

17/04/14

## **Minutes of the Eastry Allotments Committee meeting held at the Parish Room on Thursday 15th May 2014.**

Present: Councillors: M.Kemp      M Pemble

Appointed members: R.Barwick (Chairman )   P Bailey (Secretary)

Three Allotment holders/members of the public

### **1. Apologies**

J Kemp.

### **2. Declaration of Interest.**

All those present are allotment holders.

### **3. The committee meeting was closed to enable allotment holders/members of the public to speak or ask questions.**

There were no questions.

### **4. Minutes of the last committee meeting.**

The minutes of the meeting held on the 15<sup>th</sup> April were agreed and signed by the chairman.

### **5. Actions of the Last Meeting.**

- a) The secretary reported that the request for road markings and hedge trimming at the May Mill “road” entrance had been taken over by the parish council and would be actioned. **Item discharged.**
- b) Extra parking on May Mill site. It was agreed that “land” at the end of Plot 60 would be levelled once cleared. **Action secretary.**
- c) Future requests for structures on plots. **Action committee.**
- d) Rental increase. The parish council had agreed to restrict this year’s increase to a £2.00 management charge only. The secretary to ascertain that this is per allotment holder and not per plot rented. **Action secretary.**
- e) Open meeting 17<sup>th</sup> June 2014. The secretary to post notice on the notice boards. **Action secretary.**
- f) Inspection of plots. The committee members reported back on their inspections, no action was required by allotment holders on the School site but there were a few plots identified on the May Mill site that had not been attended to this season and were now covered in weeds. These allotment holders would be telephoned to see if they wish to continue and, if so, reminding them of their need to cultivate their plots. Plus there were other allotment holders who needed contacting on other problems. **Action secretary.**
- g) Use of vacant allotment area behind Mill Green houses– The parish council will be arranging for this to be a wild flower meadow until it is required for allotment use. **Item discharged.**

## 6. Allotment Managements.

- a) Security – May Mill site. This item was inadvertently omitted from the last meeting, it was included as there had been a break-in to an allotment holder's shed. It was agreed there was little that could be done to secure the May Mill cottages perimeter fence and allotment holders should be reminded that it was not wise to store any valuable or unreplaceable items in their plot sheds. **Item discharged.**
- b) Vacant Plots. It was agreed that a contractor should be arranged to trim and generally tidy vacant plots until they can be let. The contractor would also be asked to prepare the ground for the extra parking at May Mill site (see item 5b) plus the reconstitution of the parking area in the School site. This to be arranged following conclusion of item 5f's telephone calls. It was also agreed to ask the clerk to the parish council/chairman to mention that plots were available to rent, at the forthcoming annual general meeting of the parish council as there had been no requests for plots following an article in the current Parish News. **Action secretary.**
- c) Plot 63b Willow removal. Since the meeting it has been established that the work has been completed but there is still disposal of "rubbish" to be carried out. **Item ongoing.**
- d) Electricity underground cable laying – May Mill site. No further information has been forthcoming, it was agreed to suspend this item until further communications. **Item discharged.**
- e) Dog control. No further information has become available, this item to be suspended until more is known. **Item discharged.**
- f) Notice Boards. Although not an agenda item, it was agreed that a small note should be placed on each notice board saying that only notices authorised by this committee should be "pinned" up. **Action secretary.**

## 6. Correspondence.

There has been no correspondence received.

## 7. Notice Boards.

The committee would like to express their gratitude and thanks to Eric Hawkes and Robert Newman for the construction and placing of two new notice boards and the re-siting of a third notice board.

## 8. Date and time of next meeting.

It is was agreed that the next committee meeting should take place after the "Open" meeting on the 17<sup>th</sup> June. Date and time to be agreed.

Approved by Chairman:

Date: