

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 6th FEBRUARY 2017**

Present: Councillors

M Pemble	B Read	Annie Wiles (part)
P Bailey	A Barwick	M Kemp
C Boughton		

Sarah Wells Clerk to the Parish Council

RESOLVED Cllr Barwick should Chair the meeting until Cllr Annie Wiles arrived, she had informed the Clerk she had been held up at work and would get there as soon as possible.

1. APOLOGIES

Cllrs M Jones, N Kenton, Andrew Wiles & L Bevan-Powell

2. DECLARATIONS

None received

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Planning Committee meeting of the Parish Council held at 7.00pm on 9th Jan 2017 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Ordinary meeting of the Parish Council held at 7.30pm on 9th Jan 2017 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Finance Committee meeting of the Parish Council held on 23rd Jan 2017 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Parish Council Vacancy

Cllr Boughton had joined the Council

Action Discharged

Highways

Bench by the horse trough KHS permission forms – Cllr Jones had spoken to Kent Highway Services, the application was still being progressed.

Action Cllr Jones Ongoing

Bollard by the layby bus stop adj to Orchard road - The Clerk had report to KHS.

Action Discharged

Church Yard & Cemetery

Extension to Cemetery - Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. They had agreed that a meeting with the Council would be useful, Cllr Kenton to arrange.

Action Cllr Kenton ongoing

The Clerk had produced a draft budget including provision for a new Web Site, Xmas Lights and footpath in Gun park.

Action Discharged

Leisure Fields

Adventure Trail - New stepping posts - Cllr Jones to replace the missing posts.

Action Cllr Jones ongoing

Beech Tree overhanging Green – Cllr Jones said some work could be undertaken to allow more light through to the green. He would draft a specification to go out for tender.

Action Cllr Jones ongoing

Finance

Budget Talks – Precept due 6th Feb 2017 – The Finance meeting had taken place on 23rd Jan 2017.

Action Discharged

Emails ref Eastry Baby and Toddler ref Grant refusal – The Clerk had responded

Action Discharged

KCC Pension Fund Valuation – The Clerk had added a contingency allowance to the budget.

Action Discharged

Banking – The Clerk had contacted the bank, the individual members must ring to get their access authorised.

Action Discharged

Forthcoming Events

Annual Parish Meeting – The agreed date clashed with a school governors meeting, this would affect several regular contributors. The Clerk had booked the village hall for Tuesday 16th May.

Action Discharged

Lord Lieutenant of Kent - Annual Civic reception – The Clerk had sent the Council's apologies.

Action Discharged

Battles Over – A Nation Tribute 11th Nov 2018. Beacon lighting – The Clerk had registered with the pageant master.

Action Discharged

Churchyard & Cemetery

Gravediggers shed had been reduced in size.

Action Discharged

Bowling Green & Parish Room

The gutters above the door to be cleaned out, and the outside light on the apex of the roof had been repaired.

Action Discharged

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) KCC Draft Kent Drug and Alcohol Strategy 2017-2022 consultation

Noted by the members.

b) Newsletters and Circulars

- i) Clerks and Council Direct

Noted by the members.

c) Other

- i) KFRS/KALC Fire Hydrant Initiative – Review Meetings
- ii) Kent Police – Rural Update 30-1-17
- iii) Kent & Medway NHS Trust Social Care Partnership – Communication

Noted by the members.

- iv) KCC Great British Spring Clean

The Clerk to contact the Community Warden to discuss possible involvement. **Action Sarah Wells**

Cllr Annie Wiles arrived and took over as Chairman of the meeting.

6. HIGHWAYS

Nothing to discuss.

7. FINANCE

To consider the recommendation of the Finance Committee.

a) Budget Setting

RESOLVED the 2017/18 Budget recommended by the Finance Committee should be adopted by the Council.

b) Precept Setting

RESOLVED that the Precept be set at £50,517. This added to the Revenue Support Grant of £922 will give a total resource of £51,439. An increase in Council tax of 1.99% or £1.26 pa for a Band D property.

c) Quote received for Parade Benches

One quote had been received. It was agreed that additional quotes should be sought.

Action Sarah Wells

8. ACCOUNTS

RESOLVED the following payments should be made.

Receipts Jan				
	0.00			
Jan Payments		Cheque No		VAT
Environmental Engineer - Jan		STO	398.75	
Toilet Cleaning Contract Jan	245.00			
Toilet Cleaning Supplies allowance Jan	5.00			
	250.00	STO	250.00	
AJL Garden Services - Jan		STO	638.82	
Clerks Salary Jan 2017		STO	786.84	
H M Revenue and Customs Income Tax	2.56			
Employees NI	22.45			
Employers NI	25.27			
	50.28	STO	50.28	
Employers Pension Contribution	134.02			
Employees Pension Contribution	47.25			
	181.27	STO	181.27	
L J Chipchase - Xmas Trees		300026	150.00	
KCC Legal Charges Oct 2016	108.00			18.00
KCC Legal Charges Dec 2016	32.40			5.40
	140.40	BACS	140.40	
KCC Stationery		BACS	33.96	5.66
Gary Boorman - Work to grave diggers shed	400.00			
Work to parish room clear gutters & modify down pipe	54.75			
	454.75	BACS	454.75	
Safeplay - Operational inspect Jan		BACS	72.00	
British Gas Parish Rm Electricity -mtr 21610		DD	40.23	1.91
British Gas Parish Rm Electricity -mtr 21656		DD	21.63	1.03

9. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- i) APM Tue 16th May 2017 – Agree Agenda

Some ideas were discussed, the Clerk to produce a draft agenda for the next meeting.

Action Sarah Wells

b) Outside Events

- i) Joint KALC/KFSR Information event – Delivering Effective Partnership working in Kent's Communities 2017 – Tue 27th Feb 2017, Maidstone 9am start.

Noted by the members.

10. POND AND PARADE

Cllr Barwick reported that one of the shop owners would jet wash the area in the next few weeks.

11. ALLOTMENTS

Cllr Read reported that a willow tree was growing on one of the plots. Cllr Bailey to speak to the Chairman of the Allotments Committee about it.

Action Cllr Bailey

12. LEISURE FIELDS**a) Gun Park**

Nothing to discuss.

b) Allotments Play Area

Nothing to discuss.

c) Correspondence

Nothing to discuss.

13. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

The Clerk reported that unfortunately even though the grave diggers shed had been reduced in size and was now too small to get into with the grave shuttering, someone had dragged all the shuttering out and was still using the shed. It was agreed the shuttering would need to be chained and padlocked in place to prevent this. The Clerk to make the arrangements.

Action Sarah Wells

b) Recreation Ground

Nothing to discuss

c) Bowling Green & Parish Room

Cllr Barwick reported that he had the revised plans and would arrange one more public meeting before they were submitted for planning permission.

14. LONGTERM OUTSTANDING ITEMS**a) Parade Layby**

The work on this had not been completed.

b) School Parking

Still an ongoing problem.

c) Gun Park Footpath (Running Parallel to Willmott Place)

The Clerk, Cllrs Kenton and Jones had meet with representatives from PROW and DDC. DDC had taken responsibility for the trees, fence and beach hedge. PROW would take responsibility for the path and admitted that it had been removed from the definitive map in error. However it was not easy to get it put back using current legislation. It is hoped new laws coming into effect would make the process easier. It had been agreed that a new path should be laid about a 1.5m further away from the tree line. Darren Solley from DDC would get a quote. Once this was done funding for the new path would be discussed.

15. REPORTS

To receive written or verbal reports from:-

a) **Dist Cllrs**

Cllr Manion gave a brief report.

b) **Parish Councillors**

It was reported that the public toilets external paintwork was in need of refreshing. The Clerk to report to DDC.

Action Sarah Wells

16. COMMUNICATION

To agree Council communication to the following media:-

a) **Village News Letter**

Annual Parish Meeting flyer with agenda. Allotments for let. Website questionnaire

Action Sarah Wells

b) **Mercury Report**

As needed

c) **Web Site**

As needed.

17. DATE OF NEXT MEETING

Next Ordinary meeting of the Council will be on Monday 6th March 2017.

Scheduled dates of meetings

3rd Apr 2017 8th May 2017 16th May 2017 APM 5th Jun 2017 3rd Jul 2017
 4th Sept 2017 TBC 2nd Oct 2017 6th Nov 2017 4th Dec 2017

The meeting closed at 8.37pm