



EASTRY PARISH COUNCIL

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Tele 01304 614320

To all members of the Parish Council Finance Committee
You are hereby summoned to attend the **Finance Committee** Meeting of the Eastry Parish Council to be held on Monday 29th June 2015 at 7.30pm at the Parish Room, Church Street, Eastry, for the purposes of transacting the following business.

22nd Jun 2015

Sarah Wells
Clerk to the Parish Council

AGENDA

1. ELECTION OF CHAIRMAN

2. APOLOGIES

To receive and approve reasons for absence

3. ELECTION OF VICE CHAIRMAN

4. BANK ACCOUNT

To discuss the opening of a new bank account that will allow internet banking.

5. BUDGET FOR 2015/16

- a) To agree final Budget for 2015/16

6. RESULTS OF 2015 INDEPENDANT AUDIT

a) Mr. Clough the Christmas Tree man states 'VAT included'. Not showing on return.
Response – Error made, will be claimed when next VAT claim submitted.

- b) Why was £20,000 transferred to the Capital Account?

Response -The £20,000 budgeted for the new parish room project was transferred to capital. See Minutes of Finance meeting 20.01.2014. This was to ensure it was ring fenced for this project. It was not transferred over until this financial year as it had to wait for investments to mature

- c) Why the reduction (nearly £40,000) in the Asset Register, and should there be a comment made with the return?

Response - Valuations had been increased in line with index linked insurance valuations in error. This mistake has been rectified and valuations returned to original purchase price or proxies were this is not known.

7. FINANCE REGULATIONS

To review the new model financial regulations and adopt those relevant to the Council.

8. STANDING ORDERS

To review the new model standing orders and adopt those relevant to the Council.

9. ANNUAL RISK ASSESMENT

To discuss the risks that may affect the council and ensure that measures are in place to reduce those risks.

10. QUOTE FOR ADDITIONAL GROUND WORK

To discuss quotes for work additional to the current ground works contract.

- a) Pond Work
- b) Unused Allotment area

Committee Members

N Kenton A Barwick M Pemble N Wickham A Wiles P Bailey M Jones