

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.45pm ON MONDAY 4th APRIL 2016**

Present: Councillors M Jones N Kenton (Chairman) A Wiles M Pemble
 A Barwick L Bevan-Powell M Kemp P Bailey

Sarah Wells Clerk to the Parish Council Dist Cllr Manion

1. APOLOGIES

Cllrs N Kenton & S Hooper.

2. DECLARATIONS

Cllr Wiles declared a pecuniary interest in the application for the vacancy on the Parish Council as the applicant is her husband.

Cllr Wiles withdrew from the meeting.

RESOLVED Cllr Barwick took the Chair for the next item on the agenda.

3. VACANCY

One application had been received for the vacancy.

RESOLVED Mr Andrew Wiles should be co-opted onto the Council with immediate effect. The Clerk to inform his of the Council decision. **Action Sarah Wells**

Cllr Wiles returned to the meeting and took the chair.

4. POLICE LIASION

No report from the police or local warden had been received. Members commented that the Warden had not been seen in the village for a few weeks.

5. PROCESSES AND PROCEDURES

- a) Standing Orders
- b) Financial regulations

The above had been circulated to all members prior to the meeting.

RESOLVED the updated Standing Orders should be adopted by the Council

RESOLVED the updated Financial regulations should be adopted by the Council.

6. MINUTES OF LAST MEETING

RESOLVED the minutes of the Planning Committee Meeting held at 7.00pm on 7th March 2016 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Ordinary Parish Council Meeting held at 7.30pm on 7th March 2016 are duly signed by the Chairman as a true and correct record of the meeting.

7. ACTIONS FROM THE LAST MEETING

Pond

Parrot Weed – Cllr Jones said he was still waiting to hear about possible control methods. Cllr Barwick reported that the Volunteers had cleared quite a big area and the Parrot weed had been reduced. It was agreed this action should be discharged. **Action Discharged**

Church Yard & Cemetery

Extension to Cemetery - Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. They had agreed that a meeting with the Council would be useful, Cllr Kenton to arrange. **Action Cllr Kenton ongoing**

Reports

Cllr Read – Youth Club provision of bin – The Clerk had contacted DDC to see if a new bin could be added to the contract for servicing. DDC had responded to say the budget would not allow for this at the moment. Cllr Kenton said he did not believe this was the case and he would speak to the officers concerned. **Action Cllr Kenton ongoing**

Allotments

Fir Trees on allotment land on the May Mill side needed work to reduce them in height -Cllr Jones had inspected the trees and offered to have them removed free of charge. **Action Cllr Jones ongoing**

Highways

Bench by the horse trough KHS permission forms – The Clerk looked at the forms and reported that she did not have the requisite knowledge of the new roads and street works act to complete them. Cllr Jones said he knew a contractor who may be able to help. **Action Cllr Jones Ongoing**

Small trees Church Street by the old school – These had been removed.

Action Discharged

Finance

Public Contracts Regulations –The Finance Regulations and the Standing orders had been amended. **Action Discharged**

Leisure Fields

Gun Park

Tree Adjacent to Play Ground – One quote had been received, others were still outstanding.

RESOLVED the Clerk should be given delegated power to deal with this issue, once the other quotes had been received she would decide which was the most appropriate and accept that quote. However if it was not possible to get additional quotes the one that had been received would be accepted as the work needs to be completed as a matter of urgency to comply with the insurance companies request. **Action Sarah Wells**

Correspondence

To discuss and agree actions relating to correspondence received by the Council.

Annual Leave cover for Toilets - The Clerk is still waiting for confirmation that cover is required, once this has been confirmed and the dates set she would ask Mrs Broster if she could cover the toilets contract for a week. **Action Sarah Wells**

Finance

Action with Communities in Rural Kent – Membership had been renewed **Action Discharged**

Zurich – Parish Council insurance had been renewed. **Action Discharged**

Section 106 Monies – Hammill Brick works – The Clerk had informed DDC that the money would be put towards the project to provide a new parish room and office. **Action Discharged**

Forthcoming Events

Annual Parish Meeting Tuesday 17th May 2016 7.00pm - This had been forwarded to the village news editor for inclusion in the next issue. **Action Discharged**

Beacon Celebrations – Queens 90th Birthday – The Clerk had informed the Scouts that the PC would contribute £200 towards the Beacon celebrations. **Action Discharged**

Churchyard & Cemetery**Bowling Green & Parish Room**

The Clerk and Cllr Jones had looked at the gap and Cllr Jones had taken the necessary action to prevent access to the bowling green from the Car park. **Action Discharged**

8. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) KCC – Dover Gateway Consultation
- ii) DDC – Indoor sports facility strategy
- iii) KCC – Review of KCC Funded Bus services

The above were noted by the members, no responses were felt necessary.

b) News letters and Circulars

- i) Clerks and Council Direct
- ii) Oast to Coast

The above were noted by the members.

c) Other

- i) UK Power Networks – Partnership working with Parishes

It was agreed this should be forwarded to the Village News editor, they may be able to print a centre page pull out and claim the £500 towards expenses. **Action Sarah Wells**

- ii) Email ref land at Poison Cross

The author of the email was concerned that there may be plans for this piece of land that may be detrimental to the Village. It was agreed that the Clerk would undertake a land search of the site to see if the land still belonged to KHS. **Action Sarah Wells**

9. HIGHWAYS

To discuss and agree actions relating to highways issues

a) Speed Indicator devise and mounting poles –

The Clerk had asked KHS to assess the sites and give a firm quotation for the work. She was still waiting for KHS to come out and visit the sites. She would continue to liaise with them.

Action Sarah Wells ongoing

b) Complaint ref footpath at Brook Street

Cllr Wiles reported that it was still unpleasant to walk along this path. She would continue to monitor. **Action Cllr Wiles**

10. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

- a) Unity Trust Bank – Cllrs online access
- b) Unity Bank- Change of T&Cs – No longer paying interest on current account and introducing a £6.00 a month fee

The above were discussed together.

RESOLVED the account should be closed before the fees became due on the 1st June. The Clerk to make the necessary arrangements. **Action Sarah Wells**

c) Section 106 Monies – Hammill Brick works

DDC will not release the funds until the planning permission has been secured, they will however release funds to help secure the planning once they received a budget outlining the fees involved. Cllr Barwick is in contact with the architect, he would ask for some costings. **Action Cllr Barwick**

d) KALC Membership renewal £565.84 + VAT

RESOLVED KALC Membership should be renewed.

Action Sarah Wells

e) ICCM Membership renewal £90.00

RESOLVED ICCM Membership should be renewed.

Action Sarah Wells

f) Recommendation from the Planning Committee to employ a consultant to review the Traffic Survey submitted with the amended Hospital Planning Application.

RESOLVED a traffic consultancy should be employed to review the traffic survey submitted by with the Eastry Hospital Planning Application.

Action Sarah Wells

11. ACCOUNTS

RESOLVED the following payments should be made, proposed Cllr Read, Seconded by Cllr Pemble. The third signatory was Cllr Kemp.

Receipts Mar				
Allotment rents	17.95			
	17.95			
Card Payments Mar	0.00			
	0.00			
		Cheque		VAT
Feb Payments				
Environmental Engineer - Mar		STO	398.75	
Toilet Cleaning Contract Mat	245.00			
Toilet Cleaning Supplies allowance Mar	8.00			
	253.00	STO	253.00	
AJL garden Services - Mar		STO	638.82	
Clerks Salary Mar 2016		STO	787.41	
H M Revenue and Customs Income Tax	0.11			
Employees NI	16.33			
Employers NI	11.70			
	28.14	STO	28.14	
Employers Pension Contribution	132.70			
Employee Pension Contribution	46.78			
	179.48	STO	179.48	
DDC - Rates Parish Room		4847	75.54	
Coffee Break Refreshments		4848	36.08	
Village Hall Hire Coffee break - Jan to Mar 2016		4849	264.00	
Safeplay Playground Services – Operational Inspec		4850	72.00	12.00
P S Heating & Plumbing - Parish Rm Boiler Inspec		4851	60.00	
KCC Supplies - Stationary		4852	62.96	10.49
ICCM Membership		4853	90.00	
KALC Membership		4854	679.01	113.17

12. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- i) Annual Parish Meeting 17th May

Council Pemble and the Clerk to arrange the refreshments. **Action Sarah Wells & Cllr Pemble**

Cllr Read reported that Mr Lasslett would be unable to attend the meeting and give a Youth Club Meeting, he sent his apologies.

b) Outside Events

Nothing to discuss.

13. POND AND PARADE

Cllr Barwick reported that the mowing had started, he would ask Richard to check and confirm the additional strimming, as agreed last year, was also being satisfactorily completed to prevent the surrounding areas getting out of control. He also reported that a new intrusive weed had been found and investigations into how to deal with it were underway.

14. ALLOTMENTS

The next meeting of the Allotment Committee was due on 6th April, there had been a report of rhubarb being stolen from the May Mills Site.

15. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

Nothing to discuss

b) Allotments Play Area

Nothing to discuss

c) Correspondence

None received.

16. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

Mowing had started for the new season, there are still a lot of moles hills.

b) Recreation Ground

- i) Request form the PCC for the use of the Recreation Ground during the coming Summer for various events

RESOLVED the PCC could use the Parish Room and Recreation ground for the summer events, parking only to be permitted if the ground is dry. The Clerk to inform the PCC.**Action Sarah Wells**

c) Bowling Green & Parish Room

A meeting with the bowls club has been scheduled for Mon 16th May to discuss the new building programme.

17. LONGTERM OUTSTANDING ITEMS

a) Car Park – New White Lines requested

The Clerk had spoken to DDC estates, the order had been stalled due to a lack of funds at the end of the financial year. It is hoped that the work would progress now the New Year has started.

b) Parade Layby

DDC were progressing the request and would include it in the next public consultation for small works.

c) School Parking

Cllr Jones was still planning to take some action on behalf of Kent fire and rescue services.

18. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllr Manion gave a report including information on DTIZ, DDC keep me informed scheme and regeneration across the County.

b) Parish Councillors

Cllr Read had been to the Youth Club meeting. Cllr Bailey reported that the WW1 committee would start meeting again soon.

19. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter – Jun/Jul

UK Power networks is agreed by the editor.

b) Mercury Report

Annual Parish Meeting

c) Web Site

d) Annual Parish Meeting

20. DATE OF NEXT MEETING**Scheduled dates of meetings**

9th May 2016 17th May 2016 Annual Parish Meeting 6th Jun 2016 4th July 2016

The meeting closed at 8.45pm