

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT THE  
PARISH ROOM AT 7.30pm ON MONDAY 11<sup>th</sup> JANUARY 2016**

<b>Present: Councillors</b>	N Kenton (Chairman)	M Jones (Part)	A Wiles
	A Barwick	P Bailey	M Pemble
	B Read	M Kemp	L Bevan-Powell

Sarah Wells Clerk to the Parish Council      Dist Cllr Manion

### **1. APOLOGIES**

Cllr S Hooper. Community Warden Sue Covus

### **2. VACANCY**

To discuss the current vacancy on the Parish Council

- a) Letter received from DDC – Vacancy may now be filled by Co-option

A notice had been put on the Parish Council web site, in the next issue of the Parish News and in the Mercury. As yet no applications have been received.

### **3. DECLARATIONS**

None received.

### **4. POLICE LIASION**

The Clerk informed the members that a new PCSO had been allocated to the village.

### **5. MINUTES OF LAST MEETING**

RESOLVED the minutes of the Ordinary Parish Council Meeting held at 7.30pm on 7<sup>th</sup> Dec 2015 are duly signed by the Chairman as a true and correct record of the meeting.

### **6. ACTIONS FROM THE LAST MEETING**

#### **Pond**

*Parrot Weed* – Cllr Jones reported that he was in contact with a company that specialised in weed control, he was waiting to see if there is a way to treat the Parrott Weed, he would pursue.

**Action Cllr Jones ongoing**

#### **Church Yard & Cemetery**

*Extension to Cemetery* - Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. They had agreed that a meeting with the Council would be useful, Cllr Kenton to arrange.

**Action Cllr Kenton ongoing**

#### **Community Resilience and Emergency Planning**

Cllr Jones had spoken to people interested in producing a plan and had several ideas. He was now working on the production of a draft plan.

**Action Cllr Jones ongoing**

*Request for the provision of a Bench by the horse trough* – The Clerk had now received the relevant forms from KHS. She would now complete these as required.

**Action Sarah Wells Ongoing**

#### **Reports**

*Cllr Read – Youth Club provision of bin* – The Clerk had contacted DDC to see if a new bin could be added to the contract for servicing. DDC had responded to say the budget would not allow for this at the moment. Cllr Kenton said he did not believe this was the case and he would speak to the officers concerned.

**Action Cllr Kenton ongoing**

#### **Allotments**

*Fir Trees on allotment land on the May Mill side needed work to reduce them in height* -Cllr Jones had inspected the trees and offered to have them removed free of charge.

**Action Cllr Jones ongoing**

*The Fence at No 4 May Mills had been reinstated by DDC, however it did not provide security for the allotments.* Cllr Jones had looked at the fence, he recommended that the Council pay to have a higher fence fitted. **Action Discharged**

*The car park area on the school side needs adding to the mowing contract* – The Clerk had spoken to the contractor and been assured this area would be included from March. **Action Discharged**

### **Correspondence**

*New Year 2017 Honours – Request for nominations* – The Clerk had checked the criteria and unfortunately the person in question did not qualify. **Action Discharged**

### **Highways**

a) Parking Problems – Eastry School.  
The Clerk had contacted KHS to support the Community Wardens request for additional Zig Zags. **Action Discharged**

b) Speed Watch  
Cllr Bailey reported that during the 2.5 week the Speed Watch equipment had been in the village 7 sessions had been undertaken, unfortunately a lack of available volunteers had prevented any more sessions. He did not recommend any expenses on newer SID equipment unless more volunteers could be found. It was agreed that an additional request for volunteers would be put in the Apr/May Village news. **Action Sarah Wells ongoing**

### **Recreation Ground**

*Clearance of the suckers from the trees and remove the vegetation that is growing through the fence into the garden of the Old School.* Some work had been undertaken, however the suckers had not been removed and some small trees had been left near the fence with the Old School. The Clerk had spoken to the contractor again. **Action Discharged**

Cllr Jones had looked at the small trees and would make arrangements for them to be removed. **Action Cllr Jones**

### **Long-term Outstanding Items**

*Parade waiting restrictions – A scheme had been received.* **Action Discharged**

*Car Park – Possible introduction of waiting restrictions* – The Clerk had contacted DDC and they had agreed to get the carpark remarked. **Action Discharged**

## **7. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

### **a) Consultation Documents**

i) Sandwich Sports and Leisure Centre Trust – Consultation on expansion  
The Clerk to respond to say that the members would support any improvements to the current facilities.

ii) Kent Police – Consolation of Precept Increase

iii) DCLG –National Planning policy consultation

iv) Kent MWLP 2013-30 Proposed Further Modification – By 4<sup>th</sup> March 2016

The above were noted by the members.

### **b) News letters and Circulars**

i) KALC Parish News

The above was noted by the members.

**c) Other**

- i) Provisional Local Government Finance Settlement – Referendum Principles
- ii) Proposed Permanent M20 Lorry Area – Stakeholder Briefing

The above was noted by the members.

- iii) Greville Almshouse Charity – Re-appointment of Trustee

RESOLVED Cllr Peter Bailey to be reappointed as a Parish Council trustee for a further four years. The Clerk to inform the charity. **Action Sarah Wells**

**8. HIGHWAYS**

To discuss and agree actions relating to highways issues

- a) Parade waiting restrictions – Proposal and Plan from DDC

The proposal was discussed, Cllr Barwick had spoken to the shop owners. It was agreed that DDC should be asked for the following:- 1 Hour Waiting, No return for 2 hours. Hours of operation Mon- Sat 6am to 10pm. The Clerk to inform DDC. **Action Sarah Wells**

**9. FINANCE**

To discuss and agree actions relating to any financial matters presented to the Council.

- a) Transfer of Funds to Unity Trust Bank

It was agreed that only £500 should be transferred at this time to charge the prepaid debit cards, the transfer of the Councils main funds to be deferred to the next meeting until more members had registered for online banking.

**10. ACCOUNTS**

RESOLVED the following payment should be made, proposed by Cllr Wiles and seconded by Cllr Barwick, Cllr Read was the third signatory.

<b>Receipts Dec &amp; Jan</b>				
Funeral & Memorials	450.00			
UK Power Networks Wayleaves	68.94			
	<b>518.94</b>			
<b>Petty Cash expenditure Dec</b>				
Postage	43.74			
	<b>43.74</b>			
		<b>Cheque No</b>		<b>VAT</b>
<b>Dec Payments</b>				
Environmental Engineer - Dec		STO	398.75	
Toilet Cleaning Contract Dec	245.00			
Toilet Cleaning Supplies allowance Dec	8.00			
	<b>253.00</b>	STO	253.00	
AJL garden Services - Dec		STO	638.82	
Clerks Salary Dec 2015		STO	787.41	
H M Revenue and Customs Income Tax	0.11			
Employees NI	16.33			
Employers NI	11.70			
	<b>28.14</b>	STO	28.14	
Employers Pension Contribution	132.70			
Employees Pension Contribution	46.78			
	<b>179.48</b>	STO	179.48	
British Gas - parish Room Gas		4835	75.29	3.58
Unity Bank transfer		4836	500.00	

## 11. FORTHCOMING EVENTS

### a) Council Events

It was agreed the Clerk should book the Village Hall for the Annual Parish Meeting. **Action Sarah Wells**  
(Booked for Tuesday 17<sup>th</sup> May 2016)

### b) Outside Events

- i) Annual Town and Parish Council Meeting – Monday 18<sup>th</sup> Jan 2016

Cllr Jones to attend.

- ii) Lord Lieutenant of Kent Civic reception – Tue 15 March 2016 11am Maidstone

Cllr Kenton to attend if available and RSVP.

**Action Cllr Kenton**

- iii) Proposed facilities at Sandwich Sports & Leisure Centre – Sandwich TC 25th Jan  
6pm

- iv) Dover Area Committee Meeting – Wed 27<sup>th</sup> Jan 7.30pm – Phoenix Centre Sandwich

- v) The Dynamic Councillor – A Workshop – Wingham Village Hall – 22 Feb 6.30pm

The above were noted by the members.

## 12. POND AND PARADE

Cllr Barwick reported that the water levels were increasing, all the silt traps and runoffs had been cleared.

No problems to report on the Parade.

## 13. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

- a) Fence behind No 4 May Mills Cottages

RESOLVED the Clerk should get a quote for the erection of a length of 6ft Fence running from the gates post behind No 4 May Mills Cottages. **Action Sarah Wells**

- b) Unauthorised parking in entrance to allotments.

Cllr Bailey reported that local resident have started parking in the entrance leading to the Allotments in Mill Lane, although cars had been prevented from entering the Allotment during the winter month, the parked car made it impossible for a wheelbarrow to get passed. It was agreed the Clerk should contact the Housing Association and ask them to speak to their tenant. **Action Sarah Wells**

## 14. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

### a) Gun Park

- i) Claim for Damages to Play Ground - Email from Insurance Company and Copy of KCC arborists report.

The members were happy to pay for the removal of the one tree that had caused all the problem, however they felt that the removal of the other trees would have a negative visual impact on Gun Park. Cllr Jones to speak to the arborist who had produced the report. **Action Cllr Jones**

### b) Allotments Play Area

Nothing to discuss.

### c) Correspondence

None received.

**15. CHURCHYARD AND CEMETERY**

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

**a) Churchyard & Cemetery**

The Clerk had received another complaint about the Cemetery being muddy. Although the members sympathised with the complainant, the very nature of the Cemetery means that it will get muddy during wet weather.

**b) Recreation Ground**

Nothing to discuss at this time.

**c) Bowling Green & Parish Room**

Cllr Kemp had cleaned the gutters to prevent water building up, although it does need doing again.

Cllr Barwick to arrange a meeting with the Bowls club.

**Action Cllr Barwick**

**16. LONGTERM OUTSTANDING ITEMS**

- a) Car Park – New White Lines requested

**17. REPORTS**

To receive written or verbal reports from:-

**a) Dist Cllrs**

Cllr Manion and Kenton gave reports detailing activities undertaken by DDC.

**b) Parish Councillors**

No reports received.

**18. COMMUNICATION**

To agree Council communication to the following media:-

**a) Village News Letter – Feb/Mar**

Parish Council Vacancy.

**b) Mercury Report**

As needed

**c) Web Site**

Information as received by the Clerk.

**19. DATE OF NEXT MEETING**

The next meeting of the Council will be the Finance Committee meeting on Monday 18<sup>th</sup> Jan 2016. Followed by the Ordinary meeting on the 1<sup>st</sup> Feb 2016.

**Scheduled dates of meetings**

7<sup>th</sup> Mar 2016 4<sup>th</sup> Apr 2016 9<sup>th</sup> May 2016

5<sup>th</sup> Sept 2016 3<sup>rd</sup> Oct 2016 7<sup>th</sup> Nov 2016

APM 17<sup>th</sup> May 2016. 6<sup>th</sup> Jun 2016 4<sup>th</sup> Jul 2016

5<sup>th</sup> Dec 2016