

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT THE
PARISH ROOM AT 7.30pm ON MONDAY 5th OCTOBER 2015**

Present: Councillors	A Barwick	M Jones	A Wiles	L Bevan-Powell
	P Bailey	M Pemble	S Hooper	N Kenton
	M Kemp	B Read		

Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllr N Wickham. PCSO Tony Edwards. Dist Cllr Manion. Community Warden Sue Covus

2. DECLARATIONS

None received.

3. POLICE LIASION

No reports received prior to the meeting, however the Community Warden had sent a report that was picked up on Tuesday Morning.

4. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Parish Council Meeting held on 14th Sept 2015 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Planning Committee Meeting held on 21st Sept 2015 are duly signed by the Chairman as a true and correct record of the meeting.

5. ACTIONS FROM THE LAST MEETING

Pond

Parrot Weed – Cllr Jones reported that he was in contact with a company that specialised in weed control, he was waiting to see if there is a way to treat the Parrott Weed, he would pursue **Action Cllr Jones**

Church Yard & Cemetery

The Clerk had not contacted Strutt and Parker to make an offer for the land as after examination of the site plan it had been ascertained that the area was much larger than estimated. The entire field was approximately 5 acres, 2.5 each side of the footpath. This would make the initial purchase more expensive than discussed.

It was agreed Cllr Kenton should go back to the local resident and discuss the matter in more detail.

Action Cllr Kenton ongoing

Community Resilience and Emergency Planning

Unfortunately the scheduled meeting had been postponed, Cllr Jones had rearranged and was in the process of producing a draft plan for comment.

Action Cllr Jones ongoing

Bowling Green & Parish Room

Cllr Kenton reported that it is no longer possible for him to get advice from officers. **Action Discharged**

Correspondence

Eastry Car Park - The Clerk had emailed DDC parking service to ask for the lines in the car park to be repainted. **Action Discharged**

The Clerk had also requested that DDC consider introducing parking restrictions. **Action Discharged**

Correspondence ref wooded area Brook Street - The Clerk had received complaints from two residents about the fencing of the wooded area in Brook Street. She had contacted DDC and KALC on the issue. DDC had responded to say that no tree work could be undertaken without permission as the woods are in a conservation area. KALC felt that as the land was privately owned, the owner was within his rights to fence the area provided the PROW was not blocked. Cllr Jones offered to speak to one of the complainants.

Action Mark Jones ongoing

Public Toilets

The Clerk had made the necessary arrangements to change the Standing Order to pay the contract.

Action Discharged

Highways

Speed Watch – The Councils did not meet the criteria for this grant.

Action Discharged

The introduction of parking restrictions in the lay-by on the parade – Cllr Manion to chase up this work that had been outstanding for over 2 years.

Action Cllr Manion ongoing

Request for the provision of a Bench by the horse trough – The Clerk reported that she was trying to find out who owned the land. Cllr Barwick reported that there used to be a bench on the site, and this would be a replacement.

Action Sarah Wells ongoing

Finance

Unity Trust bank account – The Mandate had been completed and was ready to send off, the Clerk had added a cheque to payments to pay for the initial charge of the prepaid debit cards.

Forthcoming Events

Briefing on Operation Stack and Manston – Mon 28th Sept 6.00pm DDC Offices – The Clerk had sent the RSVP.

Action Discharged

Allotments

Overgrown plots – Cllr Bailey had meet with the contractor, a quote for £220 had been given to clear the plots, therefore Cllr Bailey and the Clerk had brought this matter back to the Council for considerations.

Churchyard & Cemetery

Complaint about new bin outside Church looking out of place – The Clerk had responded.

Action Discharged

Recreation Ground

Request for removal of vegetation overgrowing The old School House – The Clerk had asked the contractor to remove the vegetation.

Action Discharged

Bowling Green & Parish Room

Request from Bowls club to remove railings to allow delivery of top dressing. – The Clerk had given permission.

Action Discharged

Request from Bowling Club for BBQ on 26th Sept - The Clerk had given permission. **Action Discharged**

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

i) Operation Stack

Cllr Manion had sent a copy of the letter sent to the Secretary of State for Transport by the Dover Joint Transport Committee. The members were in agreement with their comments.

- ii) House of Lords select committee – National Policy for the built environment
- iii) Home Office Consultation – Reforming the powers of staff and volunteers
- iv) NALC Survey - national Improvement Strategy
- v) Local Government Boundary Commission - Sevenoaks

The above were noted by the members.

b) News letters and Circulars

- i) Clerks and Councils Direct

Noted.

c) Other

- i) The Commonwealth Flag Day – 14 March 2016
- ii) Zurich Municipal – Increase in Insurance Premium Tax

Noted no action required.

7. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) KCC Consultation Street Lighting
- b) KCC Highways & Transportation survey 2015

Noted by the members.

- c) Salt Bag – Fill or replacement

The Clerk to respond to KHS.

Action Sarah Wells

- d) Speed Watch

The Clerk reported that Nonington PC were willing to lend their SID to Eastry and Great Mongeham PC's, she was going to attend a meeting with Great Mongeham and Nonington PCs on Friday to discuss the matter.

Action Sarah Wells

8. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

- a) Purchase of Christmas Trees – Cost £247.00 + VAT, collected. (20ft £210, 10ft £37)

Cllr Jones said he may be able to source Christmas Trees that would be less expensive. He would find out and let the Clerk know.

Action Sarah Wells

- b) Possible purchase of speed watch equipment - £1,945

This would not be necessary if a unit could be borrowed from Nonington PC.

- c) Environment Engineer Pay rate.

RESOLVED this should be reviewed in April in line with Living Wage.

9. ACCOUNTS

RESOLVED the following payments should be made, proposed by Cllr Kemp and seconded by Cllr Pemble, Cllr Hooper was the third signatory.

Receipts Sept				
Interment Bones	50.00			
	50.00			
Petty Cash expenditure Sept				
Postage Stamps	30.24			
Land Registry Search - High Street	6.00			
	36.24			

		Cheque No		VAT
Sept Payments				
Environmental Engineer - Sept		STO	398.75	
Toilet Cleaning Contract Sept	245.00			
Toilet Cleaning Supplies allowance Jul	8.00			
Back Pay July & Aug	140.00			
	393.00	STO	393.00	
AJL garden Services – Sept		STO	638.82	
Clerks Salary Sept 2015		STO	787.41	
H M Revenue and Customs Income Tax	0.11			
Employees NI	16.33			
Employers NI	11.70			
	28.14	STO	28.14	
Employers Pension Contribution	132.70			
Employee's Pension Contribution	46.78			
	179.48	STO	179.48	
Petty Cash		4809	100.00	
Petty cash (prepaid cards initial load)		4810	200.00	
PKF Little John- 2015 Audit		4811	360.00	60.00
Spectrum Safety Fire Extinguisher Checks				
Pavilion	60.96			10.16
Parish Room	56.58			9.43
	117.54	4812	117.54	
ACP Pest Control - Wasp Nests Gun Park		4813	40.00	

10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

Cllr Hooper reported that the Community Warden would like to attend Coffee Break to give a talk on how to avoid postal and email scams. The members felt this would be useful information for local residents.

Cllr Hooper to make the necessary arrangements and advertise the event.

Action Cllr Hooper

Cllr Pemble had been contacted by the national stroke association, they are looking for venues to attend to give information on stroke prevention and take peoples blood pressure. The members felt this would be a useful service that could attend coffee break.

b) Outside Events

None received.

11. POND AND PARADE

Cllr Barwick reported that work was still being undertaken by the working party and volunteers. KHS had been asked to clear the gullies. Cllr Barwick asked that a pair of full length waders should be purchased for one of the Volunteers to allow him to work in the water more comfortably.

RESOLVED the Clerk should purchase waders.

Action Sarah Wells

12. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

a) Quote to clear two 10 rods allotments

RESOLVED the quote for £220 should be accepted, Cllr Bailey to inform the contractor.

Action Cllr Bailey

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Graffiti Wall replacement gravel boards

RESOLVED the gravel boards should be replaced.

Action Sarah Wells

- ii) Possible installation of gate next to Graffiti wall

After discussions with the Youth club it was felt the gap should be left.

- iii) Possible infilling of gap between area in front of Skate ramp and youth club driveway.

The members agreed that the real problem is the speeding traffic from Bubbles, it was felt that this should be dealt with, the youth Club committee have agreed to look into traffic calming on the access driveway.

The fencing was discussed.

RESOLVED the small gap between the two fences should be filled.

Action Sarah Wells

- iv) 2 x wasp nest on the boundary with the school have been treated.

Noted

b) Allotments Play Area

Nothing to discuss

c) Correspondence

None received.

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

Nothing to discuss

b) Recreation Ground

The contractor had been asked to clear the suckers from the trees and remove the vegetation that is growing through the fence into the garden of the Old School. The Clerk to chase up.

Action Sarah Wells

c) Bowling Green & Parish Room

- i) Plans for new building.

It was agreed that Cllr Barwick should call a meeting with the bowls club and members of the Council to discuss the plans.

Action Cllr Barwick

15. LONGTERM OUTSTANDING ITEMS

- a) Parade waiting restrictions

Cllr Kenton to chase this up with DDC.

Action Sarah Wells

- b) Bliss rainwater downpipe

It was agreed the Clerk should write to the owners and ask that something be done to stop rainwater discharging onto the footpath.

Action Sarah Wells

- c) Car Park – Possible introduction of waiting restrictions

Awaiting a response from Dover District Council.

16. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllr Kenton gave a report including information on the Dover Town centre regeneration and the possible future of the Dover Leisure centre.

b) Parish Councillors

Cllr Read – Youth Club.

The Youth Club committee are willing to purchase a litter bin to be installed by the teen shelter in Gun Park, however they want to know if DDC will service the bin should it be installed. The clerk to ask DDC.

Action Sarah Wells

Cllr Jones asked a question about the Bull Inn.

Cllr Barwick reported that fibre optic superfast broadband should be available within a few days.

17. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter – Dec/Jan

Cllr Jones to write a letter including information on himself as a new Councillors, the Community Resilience and Emergency planning committee, he would also include the Christmas message from the Parish Council.

Action Cllr Jones

b) Mercury Report

As required.

c) Web Site

As required.

18. DATE OF NEXT MEETING

The next meeting of the Parish Council will be the Ordinary meeting on Mon 2nd Nov 2016.

Scheduled dates of meetings

Mon 7 th Dec 2015	Mon 11 th Jan 2016	Mon 1 st Feb 2016	Mon 7 th Mar 2016
Mon 4 th Apr 2016	Mon 9 th May 2016	Mon 6 th Jun 2016	Mon 4 th Jul 2016

The meeting closed at 8.45pm