

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT  
THE PARISH ROOM AT 7.30pm ON MONDAY 4<sup>th</sup> JULY 2016**

**Present: Councillors**            M Jones            Annie Wiles (Chairman)            M Pemble  
   P Bailey            Andrew Wiles                            B Read

Sarah Wells Clerk to the Parish Council            Dist Cllr Manion

**1. APOLOGIES**

Cllrs S Hooper, M Kemp, A Barwick, N Kenton and L Bevan-Powell

**2. DECLARATIONS**

None received

**3. MINUTES OF LAST MEETING**

RESOLVED the minutes of the Planning Committee Meeting held at 7.00pm on 6<sup>th</sup> June 2016 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Ordinary meeting of the Parish Council held at 7.30pm on 6<sup>th</sup> June 2016 are duly signed by the Chairman as a true and correct record of the meeting.

**4. ACTIONS FROM THE LAST MEETING**

**Church Yard & Cemetery**

*Extension to Cemetery* - Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. They had agreed that a meeting with the Council would be useful, Cllr Kenton to arrange. **Action Cllr Kenton ongoing**

**Reports**

*Cllr Read – Youth Club provision of bin* – Following Cllr Kenton's report that he had spoken to Mandy Pile at DDC and it is possible to add the servicing of a bin to the current contract, the Clerk to contact DDC asking how the Youth Club could go about purchasing a new bin. She had copied the youth club in on the email. **Action Sarah Wells ongoing**

**Highways**

*Bench by the horse trough KHS permission forms* – Cllr Jones had sent in the forms and plans.

**Action Cllr Jones Ongoing**

The Clerk had started the application to remove the listing from the Eastry Hospital Building.

**Action Sarah Wells Ongoing**

**Finance**

*Grant applications* – Invitations had been published on the Council web site and sent to the editor of the Village News and the Mercury Roundup correspondent. **Action Discharged**

**Pond and Parade**

The Parade benches are in need of work as the wood is very warped and splintered, it was agreed that the original metal frames should be utilised as removing them would be very difficult and could cause damage to the paving. Cllr Jones to speak to some companies that specialise in woodwork.

**Action Cllr Jones ongoing**

Cllr Barwick reported that one of the no skateboarding signs had been removed and that youths were using scooters on the parade, and when challenged said the signs did not mention scooters. The Clerk to purchase a new sign. **Action Sarah Wells ongoing**

**Leisure Fields****Gun Park**

The clerk had requested a quote to extend the fencing that runs parallel to the Skate Park and Youth club drive as far as the second bollard. She had also asked for the bollards to be repainted.

**Action Sarah Wells ongoing**

**Churchyard & Cemetery**

*Cemetery grass cutting* - The Clerk had spoken to the contractor, who had apologised for the poor cut and would rectify the situation.

**Action Discharged**

**Recreation Ground**

*Recreation ground the cuttings were left all over the path* - the Clerk had spoken to the contractor.

**Action Discharged**

**Communications**

Cllr Jones suggested that the Council implement an email information service for local residents that sign up to the service, this would allow fast communications to local residents. He would speak to David Carr to see if the current web site was able to facilitate this service.

**Action Cllr Jones**

**6. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

**a) Consultation Documents**

None received.

**b) Newsletters and Circulars**

None received.

**c) Other**

i) Centenary Fields of Trust – Protecting valuable green spaces across the Country

The Clerk to investigate the process for protecting the Gun Park and Recreation Ground.

**Action Sarah Wells**

**7. HIGHWAYS**

To discuss and agree actions relating to highways issues

i) *Footpath Gore Rd to Peak Drive*

The Clerk could find no documentation that indicated that the Parish Council owned this path. It was agreed that DDC should be left to deal with this enquiry.

ii) *Request for Site meeting to discuss SID unit post location*

*SID Post sites* – The site locations had been sent to KHS, KHS had now asked for a site meeting.

**8. FINANCE**

To discuss and agree actions relating to any financial matters presented to the Council.

i) Unity Trust – withdrawal of Alto card

The Clerk to enquire with Natwest about Credit and debit card.

**Action Sarah Wells**

**9. ACCOUNTS**

RESOLVED the following payments should be made, proposed by Cllr Jones and Read.

<b>Receipts Jun</b>				
Funeral	500.00			
	<b>500.00</b>			
<b>Card Payments Jun</b>				
S Wells - Stamps	<b>7.68</b>			

		Cheque No		VAT
<b>Jun Payments</b>				
Environmental Engineer - Jun		STO	398.75	
Environmental Engineer - Jun 4 hours OT - Toilets		300015	29.00	
Toilet Cleaning Contract Jun	245.00			
Toilet Cleaning Supplies allowance Jun	5.00			
	<b>250.00</b>	STO	250.00	
Clerks Salary Jun 2016		STO	781.47	
H M Revenue and Customs Income Tax	0.95			
Employees NI	21.43			
Employers NI	24.10			
	<b>46.48</b>	STO	46.48	
Employers Pension Contribution	132.70			
Employees Pension Contribution	46.78			
	<b>179.48</b>	STO	179.48	
Coffee Break refreshments		300016	48.46	
Quality Fencing - Allotment fence		300017	1,782.00	297.00

## 10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

### a) Council Events

Nothing to discuss

### b) Outside Events

#### i) Dover Leisure Centre – Stakeholder Workshop

The members present did not wish to attend.

## 11. POND AND PARADE

Cllr Bailey reported more loose paving slabs, the Clerk to check and arrange for repairs if necessary. **Action Sarah Wells**

## 12. ALLOTMENTS

Cllr Bailey reported that the committee are due to meet later this month.

## 13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

### a) Gun Park

#### i) Annual Safety Inspections

Noted by the members, it was agreed that no action is required at this time.

### b) Allotments Play Area

Nothing to discuss

### c) Correspondence

None received.

**14. CHURCHYARD AND CEMETERY**

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

**a) Churchyard & Cemetery**

Reports of youths drinking in the Church yard had been received. The Clerk to inform the PCSO.

**Action Sarah Wells**

**b) Recreation Ground**

The Contractor had reported that he had been unable to get on the ground to mow due to parked cars in front of the gate. It was agreed the Clerk should get a sign to put on the gate.

**Action Sarah Wells**

**c) Bowling Green & Parish Room**

Cllr Barwick would be holding an open evening for local residents to inspect the plans for the new Parish Rm/Bowling pavilion.

**15. LONGTERM OUTSTANDING ITEMS****a) Car Park – New White Lines requested**

This is in hand with DDC, waiting for the work to be undertaken. Some members asked if the area vacated by the recycle banks could be marked out for motorbike parking, as at the moment they park in car spaces. The Clerk to ask DDC.

**Action Sarah Wells**

**b) Parade Layby**

The public consultation notices are in place.

**c) School Parking**

Unfortunately due to budget restraints Cllr Jones had been unable to get Fire Engine to the site, he hoped he would have more success in September.

**16. REPORTS**

To receive written or verbal reports from:-

**a) Dist Cllrs**

None received.

**b) Parish Councillors**

Cllr Bailey had represented the Parish Council at the Church Service for the Queens 90<sup>th</sup> Birthday celebrations.

**17. COMMUNICATION**

To agree Council communication to the following media:-

**a) Village News Letter - Aug/Sept**

Grants

**b) Mercury Report**

Grants

**c) Web Site**

As required

**18. DATE OF NEXT MEETING****Scheduled dates of meetings**

5<sup>th</sup> Sept 2016 3<sup>rd</sup> Oct 2016 7<sup>th</sup> Nov 2016 5<sup>th</sup> Dec 2016

The meeting closed at 8.14pm