

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT  
THE PARISH ROOM AT 7.30pm ON MONDAY 3<sup>rd</sup> JULY 2017**

<b>Present: Councillors</b>	A.Barwick	C Boughton	M.Jones
	M Kemp	N Kenton(Chair)	P Bailey

Sarah Wells Clerk to the Parish Council

1 member of the Public

### **1. APOLOGIES**

Cllrs Annie Wiles, Andrew Wiles, L Bevan-Powell, B Read & M Pemble

The meeting was closed so that the member of the public could speak. Dawn Checksfield from the Bowls Club committee asked about the status of the lease for the bowling green. The new building was also discussed. Grant sources and other funding streams were considered.

### **2. DECLARATIONS**

None received.

### **3. MINUTES OF LAST MEETING**

RESOLVED the minutes of the Planning Committee meeting of the Parish Council held at 7.00pm on 5<sup>th</sup> June 2017 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Annual meeting of the Parish Council held at 7.30pm on 5<sup>th</sup> June 2017 are duly signed by the Chairman as a true and correct record of the meeting.

### **4. ACTIONS FROM THE LAST MEETING**

#### **Highways**

*Bench by the horse trough KHS permission forms* – Cllr Jones had spoken to Kent Highway Services, they had no objections in principle he was just waiting for the paperwork.

**Action Cllr Jones Ongoing**

#### **Church Yard & Cemetery**

*Extension to Cemetery* - Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. They had agreed that a meeting with the Council would be useful, Cllr Kenton to arrange.

**Action Cllr Kenton ongoing**

#### **Leisure Fields**

*Adventure Trail - New stepping posts* - Cllr Jones to replace the missing posts.

**Action Cllr Jones ongoing**

#### **Allotments**

*Willow tree growing on one of the plots.* Cllr Bailey had spoken to the owner of the plot and was happy with the current situation.

**Action Discharged**

#### **Correspondence**

*Invicta Law – Kent Legal Services* – The Clerk had emailed Kent Legal service as agreed.

**Action Discharged**

*Bowling green lease* – The Clerk had asked Invicta law to move forward with the lease for the bowling green.

**Action Discharged**

*Kent Air Ambulance – Survey ref speaker at Annual Parish Meeting* – The Clerk had returned the survey.

**Action Discharged**

#### **Highways**

*Speed Indicator Results* - The SID unit schedule had been updated.

**Action Discharged**

*Sign Venson Bottom* – a quote had been requested

**Action Discharged**

*Dirty Road Signs* – These had been reported.

**Action Discharged**

### **Finance**

*Quote for painting of play equipment Gun park* - The Quote had been quite high, it was agreed another quote should be obtained.

**Action Sarah Wells ongoing**

### **Forthcoming Events**

*Battle's Over a Nation's Tribute 11<sup>th</sup> Nov 2018* – It was agreed a meeting should be called for Monday 18<sup>th</sup> Sept 2017 to discuss. The Clerk to put the date in the Parish News and Mercury.

**Action Sarah Wells**

### **Recreation Ground**

Rats had been sighted by the large log opposite the Church. Cllr Jones said he would remove the log.

**Action Cllr Jones ongoing**

### **Long term Outstanding Items**

*Gun Park Footpath (Running Parallel to Willmott Place)* – The Clerk and Cllr Jones had met with PROW and the contractor, the exact location of the path had been agreed and work should start soon.

**Action Discharged**

## **5. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

### **a) Consultation Documents**

None received.

### **b) Newsletters and Circulars**

- i) KALC Parish News
- ii) Neighbourhood Watch News

Noted by the members.

### **c) Other**

- i) Kent Police – Rural Update 7<sup>th</sup> June 2017

Noted by the members.

- ii) Fire Hydrant Maps now available

Cllr Jones and Barwick to undertake checks, the Clerk to forward the map to them.

**Action Sarah Wells**

## **6. HIGHWAYS**

To discuss and agree actions relating to highways issues

- i) Speed Indicator Signs Results

The latest data was discussed.

- ii) Request for parking restriction Church Street

The members did not believe that parking restrictions would solve the problem, It was agreed Cllr Jones would get some leaflets from the Kent Fire and Rescue Services informing people of the dangers of inconsiderate parking. The situation to be monitored and reviewed if necessary. The Clerk to respond.

**Action Cllr Jones**

- iii) Bus Consultation – ended 3<sup>rd</sup> July

The members were not happy with the reduction in the number of buses servicing the village per hour.

## iv) Dirty Signs

A lot of the signs around the village are in need of a clean, this does not seem to be undertaken by KHS on a regular basis due to budget cuts.

RESOLVED the Clerk to ask the local window cleaners to clean all the signs in and around the Parish. **Action Sarah Wells**

**7. FINANCE**

To discuss and agree actions relating to any financial matters presented to the Council.

## i) Quote for Christmas lights

The quote was very expensive and it was agreed other options would be explored.

## ii) Quote for additional SID post

RESOLVED the quote should be accepted.

**Action Sarah Wells**

## iii) Grant application from RBL

RESILVED a grant of £250.00 should be made to the Eastry Branch of the Royal British Legion to go towards the refurbishment of War Memorial. **Action Sarah Wells**

## iv) Annual Grant invitation – Agree dates

Applications to be back by 15<sup>th</sup> Sept for discussion in early October. The Clerk to advertise the grant invitation.

**Action Sarah Wells**

**8. ACCOUNTS**

RESOLVED the following payments should be made, proposed Cllr Jones, seconded Cllr Bailey.

<b>Receipts Jun</b>				
VAT reclaim	840.17			
<b>Card Payments May</b>				
M Pemble	39.26	Coffee Break Refreshments		
	14.45	Coffee Break Refreshments		
	16.5	Coffee Break Refreshments		
	<b>70.21</b>			
<b>Jun Payments</b>		<b>Cheque No</b>		<b>VAT</b>
Environmental Engineer - Jun		STO UT	412.50	
Toilet Cleaning Contract Jun	245.00			
Toilet Cleaning Supplies allowance Jun	5.00			
	<b>250.00</b>	STO UT	250.00	
Clerks Salary Jun 2017		STO UT	796.13	
H M Revenue and Customs Income Tax	1.35			
Employees NI	22.53			
Employers NI	25.91			
	<b>49.79</b>	STO UT	49.79	
Employers Pension Contribution	169.21			
Employees Pension Contribution	47.73			
	<b>216.94</b>	STO UT	216.94	
Harmer & Sons Ground Works -28th Month -11 payments		STO	687.00	

Trevor Oku - Churchyard and Cemetery Grass cutting 28th Month - 7 payments		STO	220.00	
OPUS Energy - Parish Room Gas 20/4 to 04/6		DD	14.52	0.69
KCC Supplies - Stationery		BACS	50.58	8.43
KALC - Dynamic Cllr training May		BACS	72.00	12.00

## 9. FORTHCOMING EVENTS

To discuss and agree actions relating to events

### a) Council Events

Nothing to discuss.

### b) Outside Events

- i) Seafarers – Fly the Red Ensign for Merchant Navy Day
- ii) KALC Dover Area Committee meeting 26<sup>th</sup> July 2017

Noted by the members.

## 10. POND AND PARADE

Cllr Barwick reported that the ground work was now being completed properly.

## 11. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

- a) The hedge from 5 Maymills is overgrowing the driveway to the Allotments.

The Clerk to write to the owners and ask that they cut back the hedge.

**Action Sarah Wells**

- b) The Clerk to check when the fence line were due to be sprayed.

**Action Sarah Wells**

## 12. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

### a) Gun Park

- i) Annual Safety Inspection received

The Leisure Fields working party to meet and discuss the report.

**Action Cllrs Read, Kemp, Jones and Boughton.**

### b) Allotments Play Area

Nothing to discuss

### c) Correspondence

None received.

## 13. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

### a) Churchyard & Cemetery

Cllr Kemp had moved a branch that had fallen onto a grave, it was in the area by the gravediggers shed and needed to be disposed of. Cllr Jones to make the arrangements.

**Action Cllr Jones**

### b) Recreation Ground

Nothing to discuss.

**c) Bowling Green & Parish Room**

- i) Letter from Bowles Club ref Lease

The Clerk had spoken to the solicitor at Invicta Law, they were still transferring files from KCC and would be able to start work once this process was completed.

It was felt that a very simple lease for the land only was needed. The Clerk to Speak to the solicitor.

**Action Sarah Wells**

**14. LONGTERM OUTSTANDING ITEMS**

Nothing to discuss.

**15. REPORTS**

To receive written or verbal reports from:-

**a) Dist Cllrs**

Cllrs Kenton and Manion gave brief reports.

**b) Parish Councillors**

Cllr Boughton had been passed a copy of a letter that had been sent to the Village News, this was passed to the Clerk to be filed.

**16. COMMUNICATION**

To agree Council communication to the following media:-

**a) Village News Letter**

Parish Council Accounts 2016/17. WW Beacon lighting meeting, grant invitations.

**b) Mercury Report**

As above,

**c) Web Site**

As required.

**17. DATE OF NEXT MEETING**

The next meeting of the Parish Council will be the Ordinary meeting on Monday 11<sup>th</sup> Sept 2017

**Scheduled dates of meetings**

2<sup>nd</sup> Oct 2017                  6<sup>th</sup> Nov 2017    4<sup>th</sup> Dec 2017

The meeting closed at 9.08pm