



EASTRY PARISH COUNCIL

3 Gore Terrace, Gore Road, Eastry, Sandwich, Kent, CT13 OLS
Tele 01304 614320

To all members of the Parish Council

30th Sept 2014

You are hereby summoned to attend the Ordinary Meeting of Eastry Parish Council to be held on Monday 6th Oct 2014 at 7.30pm at the Parish Room, Church Street, Eastry for the purposes of transacting the following business.

Sarah Wells
Clerk to the Parish Council

AGENDA

1. APOLOGIES

To receive and approve apologies for non attendance at the meeting

2. DECLARATIONS

To receive declarations of interests relating to matters included on the agenda.

3. POLICE LIASION

To receive written or verbal reports from the Community warden and PCSO

4. MINUTES OF LAST MEETING

To confirm the following minutes of the Parish Council

- a) Minutes of the Ordinary Parish Council Meeting held on 8th Sept 2014
- b) Minutes of the Finance Committee meeting held on Mon 22nd Sept 2014

5. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) Community Warden Service – Consultation document
- ii) Dover District Parish Charter

b) News letters and Circulars

- i) Clerks and Councils Direct
- ii) Oast to Coast
- iii) KALC Parish News

c) Other

- i) Deal Area Emergency Food Bank
- ii) The Accessible Britain Challenge
- iii) Bore Free Eastry
- iv) Stour & Lydden Valley Turtle Dove Focus Area

7. FLOODING

To discuss and agree actions relating to the recent flooding in the Village.

- a) Community Flood Plans and role of the Flood Warden

8. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Results of the Felderland Lane traffic survey – See attached
- b) Nuisance vehicles

9. OPEN AND ACCOUNTABLE LOCAL GOVERNMENT

Local Government Bodies Regulation 2014

a) Standing Orders

To RESOLVE to replace Standing Order 1i

“Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council’s consent.”

With

“A Person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- a) Film, photograph or make an audio recording of a meeting;
- b) Use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c) Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.”

a) Recording of decisions

The Clerk does not have any delegated powers that would allow the making of decisions that would need to be recorded under the openness of Local Government Bodies Regulation 2014. There are three categories of decision taken whilst acting under general authorisation that must be recorded, these are decision to “grant a permission or licence”:- that “affect the rights of an individual” (i.e to change an individual’s legal rights), or to “award a contract or incur expenditure which, in either case, materially affects that relevant local government body’s financial positions”

To RESOLVE the level at which awarding a contract or incurring expenditure will materially affect Eastry Parish Councils financial positions.

10. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) To discuss the draft pension policies and consider passing a resolution to adopt the policy
- b) To discuss and consider adopting the recommendation of the Finance Committee that the following grants be made.
 - a. Eastry Village News £1380.00
Printing costs of two issues
 - b. Eastry Cricket Club £500.00
Towards rain covers
 - c. Eastry Neighborhood Watch £50.00
Street Signs and Stationary
 - d. Eastry Village Hall £480.00
Installation of rubber kerb stone to prevent damage to wall and railings

11. ACCOUNTS

To be distributed at the meeting.

12. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- i) Christmas Trees
- ii) 2015 APM date
- iii) Completion of the 2013/14 Audit – No areas of concern raised by the Auditor

b) Outside Events

- i) KALC Autumn training events

13. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

14. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

b) Pond

- i) Quotes for Pond works
- ii) Parrot weed

c) Allotments Play Area

d) Correspondence

15. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

b) Recreation Ground

c) Bowling Green & Parish Room

16. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

b) Parish Councillors

17. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter – Nov 2014

b) Mercury Report

c) Web Site

18. DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council

Scheduled dates for ordinary meetings

Mon 3 rd Nov 2014	Mon 1 st Dec 2014	Mon 12 th Mar 2015	Mon 2 nd Feb 2015
Mon 2 nd Mar 2015	Mon 6 th Apr 2015	Mon 11 th May 2015	Mon 1 st Jun 2015

Notes for members ref the Openness and Accountability in Local Government

Current Finance regulations

3.4 The Clerk may incur expenditure on behalf of the Council which is necessary to carry out any repair replacement or other work which is of such extreme urgency that it must be done at once, whether or not there is any budgetary provision for the expenditure, subject to a limit of £500. The Clerk shall report the action to the Council as soon as practicable thereafter.

3.5 The Clerk may incur expenditure on behalf of the Council which is necessary to carry out the duties of the Council such as stationary and small items of office equipment subject to a limit of £250.

Council Funds

As of 31 March 2014 the Councils total funds were £108,000. Once the precept was received on 2nd April 2014 the Councils total funds raised to £157,000 this is the highest it will be through out the year unless grant funding is obtained for a project of some kind.