

14/07/15

Minutes of the Eastry Allotments Committee meeting held at the Parish Room on Monday 13th July 2015.

Present: Councillors: M.Kemp

Appointed members: R.Barwick (Chairman) J Kemp P Bailey (Secretary)

No Allotment holders/members of the public present.

1. Apologies

M Pemble.

2. Declaration of Interest.

All those present are allotment holders.

3. The committee meeting was not closed to enable allotment holders/members of the public to speak or ask questions.

As none were present.

4. Minutes of the last committee meeting.

The minutes of the meeting held on the 15th June 2015 were agreed and signed by the chairman.

5. Actions of the Last Meeting.

- a) The recently produced notice of allotment availability was placed in the Village notice board and A5 copies made available at the "Bickers" store. It had been suggested at the parish council meeting that advertising should indicate that plots could be rented by those living outside the parish, as some do now, but it was understood that other parishes/town councils had vacancies too. **Action ongoing.**
- b) Permission had been obtained to prune back the trees overhanging the May Mill site but it was agreed to wait until the autumn to carry this out. **Action M. Kemp/Chairman.**
- c) The chairman agreed to add some wire netting to protect the water tap adjacent to the fence on the May Mill site to prevent unauthorised turning on of the tap from outside. **Action Chairman.**
- d) Vehicle access notices would be used again when the ground became "water-logged" in the winter months. **Action ongoing.**
- e) It has been established that Dover District Council had agreed to reinstate the fencing around the rear of 4 May Mill cottages on safety grounds therefore improving access security to the May Mill site. **Item discharged.**
- f) Each water tap on both sites has a small notice displayed reminding tenants to use the water responsibly. **Item discharged.**
- g) Four letters were sent out to allotment holders not cultivating their allotments this year, one had responded stating that he had been unwell but now recovered and would start working it again. No response had been received from the other three, so it was agreed that the Parish council should be requested to terminate their tenancies. **Action secretary/ Parish council.**
- h) A notice was placed on the notice boards for this year's Barbeque, which will take place on Sunday 19th July, there are 18 plot holders expected to attend. **Item discharged.**

- i) The Parish council placed a letter on all notice boards advertng the committee vacancy with a closing date, for applicants, of the 28th August 2015, the council would then make the appointment at the September Parish council meeting. **Action secretary/Parish council.**
- j) The chairman would be making a programme for the use of the allotment strimmer by the trained volunteers. **Action Chairman.**
- k) The “five-bar” gate to the School site now only has a digital padlock but it was noted that this is often being left open. **Action ongoing.**
- l) Letter/e-mails were sent out to some plot holders reminding them that petrol/fuel should not be stored in sheds on their plots. **Item discharged.**

6. Allotment Management.

- a) A request to re-site the largest notice board that is in the middle of the May Mill site has been received. It was agreed that this could be done, the chairman to liaise with the requester and agree details. **Action Chairman.**
- b) It was agreed that the Annual Allotment Holders Open meeting should be held on Tuesday 22nd September at 19.30 in the Parish Room. **Action secretary.**
- c) There was a need to remind all tenants of both sites to secure padlocks when leaving gates open (even around one of gate’s bars) as we have had a few padlocks stolen. **Action secretary.**
- d) **Any other business.**
 - i) All Allotment Management Committee minutes have now been placed on the Eastry Parish council website and will be subsequently (Once they have been agreed and signed by the committee chairman). **Item discharged.**
 - ii) The redundant allotment plot on the School site adjacent to the car park will be strimmed and then placed on the mowing contract. **Action Chairman/secretary.**

7. Correspondence.

There has been no correspondence received.

8. Date and time of next meeting.

It is was agreed that the next committee meeting should take place, at a date to be agreed, after the Allotment Holders Open meeting.

Approved by Chairman:

Date: