land as after examination of the site plan it had been ascertained that the area was much larger than estimated. The entire field was approximately 5 acres, 2.5 each side of the footpath. This would make the initial purchase more expensive than discussed.

It was agreed Cllr Kenton should go back to the local resident and discuss the matter in more detail.

Action Cllr Kenton ongoing

Letter from Royal British Legion ref War memorial – The Clerk had responded.

Action Discharged

Bowling Green & Parish Room

The Clerk had contacted KCC legal services to see if a different footprint location could be considered for the new building. They had advised that as long as indemnity insurance was taken out to cover an cost incurred should a challenge be made then it would be alright to change the footprint location.

Action Discharged

Finance

Local Government Pension Scheme – The resolution was down for discussion later in the meeting.

Action Discharged

7. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) News letters and Circulars

None received.

c) Other

None received.

8. COMMUNITY RESILIENCE AND EMERGENCY PLANNING

The Clerk reported that some members of the community had come forward offering to help produce a emergency plan, it was agreed the clerk should arrange a meeting between these people and members of the Parish Council to discuss the possible development of a community resilience plan.

Action Sarah Wells

9. HIGHWAYS

The introduction of parking restrictions in the lay-by on the parade was discussed, the Clerk to chase DDC to see what was happening with this proposal.

Action Sarah Wells

02-03-15

10. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

a) Local Government Pension Scheme

RESOLVED unanimously the following amendment to the resolution passed in July 2005 and affective 6th April 2005 be made.

Existing Resolution *“In accordance with Regulation 4 (5) of the Local Government Pension Scheme Regulation 1997, amended, Mrs Sarah Wells should be made an active member of the Local Government Pension Scheme with effect from 6th April 2005”*.

New resolution *“In accordance with Regulation 4 (5) of the Local Government Pension Scheme Regulation 1997, amended, all employees should be made active members of the Local Government Pension Scheme with effect from 1st April 2015”*

b) Parish Council Insurance – The Current long term undertaking expires this year
The Clerk had received two quotes for insurance.

RESOLVED the quote from Zurich be accepted and a further three year undertaking be entered into.

Action Sarah Wells

c) Membership invitation ACRK

RESOLVED ACRK membership should be renewed.

11. ACCOUNTS

RESOLVED the following payments should be made.

Receipts Feb

None

0.00

Petty Cash expenditure Feb

Postage

7.44

7.44

Feb Payments

		Cheque No	Amount	VAT
Environmental Engineer - Feb 2015		STO	398.75	
Toilet Cleaning Contract Feb	165.00			
Toilet Cleaning Supplies allowance Feb	8.00			
	173.00	STO	173.00	
AJL garden Services - Feb		STO	638.82	
Clerks Salary Feb 2015		STO	782.61	
H M Revenue and Customs Income Tax	13.20			
Employees NI	22.52			
Employers NI	18.41			
	54.13	STO	34.56	
Employers Pension Contribution	140.33			
Employees Pension Contribution	49.47			
	189.80	STO	179.48	
Clerks Reimbursement/Expenses				
Telephone - 5 Mar to 4 Apr 2015	11.25			
	11.25	4765	11.25	
Coffee Break refreshments		4766	34.97	

Maps for New Parish Room/Bowles Club	4767	12.00	
P S Heating & Plumbing Parish Rm boiler service	4768	60.00	
2 x New Benches - Gun Park	4769	827.95	137.99
G Boorman - Pond Work	4770	706.00	
Petty Cash	4771	100.00	
ACRK membership	4772	35.00	

12. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

i) Annual Parish Meeting Wed 18th March 2015

Cllr Pemble and the Clerk to organise the refreshments.

Action Sarah Wells

b) Outside Events

Nothing to discuss.

13. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

a) Email from Allotments Committee

An anomaly has occurred following Peter Baileys co-option on to the Parish Council, the allotment committee is now made up of three councillors (all allotment holders) and two allotment holders.

The Committee would like to co-opt Eric Hawkes, as he has, and will be doing work for the committee and is also one of the qualified strimmer users, however this would increase the size of the committee beyond the five places originally dictated by the Parish Council.

RESOLVED that Cllr Bailey remain on the committee as secretary however he will be a nonvoting member of the committee, this will allow the co-option of Mr Hawkes.

The Committee would like to have a flyer produced for distribution at the Annual Parish Meeting this was agreed by the members.

The storage solution suggested by the PC had been accepted by the PC, the Clerk to go ahead and order the strimmer/brush cutter.

Action Sarah Wells

The Clerk and allotment committee secretary to meet on site to discuss problems with overgrowing trees and shrubs on the School site/gun park boundary.

Action Sarah Wells

RESOLVED plot marker post for marking out irregular shaped and small plots on May Mill site, be purchased by the committee estimated cost £51.

The committee though grateful to hear that no rental increase proposed for coming year they did not consider that they should be given the income/outgoings information to determine future increases, they did consider their responsibility

RESOLVED six replacement padlocks be purchased, that use the existing keys (on May Mill site and "proposed wild flower meadow").

Action Sarah Wells

14. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

Nothing to discuss.

b) Pond

Cllr Hooper reported that a bike had been dumped under the conifers. The Clerk to report to the warden.
Action Sarah Wells

c) Allotments Play Area

Nothing to discuss.

d) Correspondence

None received.

15. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

Nothing to discuss.

b) Recreation Ground

A complaint had been received ref the suckers growing out of the trees. The Clerk to speak to the contractor about getting them cut back.
Action Sarah Wells

c) Bowling Green & Parish Room**i) Lease – Extension of term**

The Bowling Club committee had decided to stick to a 25 years lease to prevent additional legal costs. The Clerk was waiting for them to review the rest of the lease.

16. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllrs Manion and Kenton gave reports.

b) Parish Councillors

Cllr Hooper gave a report on the Dover Joint Transport Committee.

17. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter – Apr 2015

Chairman's report to the APM if publication dates apply.

b) Mercury Report

As required.

c) Web Site

As required.

18. DATE OF NEXT MEETING

The next meeting of the Council will be the AMP Wed 18th Mar 2015, followed by the Ordinary meeting on Monday 13th April 2015

Scheduled dates of meetings

Mon 11th May 2015 Mon 1st Jun 2015