

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT  
THE PARISH ROOM AT 7.30pm ON MONDAY 1<sup>st</sup> JUNE 2015**

<b>Present: Councillors</b>	N Kenton (Chairman)	B Read	A Barwick	M Kemp
	P Bailey	A Wiles	M Pemble	M Jones
	L Bevan-Powell	S Hooper		

Sarah Wells Clerk to the Parish Council      Dist Cllr Manion

**1. APOLOGIES**

Cllr Wickham & PCSO Tony Edwards,

**2. DECLARATIONS**

Cllr Barwick declared a prejudicial interest in the discussion on the toilet contract as his father in-law is the contractor.

**3. POLICE LIASION**

No report received.

**4. MINUTES OF LAST MEETING**

RESOLVED the minutes of the Annual Parish Council Meeting held on 18<sup>th</sup> May 2015 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Planning Committee Meeting held on 18<sup>th</sup> May 2015 are duly signed by the Chairman as a true and correct record of the meeting.

**5. ACTIONS FROM THE LAST MEETING**

**Allotments**

*Use of area behind Mill Green* - It was suggested the area could be used as a wild flower meadow and opened to the public. It was agreed the gates should be locked open and the area regularly strimmed

**Action Sarah Wells Ongoing**

**Pond**

*Parrot Weed* - Finding a licensed operator was proving difficult. The Clerk had contacted the Environment Agency; however they do not hold a list of licensed contractors. Cllr Hooper had contacted Hadlow College and was waiting for a response.

**Action Cllr Hooper ongoing**

**Church Yard & Cemetery**

The Clerk had not contacted Strutt and Parker to make an offer for the land as after examination of the site plan it had been ascertained that the area was much larger than estimated. The entire field was approximately 5 acres, 2.5 each side of the footpath. This would make the initial purchase more expensive than discussed.

It was agreed Cllr Kenton should go back to the local resident and discuss the matter in more detail.

**Action Cllr Kenton ongoing**

**Community Resilience and Emergency Planning**

The Clerk had forwarded the names of interested parties to Cllr Jones who had made contact with them. He would now pursue this matter.

**Action Cllr Jones**

01-06-15

**Correspondence**

*Public Access Defibrillators* - The Clerk had contacted Village Hall, Pharmacy or Doctors surgery as agreed. **Action Discharged**

*Sale of Housing Association Properties* – The Clerk had responded as agreed. **Action Discharged**

**Highways**

*The introduction of parking restrictions in the lay-by on the parade* – Cllr Kenton had spoken to the officer at DDC. It was agreed this item should become a regular agenda item to prevent it being forgotten. **Action Sarah Wells**

**Finance**

a) 2015/16 Grants

RESOLVED grant invitations should be invited from village groups and organisations, closing date for Grants to be 30<sup>th</sup> September 2015. **Action Sarah Wells ongoing**

b) Appointment of independent auditor for 2015/16

RESOLVED Mr E Price should be appointed as the Councils independent Auditor for 2015/16. The Clerk to send an appointment letter. **Action Sarah Wells ongoing**

**Allotment**

*Storage of brush cutter* – The Clerk had asked for the existing office cabinet should be adapted to allow its use for storage. **Action Discharged**

**Leisure Fields****Gun Park**

School Playground – The Clerk had contacted the head teacher again and had asked for a contact at KCC. She was waiting for the details of the contact to be forwarded from Mr Halling. **Action Discharged**

*Angle Iron gap in graffiti wall* – This had been removed.

The Clerk to write to the owners of the Bubbles Nursery asking that they speak to there clients about the speeding vehicles. **Action Sarah Wells ongoing**

The Leisure Field Committee to meet and discuss the gap in the graffiti wall. **Action Leisure Fields**

**Pond**

A copy of the ground work schedule for the pond had been forwarded to Cllrs Kemp and Barwick **Action Discharged**

**Churchyard & Cemetery.**

Cllr Kemp reported that the lock on the Cemetery Store had been broken, the Clerk to get a new lock. **Action Sarah Wells ongoing**

The Clerk had contacted the Grave digger and asked for the graves to be topped up. **Action Discharged**

**Bowling Green & Parish Room**

Cllr Barwick reported that the plans were nearly ready but that input from the conservation officer would be helpful. Cllr Kenton said the conservation officer had now retired, but that if he had a copy of the plans he would take them into the Planning department and to see if an initial view could be obtained. **Action Cllr Kenton**

*The Girl Guides use Parish Room for meetings* – The Clerk had informed the guide Leader of the Council agreement for the Guides to use the Parish Room. **Action Discharged**

## 6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

### a) Consultation Documents

None received.

### b) News letters and Circulars

None received.

### c) Other

#### i) Re-appointment of Trustee to Greville Almshouse Charity

RESOLVED Mrs L Smith should be reappointed as a trustee of the Greville Almshouse Charity for a further four years.

## 7. HIGHWAYS

There are a number of tulip bins in the village that are in need of replacing, DDC do not have the funds to undertake this work and the bins are not fit for purpose. It was agreed the Clerk should ask DDC how much it would cost to replacement these bins. **Action Sarah Wells**

The double yellow lines in High Street are very eroded and need repainting, the Clerk to report to KHS. **Action Sarah Wells**

## 8. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

### a) Public Access Defibrillators

The Clerk reported that both the Pharmacy and the Village Hall had given permission for a Public Access Defibrillator (PAD) to be installed on there buildings. After some discussion it was agreed the Village Hall would be the most suitable site. The Clerk to write to both parties and thanks them for their co-operation. **Action Sarah Wells**

RESOLVED a PAD and cabinet should be purchased for the use of the local community. The Clerk to place the order. **Action Sarah Wells**

### b) Parish Council Computer

The Clerk reported that the Parish Council computer had broken down, it is nearly 10years old and running on obsolete non supported software.

RESOLVED the Clerk buy a new computer up to the value of £500.00 excluding VAT.

### c) Toilet Contract

The Clerk reported that the toilets were now closed due to the damage caused by vandals, however Mr Swain was still visiting the site daily to ensure that the building is not broken into. It was agreed the contract should continue to be paid until DDC have decided on the future of the toilets.

### d) Grant Application – Eastry Ravens FC – asking for help to buy equipment to allow the formation of youth teams and training.

#### e)

RESLOVED the required equipment should be purchased up to the value of £500 inc VAT for use by the football club. **Action Sarah Wells**

**9. ACCOUNTS**

RESOLVED the following payments should be made, proposed Cllr Wiles, seconded Cllr Read, Cllr Kemp was the third signatory.

<b>Receipts May</b>				
		0.00		
<b>Petty Cash expenditure May</b>				
	Postage	36.59		
				VAT
<b>Jun Payments</b>				
	Environmental Engineer - May		STO 398.75	
	Toilet Cleaning Contract May	175.00		
	Toilet Cleaning Supplies allowance May	8.00		
		<b>183.00</b>	STO 183.00	
	AJL garden Services - May		STO 638.82	
	Clerks Salary May 2015		STO 787.41	
	H M Revenue and Customs Income Tax	0.11		
	Employees NI	16.33		
	Employers NI	11.70		
		<b>28.14</b>	STO 28.14	
	Employers Pension Contribution	132.70		
	Employees Pension Contribution	46.78		
		<b>179.48</b>	STO 179.48	
	Public Access Defibrillator and cabinet		4790 1,644.00	274.00

**10. FORTHCOMING EVENTS**

To discuss and agree actions relating to events

**a) Council Events**

Nothing to discuss.

**b) Outside Events**

Nothing to discuss.

**11. ALLOTMENTS**

The next allotment of this Committee is on 15<sup>th</sup> June 2015.

**12. LEISURE FIELDS**

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

**a) Gun Park**

Nothing to discuss.

**b) Pond**

Meeting to discuss pond to take place 8<sup>th</sup> June at 9am

**c) Allotments Play Area**

Nothing to discuss.

**d) Parade**

The clerk had asked for some loosed paving slabs and a warn part of one of the benches to be repaired.

**e) Correspondence**

None received.

**13. CHURCHYARD AND CEMETERY**

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

**a) Churchyard & Cemetery**

- i. Request from Eastry Brownies for permission to undertake a litter pick in the Church yard and Recreation ground on the 17<sup>th</sup> June.

RESOLVED the Brownies should be allowed to undertake a litter pick. The Clerk to inform the Brownie leader. **Action Sarah Wells**

**b) Recreation Ground**

Nothing to discuss.

**c) Bowling Green & Parish Room**

The plans are nearly complete.

**14. REPORTS**

To receive written or verbal reports from:-

**a) Dist Councillors**

Cllr Kenton reported on the progress of the Dover Town Investment Zone.

**b) Parish Councillors**

No reports.

**15. COMMUNICATION**

To agree Council communication to the following media:-

**a) Village News Letter – Aug/Sept 2015**

Parish Council grant invitation.

**b) Mercury Report**

**DOV/15/00363** Planning application Erection of 4 no. detached dwellings, carports and creation of new vehicular access. Land Adjoining Sunhollow, Gore Lane, Eastry, CT13 0ED

**c) Web Site**

**DOV/15/00363** Planning application Erection of 4 no. detached dwellings, carports and creation of new vehicular access. Land Adjoining Sunhollow, Gore Lane, Eastry, CT13 0ED

It was also agreed that leaflets should be delivered to homes in Gore Lane, Orchard Road and Selson Lane ref this application. The Clerk to produce the leaflets, Cllr Kemp said he would organise the delivery of the leaflets. **Action Sarah Wells & Cllr Kemp.**

**16. DATE OF NEXT MEETING**

Planning Committee meeting Mon 22<sup>nd</sup> June 2015 at 7.30pm

Finance Committee meeting Mon 29<sup>th</sup> June 2015 at 7.30pm

Ordinary meeting of the Parish Council Mon 6<sup>th</sup> July at 7.30pm

**Scheduled dates of meetings**

Mon 14<sup>th</sup> Sept 2015    Mon 5<sup>th</sup> Oct 2015    Mon 2<sup>nd</sup> Nov 2015    Mon 7<sup>th</sup> Dec 2015