

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 6th JUNE 2017**

Present: Councillors B Read Annie Wiles (Part Chair) A.Barwick (Chair part)
 C Boughton L Bevan-Powell M Jones M Pemble
 M Kemp

Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllr Annie Wiles would be late. Cllrs Andrew Wiles, N Kenton & P Bailey

RESOLVED that in the absence of the Chairman and Vice Chairman Cllr Andrew Barwick should chair the meeting.

2. DECLARATIONS

Cllr Barwick declared a significant other interest in the item concerning Invicta law as his wife works for them.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Planning Committee meeting of the Parish Council held at 7.00pm on 8th May 2017 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Annual meeting of the Parish Council held at 7.30pm on 8th May 2017 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Annual Parish Meeting held on 16th May 2017 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Highways

Bench by the horse trough KHS permission forms – Cllr Jones had spoken to Kent Highway Services, they had no objections in principle he was just waiting for the paperwork.

Action Cllr Jones Ongoing

Church Yard & Cemetery

Extension to Cemetery - Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. They had agreed that a meeting with the Council would be useful, Cllr Kenton to arrange.

Action Cllr Kenton ongoing

Seat outside the Church Yard – The plaque had been received and fitted.

Action Discharged

Leisure Fields

Adventure Trail - New stepping posts - Cllr Jones to replace the missing posts.

Action Cllr Jones ongoing

Gun Park -The paint for the graffiti wall had been received. A quote for painting the play equipment had been received.

Action Discharged

Request to put a noticeboard on the Pavilion – The Clerk had responded as agreed.

Action Discharged

Allotments

Willow tree growing on one of the plots. Cllr Bailey has spoken to the Chairman of the Allotments Committee he did not think it would be a problem, the members were dissatisfied with this as this tree could become a problem very quickly if it is not kept cut back. Cllr Bailey to discuss with the owner of the plot.

Action Cllr Bailey ongoing

Highways

Cast Iron directions sign, junction Pike Road and Venson Bottom. – KHS had given permission for the Parish Council to undertake the repairs.

Pond and Parade

Benches – The quote had been accepted.

Action Discharged

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circulars

- i) Clerks and Council direct
- ii) The Parish News

Noted by the members.

Cllr Wiles joined the meeting and took over as Chairman.

c) Other

- i) Invicta Law – Kent Legal Services

Cllr Barwick declared a significant other interest.

RESOLVED the account currently held with Kent Legal Services should be moved to Invicta Law.

Action Sarah Wells

RESOLVED the bowling green lease should be completed, the last draft had some errors that need rectifying.

Action Sarah Wells

- ii) Kent Air Ambulance – Survey ref speaker at Annual Parish Meeting

The survey was completed at the meeting, the Clerk to return.

Action Sarah Wells

6. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) Speed Indicator Results

The results showed definite problems in Gore Lane, only data from one direction had been collected from Felderland Lane, this indicated there is a speeding problem is present, however the data was collected when the Sandwich Road was closed for repairs.

In order to contact Kent Highway Services to try and get some action taken it was agreed that at least 3 sets of data should be collected. It was agreed that the SID sign should be taken to Felderland Lane, and Gore Lane more frequently than the other sites.

Action Sarah Wells

- ii) Sign Venson Bottom

The Clerk to get a quote for the works.

Action Sarah Wells

- iii) Dirty Road Signs

The 30 mph signs at Little Walton and Brook Street are obscured by moss. The Clerk to report to KHS.

Action Sarah Wells

7. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

- i) Report from Independent Auditor

The items in the report were discussed and action agreed.

- ii) Approve Annual Audit form Section 1 Annual Governance Statement 2016/17

RESOLVED the Annual Governance statement should be approved by the Council.

- iii) Certify year end accounts Annual Audit form Section 2 Accounting Statement 2016/17

RESOLVED the accounting statements for 2016/17 should be certified by the Council.

- iv) Receipts and Payment V Budget to 31st March 2017

RESOLVED the receipts and payments to 31st March 2017 should be adopted by the Council.

v) Adopt Budget for 2017/18

The budget was discussed and some minor changes agreed. RESOLVED the budget amended in May 2017 should be adopted by the Council.

vi) Rural Kent invitation renewal - £50.00

RESOLVED the Council would not join ACRK.

vii) Quote for painting of play equipment Gun park

The Quote had been quite high, it was agreed another quote should be obtained.

Action Sarah Wells

8. ACCOUNTS

To resolve the approval of payments presented at this meeting

Receipts May

Burial - S Thompson 275.00

Card Payments April & May

M Pemble	25.17	Coffee Break Refreshments
	12.96	Coffee Break Refreshments
	11.75	Coffee Break Refreshments
	49.88	
S Wells	27.95	Paper recycle bin
	52.83	Annual meeting refreshments
	50.13	Graffittee Wall Paint and Equip
	-20.00	Refund above tin of paint
	110.91	

May Payments

		Cheque No		VAT
Environmental Engineer - May		STO	412.50	
		UT		
Toilet Cleaning Contract May	245.00			
Toilet Cleaning Supplies allowance May	5.00			
	250.00	STO	250.00	
		UT		
Clerks Salary May 2017		STO	796.13	
		UT		
H M Revenue and Customs Income Tax	1.35			
Employees NI	22.53			
Employers NI	25.91			
	49.79	STO	49.79	
		UT		
Employers Pension Contribution	169.21			
Employees Pension Contribution	47.73			
	216.94	STO	216.94	
		UT		
Harmer & Sons Ground Works -28th Month -11 payments		STO	687.00	
Trevor Oku - Churchyard and Cemetery Grass cutting 28th Month - 7 payments		STO	220.00	
British Gas Electricity Mtr 21656		DD	24.25	1.15
British Gas - Gas supply		DD	28.98	1.38

G Boorman - Remove bench by Church wall and fit new	207.00			
G Boorman - Errect new signs, remove broken post - supply and fit new gravel boards	160.00			
G Boorman - Cut and supply slabs SID post Lower Street	109.10			
	476.10	BACS UT	476.10	
Wicksteed playgrounds - Annual Safety Inspection			162.00	27.00
Indipendant Audit Inspection 2016/17			135.00	
Web Site, Twitter, facecebook and Blog - Eastry PC			71.76	

9. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

i) Battle's Over a Nation's Tribute 11th Nov 2018

As no one had come forward following the appeal in sent out with the agenda for the Annual Parish Meeting it was agreed the Council should call a meeting in Sept and see how many people attended, if there is still little response the Parish Council would run the event themselves. A date to be decided in late Sept.

Action Sarah Wells

b) Outside Events

Nothing to discuss

10. POND AND PARADE

Following a problem at the pond, Cllrs Barwick and the Clerk had meet with the contractors to clarify the exact areas to be mowed. Cllr Barwick was now satisfied that the work was being completed as required.

11. ALLOTMENTS

Cllr Pemble had had complaints from allotment holders about the fence lines on the school side. The Clerk to check the specification and speak to the contractors as necessary. **Action Sarah Wells**

12. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

Nothing to discuss

b) Allotments Play Area

Nothing to discuss

c) Correspondence

None received.

13. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

Looking good at the moment.

b) Recreation Ground

Rats had been sighted by the large log opposite the Church. Cllr Jones said he would remove the log.

Action Cllr Jones

The hedges need cutting, the Clerk to check with the contractor when the work will take place.

Action Sarah Wells

c) Bowling Green & Parish Room

Cllr Barwick was still working with the architect and hoped the plans would be ready for submission by the late summer.

14. LONGTERM OUTSTANDING ITEMS

a) School Parking

The school were now putting the signs out.

b) Gun Park Footpath (Running Parallel to Willmott Place)

The Clerk reported that the work should start in late June, the Clerk had asked for the plans so she could ascertain if the bench would need to be moved.

Action Sarah Wells

15. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllr Manion gave a brief report on activities at DDC.

b) Parish Councillors

Cllr Boughton had been approached by a parishioner asking that more be done to delist the Hospital building, this was discussed again, however there is nothing more the Parish Council can do on this matter, an application had been made to the governing authority Historic England and it had been rejected.

Cllr Read had been to the Youth Club meeting, they had asked if the Parish Council had any objections to the installation of low level light along the entrance to the Youth Club. After some discussion the members agreed that low level lighting would be acceptable.

16. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

WWI meeting date in Sept.

b) Mercury Report

As needed

c) Web Site

As needed

17. DATE OF NEXT MEETING

The next meeting will be the ordinary meeting on 3rd Jul 2017

Scheduled dates of meetings

3rd Jul 2017 4th Sept 2017 TBC 2nd Oct 2017 6th Nov 2017 4th Dec 2017

The meeting closed at 8.45pm