

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 13th APRIL 2015**

Present: Councillors	N Kenton (Chairman)	B Read	A Barwick	M Kemp
	L Bevan-Powell	P Bailey	A Wiles	M Pemble

Sarah Wells Clerk to the Parish Council Dist Cllr Manion R Priestley Community Warden

1. APOLOGIES

S Hooper. PCSO Tony Edwards,

2. DECLARATIONS

Cllr Barwick declared a prejudicial interest in Item (9c) Toilet cleaning contract price increase as he is related to the contractor.

Cllr Kenton declared a prejudicial interest in Item 15(a) at the start of the item as he owns property in Felderland Lane.

3. POLICE LIASION

PCSO Edwards had sent a very brief report. The Community Warden gave a verbal report. He said there was a lot of anti-social behaviour in the parish at the moment; alcohol was being drunk in the teen shelter, public toilets and churchyard. The PCSO had attended but did not have the powers to confiscate the alcohol.

4. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Parish Council Meeting held on 2nd Mar 2015 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Annual Parish Meeting held on 18th Mar 2015 are duly signed by the Chairman as a true and correct record of the meeting.

5. ACTIONS FROM THE LAST MEETING

Actions from the Ordinary Parish Council Meeting held on 2nd Mar 2015 7.30pm

Car Park Problems

Cllr Kenton had spoken to the head of estates management at DDC and parking tickets had been issued to the vehicles that had been parked for month. **Action Discharged**

Allotments

Use of area behind Mill Green - It was suggested the area could be used as a wild flower meadow and opened to the public. It was agreed the gates should be locked open and the area regularly strimmed **Action Sarah Wells**

Cllr Kemp had spoken to the owner of the tree overhanging the allotments on the May Mills side, permission had been given for the tree to be cut back. **Action Discharged**

Pond

Parrot Weed -Finding a licensed operator was proving difficult. The Clerk had contacted the Environment Agency, however they do not hold a list of licensed contractors. Cllr Hooper had contacted Hadlow College and was waiting for a response. **Action Cllr Hooper ongoing**

13-04-15

Leisure Fields

Weed Killing around gravestones – The Clerk had spoken to the contractor, at the moment the whole of the graveyard and cemetery the stones are to close together for a mower to get through. Weed killing would not make a difference. **Action Discharged**

Report from School ref Tree root damage to playground- The Clerk to contact the head teacher asking for a written claim for the repairs to the playground. **Action Sarah Wells**

Church Yard & Cemetery

The Clerk had not contacted Strutt and Parker to make an offer for the land as after examination of the site plan it had been ascertained that the area was much larger than estimated. The entire field was approximately 5 acres, 2.5 each side of the footpath. This would make the initial purchase more expensive than discussed.

It was agreed Cllr Kenton should go back to the local resident and discuss the matter in more detail.

Action Cllr Kenton ongoing**Community Resilience and Emergency Planning**

The Clerk reported that some members of the community had come forward offering to help produce an emergency plan, it was agreed the clerk should arrange a meeting between these people and members of the Parish Council to discuss the possible development of a community resilience plan. Meeting to be called after the Parish Council Elections. **Action Sarah Wells ongoing**

Highways

The introduction of parking restrictions in the lay-by on the parade – The Clerk had spoken to the officer responsible at DDC, the work was still waiting to be progressed. The Clerk to chase again in May. **Action Sarah Wells**

Finance

Parish Council Insurance – The quote from Zurich was accepted and a further three year undertaking had been entered into. **Action Discharged**

Forthcoming Event

Annual Parish Meeting Wed 18th March 2015 – Cllr Pemble and Clerk had organised the refreshments. **Action Discharged**

Allotments

The strimmer/brush cutter had been received.

Action Discharged

The Clerk and allotment committee secretary had meet on site to discuss problems with overgrowing trees and shrubs on the School site/gun park boundary. **Action Discharged**

The replacement padlocks had been received.

Action Discharged**Leisure Fields****Pond**

The abandoned bike had reported to the Warden.

Action Discharged**Churchyard & Cemetery****Recreation Ground**

The Clerk had asked the contractor to cut back the suckers.

Action Discharged

13-04-15

Actions from the Annual Parish Meeting held on Wed 18th Mar 2015

Litter - A question ref litter by the road side was asked, after some discussion it was agreed the Parish Council would discuss the possibility of undertaking a litter pick day.

After some discussion it was agreed that the first action should be to contact DDC about the mechanical sweeper that is not doing a proper job, even when roads are clear of parked cars the sweeper is driving up the middle of the road. The Clerk to report to DDC. **Action Sarah Wells**

Concern about the number of potholes in the roads was raised, the clerk informed those present that KHS no longer have highways inspectors that regularly look for faults in the highways network, they rely on reports from members of the public to locate problems. It was agreed this should be included in the Parish News. **Action Sarah Wells**

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) News letters and Circulars

- i) Clerks and Council direct
- ii) Oast to Coast

Noted by the members.

c) Other

- i) Adopt a Kiosk
- ii) Public Access Defibrillators

There was some concern that the Kiosk in High Street was not standard but a hybrid of different models, one side had glass panels and another had plastic. The members were concerned that it would be hard to maintain should it be adopted to turn into a defibrillator cabinet. The door was also out of line and does not close. The Clerk to speak BT. **Action Sarah Wells**

- iii) Fly tipping – Eythorne PC asking for support

Noted by the members.

7. FLOODING

To discuss and agree action relating to issues with flooding at the Pond and Lower Street.

The Clerk had met with one of the residents of Brook Street who had identified another drainage pipe that crosses the road near the area where the water came up in Feb 2014, he thought that if cameras could be secured damage to the pipes could be checked. The Clerk had also spoken to another resident of Brook Street who may be able to source a camera.

RESOLVED if the local residents were happy to undertake the investigation the Parish Council would support them, the Clerk to arrange. **Action Sarah Wells**

8. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Speed Watch – The Clerk had met with the speed watch co-ordinator. Several suitable locations were identified.

It was agreed volunteers should be sort to operate a speed watch scheme in the Parish. The Clerk to put an article in the Village News. **Action Sarah Wells**

13-04-15

9. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

- a) Ground Work Contract - In Dec 2010 the Parish Council agreed to enter into a 5 year contract for ground works. The terms were for a fixed price for the first 3 years, with a small increase for year 4 & 5. The contractor has now offered to continue at the same price for the 2016/17 season.

RESOLVED the contract be extended for a further year.

Action Sarah Wells

- b) KALC Membership invitation

RESOLVED KALC membership is renewed.

- c) An increase in the toilet cleaning contract had been requested.

Cllr Barwick withdrew from the discussion.

RESOLVED the contract price be increased by £10.00 a month, the Clerk to change the Standing Order instruction.

Action Sarah Wells

10. ACCOUNTS

Mar Receipts

Exclusive rights of burial	100.00
Internment Cremated remains	50.00
	150.00

Petty Cash expenditure Mar

Postage	11.16
	11.16

RESOLVED the following payments should be made, proposed by Cllr Kemp and seconded by Cllr Pemble, Cllr Read was the third signatory.

Mar Payments		Cheque No	Amount	VAT
Environmental Engineer - Mar 2015		STO	398.75	
Toilet Cleaning Contract Mar	165.00			
Toilet Cleaning Supplies allowance Mar	8.00			
	173.00	STO	173.00	
AJL garden Services - Mar		STO	638.82	
Clerks Salary Mar 2015		STO	782.61	
H M Revenue and Customs Income Tax	3.90			
Employees NI	17.34			
Employers NI	13.32			
	34.56	STO	34.56	
Employers Pension Contribution	132.70			
Employees Pension Contribution	46.78			
	179.48	STO	179.48	
Clerks Reimbursement/Expenses				
Office Allowance Jan to Mar	67.50			
Telephone - 5 Apr to 4 May 2015	11.35			
Annual Meeting refreshments	45.77			
	124.62	4778	124.62	
Coffee Break Refreshments		4779	67.92	

T R & C Carpenters - Keys and Padlocks			
Allotments	4780	76.90	12.82
British Gas - Gas bill Parish Room	4781	133.46	6.35
KCC Legal Services	4782	162.00	27.00
ICCM Membership	4783	90.00	
KALC Membership	4784	677.18	112.86

11. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

Nothing planned at this time.

b) Outside Events

- i) Police parish Forum – Wed 27th May 7-9pm – Whitfield Village Hall – RSVP
Wed 11th Nov 7-9pm – Sandwich Guildhall –RSVP

To be discussed at the May meeting.

Action Sarah Wells

12. ALLOTMENTS

The new strimmer was currently being held by the Chairman of the Allotment Committee whilst a suitable cabinet can be found. The Clerk was having trouble due to the length of the strimmer which was taller than a standard 6ft cabinet. She would continue to look.

Action Sarah Wells

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Quote to clear vegetation overhanging allotments and encroaching on fence.

RESOLVED quote £750 to clear this vegetation be accepted.

Action Sarah Wells

- ii) Stump adjacent to Youth Club Building

The Clerk to make arrangements for the stump to be removed.

Action Sarah Wells

- iii) Lots of bottle and cans(alcoholic) left in the teen shelter

The Clerk to inform the PCSO.

Action Sarah Wells

b) Pond

Nothing to discuss.

c) Allotments Play Area

Nothing to discuss.

d) Parade

- i) A request for a hand rail to be installed by the steps in from of the Bakers has been received.

The members felt this would spoil the look of the area and as an alternative route to the shops that does not need use of the steps had been designed into the original plans it was not felt a hand rails is necessary.

e) Correspondence

None received.

13-04-15

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

d) Churchyard & Cemetery

Nothing to discuss.

e) Recreation Ground

i) Request from PCC to use recreation ground and parish room for the following St Georges Day Celebration Sat 25th April, Teddy Bears Picnic Sat 13th Jun, Fete 18th July – Overflow parking.

RESOLVED the recreation ground and parish room could be used for the above, provided the Bowling Club do not need the room for matches. Parking on the recreation ground only to be permitted if the weather permitted, and the PCC would be liable to any damage to the fences. **Action Sarah Wells**

ii) Request from Rainbows – Use of Recreation ground Monday nights in June – Tent erection

RESOLVED the Rainbows be allowed to erect tents. **Action Sarah Wells**

f) Bowling Green & Parish Room

Cllr Barwick reported that the plans were nearly ready but that input from the conservation office would be helpful. Cllr Kenton to see if advice could be obtained. **Action Cllr Kenton**

15. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllr Manion informed the members that the Felderland Lane traffic scheme would be discussed by the Joint Transport Board on Thursday.

Cllr Kenton declared a prejudicial interest at this point as he owns property in Felderland Lane.

Cllr Manion went on to say that the report did not contain the objections raised to the scheme by Eastry Parish Council.

RESOLVED the Clerk to contact the Chairman of the JTB to put the Council views forward.

b) Parish Councillors

None received.

16. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter – Jun 2015

Speed watch.

Action Sarah Wells

b) Mercury Report

Speed watch.

c) Web Site

Speed watch.

17. DATE OF NEXT MEETING

Scheduled dates of meetings

Mon 11 th May	Cancelled due to election.	Mon 18 th May	Mon 1 st Jun	Mon 6 th Jul
Mon 14 th Sept	Mon 5 th Oct	Mon 2 nd Nov	Mon 7 th Dec	

The meeting closed at 8.59pm