

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT THE
PARISH ROOM AT 7.30pm ON MONDAY 2nd NOVEMBER 2015**

Present: Councillors A Barwick M Jones A Wiles L Bevan-Powell
 P Bailey M Pemble N Kenton B Read
 M Kemp (Part)

Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllrs N Wickham, S Hooper. PCSO Tony Edwards. Dist Cllr Manion. Community Warden Sue Covus

2. DECLARATIONS

None received.

3. POLICE LIASION

The Community Warden had sent a report.

4. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Parish Council Meeting held on 5th Oct 2015 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Finance Committee Meeting held on 5th Oct 2015 are duly signed by the Chairman as a true and correct record of the meeting.

5. ACTIONS FROM THE LAST MEETING

Pond

Parrot Weed – Cllr Jones reported that he was in contact with a company that specialised in weed control, he was waiting to see if there is a way to treat the Parrott Weed, he would pursue.

Action Cllr Jones ongoing

Church Yard & Cemetery

The Clerk had not contacted Strutt and Parker to make an offer for the land as after examination of the site plan it had been ascertained that the area was much larger than estimated. The entire field was approximately 5 acres, 2.5 each side of the footpath. This would make the initial purchase more expensive than discussed. It was agreed Cllr Kenton should go back to the local resident and discuss the matter in more detail.

Action Cllr Kenton ongoing

Community Resilience and Emergency Planning

Unfortunately the scheduled meeting had been postponed, Cllr Jones had rearranged and was in the process of producing a draft plan for comment.

Action Cllr Jones ongoing

Correspondence ref wooded area Brook Street - The Clerk had received complaints from two residents about the fencing of the wooded area in Brook Street. She had contacted DDC and KALC on the issue. DDC had responded to say that no tree work could be undertaken without permission as the woods are in a conservation area. KALC felt that as the land was privately owned, the owner was within his rights to fence the area provided the PROW was not blocked. Cllr Jones offered to speak to one of the complainants.

Action Mark Jones ongoing

Highways

The introduction of parking restrictions in the lay-by on the parade – Cllr Manion to chased up this work that had been outstanding for over 2 years.

Action Discharged

Request for the provision of a Bench by the horse trough – The Clerk reported that KHS owned the land, she was waiting for the necessary paper work to come through.

Action Sarah Wells ongoing

Salt Bag – Fill or replacement – The Clerk had responded to KHS

Action Discharged

Speed Watch – The SID unit was now available and the Clerk was co-ordinating the volunteers to undertake Speed Watches.

Action Discharged

Finance

Purchase of Christmas Trees – Cllr Jones had sourced Christmas Trees that would be less expensive.

Action Discharged

Forthcoming Events

Coffee Break

Cllr Hooper reported that the Community Warden would like to attend Coffee Break to give a talk on how to avoid postal and email scams. The members felt this would be useful information for local residents.

Cllr Hooper to make the necessary arrangements and advertise the event. **Action Cllr Hooper ongoing**

Cllr Pemble reported that the national stroke association would be attending on Friday to give information on stroke prevention and take peoples blood pressure.

Pond and Parade

Purchase of Waders – The Clerk was waiting for information from the volunteer.

Action Sarah Wells ongoing

Allotments

Quote to clear two 10 rod allotments – The Quote had been accepted.

Action Discharged

Leisure Fields

Gun Park

Graffiti Wall replacement gravel boards and to fill the small gap between the two fences – The Clerk had instructed the contractor to replace the boards and fill the gap.

Action Discharged

Recreation Ground

Clearance the suckers from the trees and remove the vegetation that is growing through the fence into the garden of the Old School. The Clerk had met with the contractor and would monitor the situation and chase up if necessary.

Action Sarah Wells

Bowling Green & Parish Room

Plans for new building – A meeting had taken place with the bowling Club.

Action Discharged

Long term Outstanding Items

Parade waiting restrictions – Both Cllr Kenton and Manion had chased up this item.

Bliss rainwater downpipe – The Clerk had written to the owner of the building, he has said that the work was scheduled and he would chase up the builder.

Car Park – Possible introduction of waiting restrictions - Still awaiting a response from Dover District Council.

Reports

Cllr Read – Youth Club provision of bin – The Clerk had contacted DDC to see if a new bin could be added to the contract for servicing. DDC had responded to say the budget would not allow for this at the moment. Cllr Kenton said he did not believe this was the case and he would speak to the officers concerned.

Action Cllr Kenton

Village News Letter – Dec/Jan

Cllr Jones to write a letter including information on himself as a new Councillor, the Community Resilience and Emergency planning committee, he would also include the Christmas message from the Parish Council.

Action Cllr Jones Ongoing

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) The Local Government Boundary Commission – Sevenoaks
- ii) KCC 2016/17 Budget Consultation

The above were noted by the members.

b) News letters and Circulars

- i) KALC – Parish News

The above were noted by the members.

c) Other

- i) KALC Community Awards Scheme – Nominations needed by Fri 29th Jan 2016

It was agreed that local residents should be asked make nominations for this award. The Clerk to put an article in the next Village News. **Action Sarah Wells**

7. HIGHWAYS

Nothing to discuss.

8. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

a) Purchase of Christmas Trees

Cllr Jones had sourced trees that would cost less than in previous years. It was agreed he should place the orders. The trees to be erected on the last weekend in November. **Action Cllr Jones**

b) Accounts to 30th Sept 2015 – See Appendix A

RESOLVED the accounts should be adopted by the members.

c) Letter from Eastry Village News Ref Grant**d) Letter from Eastry Village Hall ref Grant**

The above were noted by the members.

9. ACCOUNTS

RESOLVED the following payments should be made, proposed by Cllr Cllr Wiles, seconded by Cllr Barwick, Cllr Read was the third signatory.

Receipts Oct

Allotment Rents	732.90
Memorial	50.00
	782.90

Petty Cash expenditure Oct

Land Registry enquiry	3.00
Postage	1.26
Postage	28.08
Fuel - strimmer	11.5
Joint Stationary Order	25.66
	69.50

VAT

		Cheque		
Oct Payments - Paid between meetings		No		
Clerks Reimbursement - Environmental Engineer equip		4818	37.98	2.67
Coffee Break refreshments		4819	62.32	
Eastry Village Hall - Coffee Break Jul-Sept		4820	286.00	
Environmental Engineer - Oct		STO	398.75	
Toilet Cleaning Contract Oct	245.00			
Toilet Cleaning Supplies allowance Oct	8.00			
	253.00	STO	253.00	
AJL garden Services - Oct		STO	638.82	
Clerks Salary Oct 2015		STO	787.41	
H M Revenue and Customs Income Tax	0.11			
Employees NI	16.33			
Employers NI	11.70			
	28.14	STO	28.14	
Employers Pension Contribution	132.70			
Employees Pension Contribution	46.78			
	179.48	STO	179.48	
Ace Pest Control - Treat wasps nest Gun Park		4821	40.00	
British Gas - Electricity Parish Rm Meter 1	23.03			1.09
British Gas - Electricity Parish Rm Meter 2	34.90			1.66
British Gas - Gas Parish Rm	107.01			4.06
	164.94	4822	164.94	
Poppy Appeal - Remembrance Day wreath		4823	20.00	
10th Deal Eastry Scouts - Part Grant Payment		4824	200.00	
10th Deal Eastry Scouts - Part Grant Payment		4825	300.00	50.00

10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

Nothing to discuss

b) Outside Events

- i) Kent Police Parish Forum
- ii) KALC Notice of 68th Annual General Meeting – Sat 21st Nov 9.30am
- iii) Policing and Austerity Conference – 9th Dec 10:00 to 12:00, Maidstone

The above were noted by the members.

11. POND AND PARADE

Work was continuing to try and reduce the levels of Parrott Weed.

12. ALLOTMENTS

- a) A vacancy had arisen on the Allotment Management Committee

RESOLVED the vacancy should be advertised.

Action Cllr Bailey

- b) The Fir Trees on allotment land on the May Mill side needed work to reduce them in height

Cllr Jones offered to look at the trees and report back to the Council.

Action Cllr Jones

- c) The Fence at No 4 May Mills had been reinstated by DDC, however it did not provide security for the allotments.

Cllr Jones offered to look at the fence and report back to the Council.

Action Cllr Jones

d) The car park area on the school side needs adding to the mowing contract
The Clerk to contact the Contractor. **Action Sarah Wells**

e) The strimmer cupboard needs a lock.
The Clerk to contact the Contractor. **Action Sarah Wells**

f) Overgrow 10 rod plot needs letting
RESOLVED this plot can be let for a year free of charge to encourage someone to take it on.
Action Cllr Bailey

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

i) Speed reduction youth club driveway.
Cllr Read to bring up at the next Youth Club Committee meeting. **Action Cllr Read**

b) Allotments Play Area

Nothing to discuss.

c) Correspondence

None received.

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

The Clerk reported that there were a lot of mole hills in the Church Yard and Cemetery, she had contacted the pest controller and asked him to take some action.

b) Recreation Ground

Nothing to discuss.

c) Bowling Green & Parish Room

Cllrs Barwick, Kenton and the Clerk had met with members of the bowls club on the 26-10-15. The plans had been reviewed. Cllr Kenton had asked for some advice from the Conservation office at DDC prior to a full application being submitted. The Bowls Club had been informed that they need to start grant funding now to ensure sufficient funds are in place should planning permission be granted.

15. LONGTERM OUTSTANDING ITEMS

a) Parade waiting restrictions
Cllr Kenton to continue to peruse this matter. **Action Cllr Kenton**

b) Bliss rainwater downpipe
The Clerk to continue to monitor this situation. **Action Sarah Wells**

c) Car Park – Possible introduction of waiting restrictions
The Clerk to chase a response from DDC parking services. **Action Sarah Wells**

16. REPORTS

a) Dist Cllrs

Cllr Kenton reported on the plans for the historic Town Hall building at Maison Dieu Dover. It is hoped that funding can be obtained from English Heritage that will allow the building to be developed and used more in the future.

b) Parish Councillors

No reports given.

17. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter – Dec/Jan

KALC Community Awards. Letter from Cllr Jones.

b) Mercury Report

KALC Community Award

c) Web Site

As above.

18. DATE OF NEXT MEETING

Scheduled dates of meetings

Mon 11 th Jan 2016	Mon 1 st Feb 2016	Mon 7 th Mar 2016	Mon 4 th Apr 2016
Mon 9 th May 2016	Mon 6 th Jun 2016	Mon 4 th Jul 2016	

The Next meeting of the Parish Council will be the Ordinary meeting on Monday 7th Dec 2015